



Administrative Report

H.5., File # 26-0273

Meeting Date: 4/14/2026

To: MAYOR AND CITY COUNCIL
From: STEPHANIE MEYER, FINANCE DIRECTOR

TITLE

APPROVE CONTRACTS UNDER \$35,000:

1. APPROVE A CHECK-IN CENTER PLAN AGREEMENT WITH THE LOS ANGELES COUNTY REGISTRAR-RECORDER/COUNTY CLERK FOR USE OF THE REDONDO BEACH PERFORMING ARTS CENTER PARKING LOT (5 SPACES) FOR ELECTION WORKERS TO CHECK IN ELECTION MATERIALS FOR THE JUNE 2, 2026 STATEWIDE DIRECT PRIMARY ELECTION AT NO COST AND THE TERM MAY 23, 2026 TO JUNE 2, 2026

CONTACT: ELEANOR MANZANO, CITY CLERK

2. APPROVE AN AGREEMENT WITH CHAMP CAMP LLC FOR YOUTH SKATEBOARDING INSTRUCTION CLASSES AND CAMPS AT PAD 10 SKATE PARK IN AN AMOUNT NOT TO EXCEED \$34,900 FOR THE TERM APRIL 15, 2026 TO APRIL 14, 2027 WITH TWO AUTOMATIC ONE-YEAR EXTENSIONS

CONTACT: ELIZABETH HAUSE, COMMUNITY SERVICES DIRECTOR

3. APPROVE A CONSENT TO ASSIGNMENT OF THE AGREEMENT WITH HADRONEX, INC. DBA SMARTCOVER SYSTEMS TO BADGER METER, INC. FOR WASTEWATER MONITORING AND REPAIR SERVICES WITH NO CHANGE IN COMPENSATION AND FOR THE EXISTING TERM THROUGH DECEMBER 31, 2029

CONTACT: ANDREW WINJE, PUBLIC WORKS DIRECTOR

4. APPROVE AN AGREEMENT WITH FOSTER & FOSTER CONSULTING ACTUARIES, INC. FOR POST EMPLOYMENT BENEFITS ACTUARIAL SERVICES IN AN AMOUNT NOT TO EXCEED \$26,000 FOR THE TERM APRIL 15, 2026 TO DECEMBER 31, 2027

CONTACT: STEPHANIE MEYER, FINANCE DIRECTOR

5. APPROVE AN AMENDMENT TO THE AGREEMENT WITH COMMERCIAL BUILDING MANAGEMENT (CBM) INCORPORATED FOR JANITORIAL SERVICES IN CITY FACILITIES TO REFLECT THE CORRECT REGISTERED NAME OF THE ENTITY, WITH NO CHANGE IN COST OR TERM

CONTACT: ANDREW WINJE, PUBLIC WORKS DIRECTOR

EXECUTIVE SUMMARY

Approve Contracts Under \$35,000

APPROVED BY:

Mike Witzansky, City Manager

ATTACHMENTS

- Agmt & Signature - Los Angeles County Registrar-Recorder/County Clerk
- Agmt, Signature & Insurance - Champ Camp LLC
- Consent to Assignment - Hadronex, Inc. dba Smartcover Systems to Badger Meter, Inc.
- Agmt - Hadronex, Inc. dba Smartcover Systems
- Agmt, Signature & Insurance - Foster & Foster Consulting Actuaries, Inc.
- Agmt, Signature & Insurance - Commercial Building Management (CBM), Incorporated
- Insurance - Additional Policy Information, Commercial Building Management (CBM), Incorporated