



Administrative Report

H.11., File # 22-4268

Meeting Date: 6/21/2022

To: MAYOR AND CITY COUNCIL

**From: GREG KAPOVICH, WATERFRONT & ECONOMIC DEVELOPMENT
DIRECTOR**

TITLE

APPROVE THE FIRST AMENDMENT TO THE AGREEMENT WITH SWA GROUP FOR THE PREPARATION OF A PUBLIC AMENITIES PLAN FOR KING HARBOR TO EXTEND THE TERM THROUGH DECEMBER 31, 2022

EXECUTIVE SUMMARY

On January 12, 2021, the Redondo Beach City Council directed staff to initiate the process of drafting a Request for Proposals ("RFP") for a qualified consultant to prepare a public amenities plan ("the Plan") for King Harbor. An RFP was prepared and reviewed by the City's Harbor Commission and on March 16, 2021, the City Council authorized issuance of the RFP. Based on a review of the written proposals and an oral interview by the selection committee, SWA Group ("SWA") was unanimously selected as the preferred consultant team to prepare the Public Amenities Plan for King Harbor.

On August 17, 2021 Council approved a one-year Consultant Agreement for a not-to-exceed total value of \$242,872 for the preparation of the Plan. The Consultant Agreement is set to expire on August 16, 2022. Funding for this contract was approved by the City Council as part of the FY 2021-2022 Budget. SWA started its community outreach efforts in October 2021 with two Pop-Ups followed by two community meetings in December 2021 and March, 2022. Due to significant community feedback, it was determined that a third community survey and community meeting, which was held on May 31, 2021, be added to the schedule.

The proposed First Amendment to the Agreement will extend the Term of the Agreement from August 16, 2022 to December 31, 2022 to accommodate the additional time needed to gather the expanded community input, as well as any additional public hearings in excess of the two previously scheduled for the Harbor Commission and City Council. There is no change to the total not-to-exceed amount, which remains at a total value of \$242,872.

BACKGROUND

On October 18, 2021 SWA began the King Harbor Public Amenities Plan process by holding the first working group meeting that was comprised of approximately eleven community members, SWA and City staff. SWA began its in-person community outreach efforts in early December 2021 with Pop-Ups held at the Veteran's Park Farmer's Market and the Redondo Beach Pier on the day of the annual holiday concert. The first virtual community meeting was held on December 15, 2021 and focused on obtaining community feedback on the existing harbor amenities through an interactive

survey. Based on this feedback, SWA presented sketch drawings of the various public amenities at the February 7, 2022 working group meeting.

The second round of community events began with the February 20, 2022 Pop-up at Riviera Village Farmer's Market followed by the Perry Park Pop-up on February 26, 2022. The second community meeting was held on March 7, 2022 in which SWA provided an overview of the key takeaways and priorities that were received from the first outreach meeting through sketches and imagery.

Based on the volume of participation by Redondo Beach stakeholders throughout the community outreach phase of the process, City staff and SWA established a bonus survey to further refine the understanding of the desired public amenities offered within the waterfront. On May 31, 2022, City staff and SWA conducted a third community meeting to report back the results of the third survey, analyze repeat comments heard throughout the entire community outreach process, consider some potential broad recommendations, and provide another opportunity to listen to stakeholders.

Approximately 800 stakeholders participated in the additional survey with another 200 taking part in the community workshop. The bonus community outreach added approximately 45 days to the plan development process. In terms of next steps, SWA and City staff will develop a draft version of the plan during the month of July based on the feedback received thus far. The draft version will be presented to the working committee at the end of July with anticipated public hearings scheduled with the Harbor Commission and City Council in August, September, and October, if needed. Staff proposes to extend the contract through the end of the year to accommodate unanticipated events such as additional public hearings, as required.

The Agreement for consulting services that was approved on August 17, 2021 set forth the scope of work, the schedule for the work effort, the term of the contract, and the not-to-exceed contract amount of \$242,872. Staff is recommending the City Council approve the proposed First Amendment to the Agreement to extend the Term of the Agreement to December 31, 2022 with no change to the total not-to-exceed amount.

COORDINATION

The Waterfront and Economic Development Department worked with the City Attorney's Office to prepare and approve the agreement as to form.

FISCAL IMPACT

The proposed Amendment has no fiscal impact beyond the current contracted amount.

APPROVED BY:

Mike Witzansky, City Manager

ATTACHMENTS

- First Amendment for Consulting Services Between the City of Redondo Beach and SWA
- Agreement for Consulting Services Between the City of Redondo Beach and SWA

