



# Administrative Report

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J.3., File # YC25-0788

Meeting Date: 6/5/2025

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**TO:** YOUTH COMMISSION

**FROM:** KELLY ORTA, DEPUTY COMMUNITY SERVICES DIRECTOR

**TITLE**

DISCUSSION AND POSSIBLE ACTION REGARDING THE CANCELLATION OF THE YOUTH COMMISSION'S REGULAR MEETING ON SEPTEMBER 4, 2025

**BACKGROUND**

In 2024, the Youth Commission (Commission) was restarted following several years of inactivity due to the pandemic and a lack of interest in participating. The Redondo Beach Municipal Code (RBMC) 2-9.601 outlines the responsibilities and qualifications for service on the Commission, including a requirement for the Commission to meet monthly.

Historically, the City has held a recess during the months of June and July for the Youth Commission. Looking ahead, the Commission is scheduled to hold a regular meeting on Thursday, September 4, 2025, which is the final meeting for this year's commissioners. At this time, there are no items tentatively scheduled for the September 4 agenda. If the Commission would like to cancel the September meeting due to lack of business, RBMC 2-9.101 provides procedures to do so, which require the Commission to vote on the cancellation during the preceding meeting.

Staff recommends the Commission consider canceling its September 4, 2025 regular meeting due to a lack of business.

**ATTACHMENTS**

None