



Administrative Report

H.4., File # 25-1667

Meeting Date: 1/13/2026

To: MAYOR AND CITY COUNCIL
From: STEPHANIE MEYER, FINANCE DIRECTOR

TITLE

APPROVE CONTRACTS UNDER \$35,000:

1. APPROVE AN AMENDMENT TO THE AGREEMENT WITH PETDATA, INC. FOR PET LICENSING SERVICES TO EXTEND THE TERM FOR SIX MONTHS, THROUGH JULY 17, 2026, FOR A MINIMUM SERVICE FEE OF \$3,000 AND A TOTAL ESTIMATED COST OF \$6,000, TO ALLOW TIME TO INITIATE A REQUEST FOR PROPOSALS PROCESS TO DETERMINE OPTIONS FOR FUTURE LICENSING SERVICES

CONTACT: STEPHEN SPRENGEL, POLICE CHIEF

2. APPROVE AN AGREEMENT WITH LODGING & MANAGEMENT ADVISORY LLC., DBA HVS ASSET MANAGEMENT & ADVISORY, FOR AS NEEDED (ON CALL) GENERAL CONSULTING AND ADVISORY SERVICES REGARDING HOTEL ASSETS IN THE CITY OF REDONDO BEACH FOR AN AMOUNT NOT TO EXCEED \$25,000 AND THE TERM JANUARY 13, 2026 TO JUNE 30, 2027, WITH AN OPTION TO RENEW FOR AN ADDITIONAL ONE-YEAR PERIOD

CONTACT: STEPHANIE MEYER, FINANCE DIRECTOR

EXECUTIVE SUMMARY

Approve Contracts Under \$35,000

APPROVED BY:

Mike Witzansky, City Manager

ATTACHMENTS

- First Amendment, Signature & Insurance - PetData, Inc.
- Agreement - PetData, Inc.
- Agreement, Signature & Insurance - Lodging & Management Advisory LLC dba HVS Asset Management & Advisory