



Administrative Report

J.1., File # YC26-0406

Meeting Date: 4/2/2026

TO: YOUTH COMMISSION

FROM: KELLY ORTA, DEPUTY COMMUNITY SERVICES DIRECTOR

TITLE

RECEIVE AND FILE UPDATES FROM SUBCOMMITTEES

DISCUSSION AND POSSIBLE ACTION REGARDING THE DISSOLUTION OF THE STRATEGIC PLAN SUBCOMMITTEE

BACKGROUND

The Youth Commission (Commission) has a number of active subcommittees that are individually tasked with specific projects that align with the goals of the Commission.

As part of the Commission's ongoing review of the work assigned to its subcommittees and appointed roles, a current subcommittee member may briefly describe any projects currently in process. The discussion will provide an opportunity to inform the Commission of the current progress of each project; allow commissioners to express their interests, goals, and desires to be involved in subcommittees that have a vacancy; propose new subcommittees for consideration a future meeting; or modify the number of approved subcommittees.

A maximum of seven commissioners may serve on a single subcommittee. There are no limitations to the number of subcommittees a commissioner may serve. Included below are the Commission's active subcommittees:

Communications & Social Media Subcommittee

Commissioners: Mow, Edwards, Lwin, Ozkan, Taghvaei, Campisi, and Chairperson Reeds

Determine a manageable strategy for ensuring ongoing and regular social media posts, which consideration of utilizing multiple platforms to increase outreach efforts. Consider creative ways to promote the work of the Youth Commission, events, activities, and updates to the City's website to be more teen-focused, where appropriate.

Teen Center & Events Subcommittee

Commissioners: Cho, Huynh, Chabot, Ozkan, Garcia, and Vice Chairperson Ramcharan

Provide ongoing support for teen programs, services, and events, held throughout the City, with special consideration for small business activations, teen entrepreneur events, potential fundraiser(s) for the Teen Center, and teen-focused activations on the Pier. Work with staff to determine whether teen artwork can be displayed at the Teen Center.

Strategic Plan Subcommittee

Commissioners: Mow, Weiss, Lwin, Ozkan, Huynh, Vice Chairperson Ramcharan, and Chairperson Reeds

Draft and provide a letter for the City Council's consideration during its upcoming strategic planning session outlining the Youth Commission's desires for revitalization of the Pier, including public art and merchants that could attract younger audiences; E-bike safety; support for the creation of memorabilia for the upcoming World Cup and Olympic games, including Youth Commission assistance; and continued support for mental health services.

Included as an attachment is the letter that was drafted by the Strategic Plan Subcommittee, which included items discussed by the Commission at its March 5, 2026 meeting. This letter was sent to the City Manager's office for inclusion in the agenda packet for the City Council's strategic planning session, scheduled for Tuesday, March 31, 2026 beginning at 2pm in the second floor of the Main Library.

Staff recommends the Commission receive and file updates from active subcommittees and dissolve the Strategic Plan Subcommittee, which has completed its assignment.

Subcommittee items requiring formal action or consideration of the Commission must be agendized for a future discussion.

ATTACHMENTS

Strategic Plan Subcommittee Letter to the City Council, March 23, 2026