

**CITY OF REDONDO BEACH
CULTURAL ARTS COMMISSION AGENDA
Wednesday, May 27, 2026**

415 DIAMOND STREET, REDONDO BEACH

CITY COUNCIL CHAMBER

REGULAR MEETING OF THE CULTURAL ARTS COMMISSION - 7 PM

ALL PUBLIC MEETINGS HAVE RESUMED IN THE CITY COUNCIL CHAMBER. MEMBERS OF THE PUBLIC MAY PARTICIPATE IN-PERSON, BY ZOOM, EMAIL OR eCOMMENT.

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*Click "In Progress" hyperlink under Video section of meeting

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If you are participating by phone, be sure to provide your phone # when registering. You will be provided a Toll Free number and a Meeting ID to access the meeting. Note; press # to bypass Participant ID. Attendees will be muted until the public participation period is opened. When you are called on to speak, press *6 to unmute your line. Note, comments from the public are limited to 3 minutes per speaker.

eCOMMENT: COMMENTS MAY BE ENTERED DIRECTLY ON WEBSITE AGENDA PAGE:

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- 1) Public comments can be entered before and during the meeting.
- 2) Select a SPECIFIC AGENDA ITEM to enter your comment;
- 3) Public will be prompted to Sign-Up to create a free personal account (one-time) and then comments may be added to each Agenda item of interest.
- 4) Public comments entered into eComment (up to 2200 characters; equal to approximately 3 minutes of oral comments) will become part of the official meeting record.

EMAIL: TO PARTICIPATE BY WRITTEN COMMUNICATION WITH ATTACHED DOCUMENTS BEFORE 3PM DAY OF MEETING:

Written materials that include attachments pertaining to matters listed on the posted agenda received after the agenda has been published will be added as supplemental materials under the relevant agenda item. Jack.Meyer@redondo.org

REGULAR MEETING OF THE CULTURAL ARTS COMMISSION - 7 PM

- A. CALL MEETING TO ORDER
- B. ROLL CALL
- C. SALUTE TO THE FLAG
- D. APPROVE ORDER OF AGENDA
- E. BLUE FOLDER ITEMS - ADDITIONAL BACK UP MATERIALS

Blue folder items are additional back up material to administrative reports and/or public comments received after the printing and distribution of the agenda packet for receive and file.

E.1. [BLUE FOLDER](#)

CONTACT: JACK MEYER, CULTURAL ARTS MANAGER

F. CONSENT CALENDAR

Business items, except those formally noticed for public hearing, or discussion are assigned to the Consent Calendar. The Commission Members may request that any Consent Calendar item(s) be removed, discussed, and acted upon separately. Items removed from the Consent Calendar will be taken up under the "Excluded Consent Calendar" section below. Those items remaining on the Consent Calendar will be approved in one motion following Oral Communications.

F.1. [APPROVE AFFIDAVIT OF POSTING](#)

CONTACT: JACK MEYER, CULTURAL ARTS MANAGER

F.2. [APPROVE REDONDO BEACH CULTURAL ARTS COMMISSION MEETING MINUTES FOR APRIL 22, 2026](#)

CONTACT: JACK MEYER, CULTURAL ARTS MANAGER

F.3. [RECEIVE AND FILE PROJECT STATUS UPDATES REGARDING THE ARTESIA BLVD. STRATEGIC ART PLAN](#)

CONTACT: JACK MEYER, CULTURAL ARTS MANAGER

G. EXCLUDED CONSENT CALENDAR ITEMS

H. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

This section is intended to provide members of the public with the opportunity to comment on any subject that does not appear on this agenda for action. This section is limited to 30 minutes. Each speaker will be afforded three minutes to address the Commission. Each speaker will be permitted to speak only once. Written requests, if any, will be considered first under this section.

I. ITEMS CONTINUED FROM PREVIOUS AGENDAS

I.1. [DISCUSS AND PROVIDE INPUT ON THE CITY'S FY2026-27 BUDGET](#)

J. ITEMS FOR DISCUSSION PRIOR TO ACTION

J.1. [RECEIVE AND FILE CULTURAL ARTS COMMISSION LIAISON REPORT](#)

CONTACT: JACK MEYER, CULTURAL ARTS MANAGER

J.2. [DISCUSSION AND POSSIBLE ACTION ON ADOPTION OF BY-LAWS AND MISSION STATEMENT](#)

K. COMMISSION MEMBER ITEMS AND FUTURE COMMISSION AGENDA TOPICS

L. ADJOURNMENT

The next meeting of the Redondo Beach Cultural Arts Commission will be a regular meeting to be held at 7 p.m. on June 24, 2026, in the Redondo Beach Council Chambers, at 415 Diamond Street, Redondo Beach, California.

It is the intention of the City of Redondo Beach to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting you will need special assistance beyond what is normally provided, the City will attempt to accommodate you in every reasonable manner. Please contact the City Clerk's Office at (310) 318-0656 at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

An agenda packet is available 24 hours at www.redondo.org under the City Clerk.



Administrative Report

E.1., File # CA26-0657

Meeting Date: 5/27/2026

To: CULTURAL ARTS COMMISSION
From: JACK MEYER, CULTURAL ARTS MANAGER

TITLE
BLUE FOLDER

BLUE FOLDER ITEM

Blue folder items are additional back up material to administrative reports and/or public comments received after the printing and distribution of the agenda packet for receive and file.

CULTURAL ARTS COMMISSION MEETING MAY 27, 2026

E.1. RECEIVE AND FILE

- Blue Folder Item -



Administrative Report

F.1., File # CA26-0658

Meeting Date: 5/27/2026

To: CULTURAL ARTS COMMISSION
From: JACK MEYER, CULTURAL ARTS MANAGER

TITLE
APPROVE AFFIDAVIT OF POSTING



Community Services Department

1922 Artesia Boulevard
Redondo Beach, California 90278
www.redondo.org

tel: 310 318-0610
fax: 310 798-8273

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF REDONDO BEACH)

AFFIDAVIT OF POSTING

In compliance with the Brown Act, the following materials have been posted at the locations indicated below:

Legislative Body Cultural Arts Commission

Posting Type Regular Meeting Agenda

Posting Locations 415 Diamond Street, Redondo Beach, CA 90277
✓ City Hall Bulletin Board, Door "4"

Meeting Date & Time Wednesday, May 27, 2026 7:00 p.m.

As Community Services Director of the City of Redondo Beach, I declare, under penalty of perjury, the document noted above was posted at the date displayed below.

Elizabeth Hause, Community

Services Director Date: May 23, 2026



Administrative Report

F.2., File # CA26-0659

Meeting Date: 5/27/2026

To: CULTURAL ARTS COMMISSION
From: JACK MEYER, CULTURAL ARTS MANAGER

TITLE

APPROVE REDONDO BEACH CULTURAL ARTS COMMISSION MEETING MINUTES FOR APRIL 22, 2026

ATTACHMENTS

- Minutes - Cultural Arts Commission 042226



REGULAR MEETING OF THE CULTURAL ARTS COMMISSION – 7:00 PM

A. CALL MEETING TO ORDER

A Regular Meeting of the City of Redondo Beach Cultural Arts Commission was called to order by Chair Christian-Kelly at 7:01 p.m.

B. ROLL CALL

Commissioners Present: Gold, Melendez (arrived at 7:40 p.m.), Pitzele, Taner,
Vice Chair Christian-Kelly, Chair O'Brien-Herrera

Commissioners Absent: Lawrence

Officials Present: Jack Meyer, Cultural Arts Manager
Kira Sherman, Clerk

C. SALUTE TO THE FLAG

Chair O'Brien-Herrera led in the Salute to the Flag.

D. APPROVE ORDER OF AGENDA

Motion by Commissioner Pitzele, seconded by Commissioner Gold, and approved by voice vote, the order of the agenda, as presented.

The motion carried 5-0-2, with Commissioners Lawrence and Melendez, absent.

E. BLUE FOLDER ITEMS – ADDITIONAL BACK UP MATERIALS

Cultural Arts Manager Meyer reported there was one Blue Folder Item submitted by Commissioner Taner.

Motion by Vice Chair Christian-Kelly, seconded by Commissioner Pitzele, and approved by voice vote, to receive and file Blue Folder Items.

The motion carried 5-0-2, with Commissioners Lawrence and Melendez, absent.

Commissioner Taner described his submission noting it consists of an ordinance passed by the City of Manhattan Beach expanding the scope of their Public Art Fund to art forms other than paintings and sculptures. He added that later in the meeting he will request placing consideration of a similar ordinance for the City of Redondo Beach.

F. CONSENT CALENDAR

F.1. APPROVE AFFIDAVIT OF POSTING

CONTACT: JACK MEYER, CULTURAL ARTS MANAGER

F.2. APPROVE REDONDO BEACH CULTURAL ARTS COMMISSION MEETING MINUTES FOR MARCH 25, 2026

CONTACT: JACK MEYER, CULTURAL ARTS MANAGER

F.3. This Item was pulled by Commissioner Taner for separate consideration.

There were no public comments on this item.

Commissioner Taner pulled Item No. F.3 from the Consent Calendar.

Motion by Gold, seconded by Commissioner Pitzele, and approved by voice vote, to approve Items No. F.1 and F.2 of the Consent Calendar.

The motion carried 5-0-2, with Commissioners Lawrence and Melendez, absent.

G. EXCLUDED CONSENT CALENDAR ITEMS

F.3. RECEIVE AND FILE PROJECT STATUS UPDATES REGARDING THE ARTESIA BLVD. STRATEGIC ART PLAN

CONTACT: JACK MEYER, CULTURAL ARTS MANAGER

Commissioner Taner reported receiving a call from the City consultant and communicating that the LGBTQ+ project is going slowly and asked them to participate in CAC meetings and asked whether that was a possibility.

Cultural Arts Manager Meyer noted there will be no one representing the consultants in attendance tonight.

Commissioner Taner suggested they attend future meetings to provide regular project updates.

Cultural Arts Manager Meyer explained that City Council is requiring addition public outreach regarding the topic as it was not included in the original outreach for the Artesia Project; addressed a survey and survey tampering; stated staff is working on a new and protected procedure and City Council will be involved in the process. He added that for the consultant to report on a regular basis is not in the contract and could result in additional costs and therefore, staff will present updates at each meeting.

Discussion followed regarding the calls for artists, results and the evaluation process and expectations for the consultant to provide an update in June.

Commissioner Taner stated the consultant representative told him it would be no problem to provide regular updates; expressed concerns with conflicting statements and losing faith in the consultants.

Cultural Arts Manager Meyer added the consultant did not request more money but in reading and interpreting the contract, the scope was confirmed and noted that the Community Services Department manages the contract. He offered to relay the Commission's comments to the consultant.

The Chair pointed out that they should not be expected to attend if there are no updates.

Vice Chair Christian-Kelly felt that regular updates would be helpful.

Cultural Arts Manager Meyer mentioned that there is a mismatch of Commission expectations and what is occurring, so he will relay the information up the chain to gain answers for the Commission.

Chair O'Brien-Herrera invited public comments.

Georgette Gantner, District 2, felt there should be updates; suggested the consultant could participate via Zoom and opined that it is not too much to ask.

There were no other public comments.

Motion by Commissioner Pitzele, seconded by Commissioner Gold, and approved by voice vote, to approve Item No. F.3 of the Consent Calendar.

The motion carried 5-0-2, with Commissioners Lawrence and Melendez, absent.

H. PUBLIC PARTICIPATION NON-AGENDA ITEMS

Georgette Gantner, District 2, reported that tonight was the first night of the North Redondo Beach Farmers Market and reported it was highly successful; talked about it being the first step in enhancing the community and mentioned she is in the process of trying to acquire property for a community center.

There were no other public comments.

I. ITEMS CONTINUED FROM PREVIOUS AGENDAS

I.1. DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSAL OF SUPPORT AND PARTNERSHIP CONSIDERATIONS FROM REDONDO BALLET COMPANY

CONTACT: JACK MEYER, CULTURAL ARTS MANAGER

Cultural Arts Manager Meyer addressed the Commission's request for financial information for some of the components of the Redondo Ballet Company's (RBC) request and explained the costs to the City of different options for fee waivers. He referenced

the City's Master Fee Schedule in determining the amount for waiving permit fees for filming in City Parks and stated he will return to the Commission regarding costs for putting up banners on street poles along Artesia to advertise upcoming performances.

Discussion followed regarding revenues for performance and Cultural Arts Manager Meyer reported the City does not track that information as it does not receive a percentage of the proceeds.

Chair O'Brien-Herrera noted the organization is a non-profit organization.

Discussion followed regarding a request for endorsement of the Mayor as the official ballet company in the City, whether or not they are asking for exclusivity, banners installed by the Riviera Village BID and potential benefits of RBC partnering with the City.

Chair O'Brien-Herrera estimated they are asking for a \$20,000 reduction in fees and felt it sounds fair to send that as a recommendation to City Council.

Discussion followed regarding encouraging other performance types to come to Redondo Beach to perform, incentivizing companies from Redondo Beach, the possibility of completely eliminating the film permit fee, setting a good precedent, and considering other proposals that are not cost-based.

The Commission reviewed each request as listed in the RBC proposal letter and will provide further direction under Item No. K.

Chair O'Brien-Herrera invited public comments.

Georgette Gantner, District 2, reported that many nonprofit organizations have asked for and received extremely generous money and waivers from the City and felt it is not setting a precedent, in general. She suggested asking the North Redondo Beach Business Association regarding banners; spoke about how the topic is addressed in the City of San Diego and expressed support for a partnership in promoting cultural arts.

There were no other public comments.

Discussion followed regarding getting information as to what non-profits are getting what waiver amounts, establishing a strategic system for granting waivers, the need for City Council review to establish a structure and guidelines and expanding partnerships for coordinated events to draw attendees and increase participation.

Commissioner Melendez joined the meeting at 7:40 p.m.

Discussion continued regarding creating a system in place so that when other organizations approach the City with requests for fee waivers, there is an objective system in place, for increased equitability, ensuring non-exclusivity, options for funding and the Commission's ability to make recommendations to City Council.

Motion by Commissioner Taner, seconded by Vice Chair Christian-Kelly, and approved by voice vote, to receive and file the presentation.

The motion carried 6-0-1, with Commissioner Lawrence, absent.

I.2. DISCUSSION AND POSSIBLE ACTION REGARDING RECOMMENDATIONS FROM THE SUBCOMMITTEE TO IDENTIFY AND PROMOTE PUBLIC ART OPTIONS ON THE ESPLANADE

CONTACT: JACK MEYER, CULTURAL ARTS MANAGER

Cultural Arts Manager Meyer provided an overview and update since the Commission's last meeting regarding this item; highlighted the discussion regarding bollards; reported the attendance of artists Patrice Lynette and Deborah Colette; addressed the possibility of a new RFP and announced that the City will consider this completion of an already-accepted design and element and will not require a new RFP. He talked about availability of funding and presented a PowerPoint with proposals submitted by the artists.

The artists were invited to address the Commission.

Patrice Lynette and Deborah Colette expressed excitement about the project; reported that their intent is for each side of the bollard to have a different design and spoke in support of the existing designs so that people can see them in either direction.

Discussion followed regarding continuation of the designs, potential themes for a new design, the need to consider congruency and flow of the designs, preference to stay with the existing designs, maintenance and the possibility of moving the mural currently in front of the Police Station, to the Esplanade.

Chair O'Brien-Herrera pointed out that the proposal using existing designs comes in at \$15,000, which is under the proposed budget of \$20,000.

There were no public comments on this item.

Motion by Commissioner Gold, seconded by Commissioner Taner, and approved by voice vote, to recommend Proposal No. 1 for \$15,400 for 22 existing bollards (44 new panels) using current designs from Artists Patrice Lynette and Deborah Colette to City Council.

The motion carried 6-0-1, with Commissioner Lawrence, absent.

J. ITEMS FOR DISCUSSION PRIOR TO ACTION

J.1. RECEIVE AND FILE CULTURAL ARTS COMMISSION LIAISON REPORT

CONTACT: JACK MEYER, CULTURAL ARTS MANAGER

Cultural Arts Manager Meyer addressed the John Parson's Public Art Fund and reported low confidence in the accuracy of the report because of challenges with a new software used by Community Development who collect the fees; stated that not everything has made it into the finance for him to review; claimed that he asked for updates, but staff is

currently buried with budget items and has not responded in time. He explained the numbers shown are from the previous report and spoke about completion of the Skate Waves and Sea Chatter murals coming in under budget and that money (\$83,000) will be returned to the fund. He added that the Commission could postpone making budget decisions until May.

Discussion followed regarding the public art allocation of Proposition C for the transportation fund tied to transportation projects (\$74,000) and forming a subcommittee to discuss ideas for art in the Transit Center.

Commissioner Pitzele offered to serve on the Transit Center Art Subcommittee and Vice Chair Christian-Kelly volunteered as well.

Motion by Vice Chair Christian-Kelly, seconded by Commissioner Pitzele, and approved by voice vote, to create a Subcommittee to explore art for the Transit Center and other options.

The motion carried 6-0-1, with Commissioner Lawrence, absent.

Cultural Arts Manager Meyer provided status updates on the Gateway project and addressed other upcoming events of interest occurring in the area including the City's 134th birthday. In response to an inquiry from the commission, he presented an overview of a visit he had with his counterpart in the City of Manhattan Beach.

Commissioner Taner reported on his attendance at the recent South Bay Cities COG General Assembly; talked about the need for small cities to cooperate on arts, entertainment, sports and cultural activities to be visible and make impacts and hoped the Cultural Arts Manager Meyer can continue the dialogue with Manhattan Beach and other cities.

In reply to Commissioner Taner's request, Cultural Arts Manager Meyer spoke about a grant workshop he recently attended, noting there was nothing tied to the City's requirements.

Commissioner Taner spoke about letting arts organizations be aware of grant opportunities.

Motion by Vice Chair Christian-Kelly, seconded by Commissioner Taner, and approved by voice vote, to receive and file the Cultural Arts Commission Liaison Report.

The motion carried 6-0-1, with Commissioner Lawrence, absent.

J.2. DISCUSS AND PROVIDE INPUT ON THE CITY'S FY2026-27 BUDGET

Discussion ensued regarding whether to continue this item to obtain accurate information regarding the John Parsons Public Art Fund, making budget recommendations to City Council, and reviewing items in the Strategic Plan.

Commissioner Taner listed CAC items recommended to City Council for inclusion in the

Strategic Plan and highlighted the importance of cities working together.

Discussion followed regarding researching estimated costs for an Art App/Interactive Map. Commissioner Melendez and Taner offered to research the topic for the next meeting of the CAC. Continuing discussion pertained to the possibility of adding staff, the unlikelihood that the City will add staffing, requesting that City Council consider budgeting for an Art Center, installation of outdoor, interactive art/games/performances/activities in other public areas, such as movies in the park, to attract visitors, developing a list of performable spaces, researching costs including use of the Redondo Beach Performing Art Center (RBPAC) and local concerts and returning with the information to the CAC's next meeting.

Chair O'Brien-Herrera invited public comments.

Georgette Gantner, District 2, reported that Rick McCullen, a resident of Manhattan Beach, has been working on an application specific to the Artesia Boulevard and suggested inviting him to a future meeting to discuss it. Additionally, she mentioned the possibility of holding a dance marathon.

Discussion followed regarding Mr. McCullen's proposal for a business application and the need to focus on an application related to art.

Commissioner Melendez offered to meet with Mr. McCullen to explore his ideas.

There were no other public comments.

Motion by Vice Chair Christian-Kelly, seconded by Commissioner Pitzele, and approved by voice vote, to continue Item J.2 to the next meeting of the CAC.

The motion carried 6-0-1, with Commissioner Lawrence, absent.

K. COMMISSION MEMBER ITEMS AND FUTURE COMMISSION AGENDA TOPICS

Commissioner Taner mentioned a review of the CAC's vision and mission statement should have been on tonight's agenda; reiterated the need to revisit the CAC's by-laws, vision and mission statement and talked about the 2014 Redondo Beach Art Master Plan.

Cultural Arts Manager Meyer noted that the CAC already moved to agendize the topic and does not need to repeat the action.

Commissioner Taner suggested adding to that discussion, expanding the scope of the John Parson's Public Art Fund, exploring how the fund can be legally spent, updating the by-laws according to the new ordinance, addressing monthly meetings and logistical issues, the CAC's vision and mission statement and developing a new scope for the John Parson's Public Art Fund.

Commissioner Melendez recommended placing the items suggested by Commissioner

Taner on the CAC's June agenda.

Commissioner Melendez mentioned needing to address artwork for utility boxes and Cultural Arts Manager Meyer provided an update on the project and suggested adding it to the CAC's May agenda.

Chair O'Brien-Herrera asked that copies of materials regarding the project be distributed to Commissioners before the May meeting.

Motion by Vice Chair Christian-Kelly, seconded by Commissioner Melendez, and approved by voice vote, to direct staff to place consideration of artwork for utility boxes to the May agenda.

The motion carried 6-0-1, with Commissioner Lawrence, absent.

Discussion followed regarding Item No. I.1.

Commissioner Gold objected to the request to eliminate maintenance surcharges, as they are using the space and there will be wear and tear.

Cultural Arts Manager Meyer reported that Council ordered a maintenance surcharge this year (3% of total charges) which goes into a special account solely for repairs, upgrades and upkeep of the theater.

Commissioner Melendez pointed out that City Council will review this and make the final decision(s).

Commissioner Pitzele requested adding a stipulation that Redondo Ballet does not have exclusivity.

Commissioner Taner objected to the use of the word, "partner" in relation to Redondo Ballet and the City and in response to his question, Cultural Arts Manager Meyer reported that they are asking for a reduction in the fees they are required to pay and noted that a discount is the same as cash.

Discussion followed regarding making recommendations to City Council, having Council see the entire presentation along with the CAC's comments.

Motion by Vice Chair Christian-Kelly, seconded by Commissioner Taner, and approved by voice vote, to forward this item, as is, to City Council and include specific notes from the CAC as discussed above regarding use of the word, "partner" and not waiving maintenance fees.

The motion carried 6-0-1, with Commissioner Lawrence, absent.

K.1. RECEIVE AND FILE REPORTS FROM ACTIVE SUBCOMMITTEES - None

CONTACT: JACK MEYER, CULTURAL ARTS MANAGER

L. ADJOURNMENT – 9:05 p.m.

Motion by Vice Chair Christian-Kelly, seconded by Commissioner Gold, and approved by voice vote, to adjourn the meeting at 9:05 p.m. to the next Regular meeting of the Cultural Arts Commission on May 27, 2026, at 7:00 p.m., in the Redondo Beach Council Chambers, at 415 Diamond Street, Redondo Beach, California.

The motion carried 6-0-1, with Commissioner Lawrence, absent.

All written comments submitted via eComment are included in the record and available for public review on the City website.

Respectfully submitted,

Elizabeth Hause
Community Services Director



Administrative Report

F.3., File # CA26-0660

Meeting Date: 5/27/2026

To: CULTURAL ARTS COMMISSION
From: JACK MEYER, CULTURAL ARTS MANAGER

TITLE

RECEIVE AND FILE PROJECT STATUS UPDATES REGARDING THE ARTESIA BLVD. STRATEGIC ART PLAN

BACKGROUND

On May 13, 2025, the City Council approved a \$45,000 consulting services agreement with LBP Consulting, LLC (LBP) to develop a strategic art plan for the Artesia corridor, specifically between Inglewood Avenue to Aviation Boulevard to meet the Council's strategic planning goal of installing creative, placemaking artwork along the busy corridor. Since then, and through a joint review with the Cultural Arts Commission (CAC), phase I of the Artesia Blvd. Strategic Art Plan (Plan) was approved. In an effort to keep the CAC informed of the progress of the project, included below are the most recent updates:

Request for Qualifications (RFQ): LBP has completed its initial review of all submissions to determine eligibility and experience. A total of 39 proposals were ultimately shortlisted and will be shared with the Community Panel for additional review in late May or early June. LBP stated their goal is to help the Community Panel identify three to four strong candidates per artwork location to recommend to the CAC and subsequently, the City Council, to determine who will be invited to develop unique concepts for their respective sites.

LGBTQ+ Sculpture Survey and Outreach: On May 12, the City Council discussed the LGBTQ artwork and approved the following motion:

The City Council direct staff to proceed with the Cultural Arts Commission's recommendation to include an LGBTQ-themed artwork as part of the Artesia Blvd. Plan.

Council is open to all art mediums, including specifically the LGBTQ+ art installation implemented as a crosswalk. The location should be at Green Street and Artesia (crossing Artesia Blvd.), or around the North Branch Library along/visible from Artesia Blvd.

Council is open to any permanent artwork with staying power, within budget and that will not put a significant recurring maintenance cost on the John Parsons Art Fund.

Overall size and scale should be dictated by the budget of \$35,000.

Community Services Department has notified LBP of this direction and instructed them to proceed as per City Council direction.

Additional project information can be found on the City's website on the ARTesia Project - Public Art Placemaking and Placekeeping Plan webpage.

ATTACHMENTS

- None



Administrative Report

I.1., File # CA26-0661

Meeting Date: 5/27/2026

To: CULTURAL ARTS COMMISSION
From: JACK MEYER, CULTURAL ARTS MANAGER

TITLE
DISCUSS AND PROVIDE INPUT ON THE CITY'S FY2026-27 BUDGET

BACKGROUND

The City conducts its budgeting and financial reporting through an annual cycle of events and actions called the budget calendar. This calendar gives both the community and the City's various commissions an opportunity to comment and help inform the City Manager's budget recommendations.

This item provides the Cultural Arts Commission (CAC) a forum to give direct input on the preparation of the FY2026-27 Budget. Any recommendation provided by the CAC will be transmitted by Liaison to the Mayor and City Council via the City Manager's Office. The deadline for receipt of any recommendations is June 1, 2026.

RECOMMENDATIONS

While the CAC can make recommendations for any funding source, pending the City Council's approval, staff recommends the CAC does not make any recommendations for new project allocations at this time for two reasons:

- There are currently 3 major projects underway and 1 more modest project in process, consuming City staff resources from multiple departments:
 - **ARTesia Project** - \$485,000 for multiple artworks along the Artesia corridor, with 2 Commissioners included in Community Panel shortly to review artists from RFQ. Expected to run for another year.
 - **"Gate Wave" Sculpture** - \$275,000 commission for installation at Gateway Parkette, now heading for plan checking and permits. Expected to run through September, 2026.
 - **Esplanade Public Art** - \$100,000 already approved for commissions of artwork along the Esplanade. dp Mosaics' \$15,400 proposal now going to License Agreement review in City Attorney's Office. Expected to complete 4-5 months following approval by City Council. \$84,600 remaining to be spent on further commissions.
 - **Utility Box Art Wraps** - \$14,433 allocation for 5 art wrap commissions plus fabrication and installation. 2 have been selected, 3 removed from consideration as unviable, so replacements need to be chosen and the fabrications/installations completed.
- There is approximately \$48,173 remaining in the JPPAF as determined by staff, an historical

low. With \$874,433 approved allocations in process, plus two completed murals (“Skate Wave” and “Sea Chatter”) the balance is temporarily atypically low. However, staff have projected a significantly better year in FY26-27 for developer deposits, based upon knowledge of planned projects.

Thus, staff recommends waiting to make JPPAF allocation recommendations until deposits accumulate over the first part of the year. This will better enable the CAC to determine the scale of future projects to recommend, and also to allow some of the current demands on staff bandwidth from current projects to abate somewhat.

ATTACHMENTS

- None



Administrative Report

J.1., File # CA26-0662

Meeting Date: 5/27/2026

To: CULTURAL ARTS COMMISSION
From: JACK MEYER, CULTURAL ARTS MANAGER

TITLE

RECEIVE AND FILE CULTURAL ARTS COMMISSION LIAISON REPORT

BACKGROUND

The John Parsons Public Art Fund (JPPAF) was established by Ordinance No. 3127-14 on December 2, 2014. The funds may be used for any purpose that furthers the goals of the City's Public Art Program as defined within the Ordinance.

City Council has appropriated funds for seven Public Art projects in the FY2025-26 budget. Two have been completed, including the "Skate Waves" mural at the Redondo Beach Pier Skate Park, and the "Sea Chatter mural on the walls of the Public Works Maintenance Facility at 542 Gertruda Avenue. Additionally, the City Council has approved the commissioning of a series of artworks on the ARTesia corridor under the guidance of Consultant LeBasse Projects; and a sculpture to be installed at Gateway Parkette at 1199 N. Harbor Drive. Further, a series of license agreements for five utility box art wraps have been approved, with art selected and approved by City Council. One additional project, artworks to be installed along the Esplanade, has received an appropriation from JPPAF. Another public art project to install artworks at the Redondo Beach Transit Center is be funded from Proposition C Transportation Local Return funds.

ATTACHMENTS

- Report - JPPAF and status of active projects
- List - Meetings and/or Events of Interest to CAC

**City of Redondo Beach
Cultural Arts Commission
John Parsons Public Art Fund Report
As of May 20, 2026**

Please note that the figures in this report were calculated from data provided by the Financial Services Department as of May 20, 2026. It reflects year-to-date revenue and expenditures following review of the city's financial software as well as the Community Development Department's program that collects dedicated John Parsons Public Arts Funds (JPPAF) for qualified developments throughout the City. Staff has projected a higher-than-average increase to revenue in the upcoming 2026-27 fiscal year.

Balance Sheet

Item	FY26
REVENUE	
FY2025-26 JPPAF Balance as of 7/1/2025 (SOY)	\$1,229,575.82
FY2025-26 Total Deposits YTD	\$11,100.00
Unexpended allocations from "Sea Chatter" & "Skate Waves" <i>(Expected to be returned to JPPAF for FY2026-27)</i>	\$39,601.35
TOTAL REVENUE as of 5/20/2026	\$1,280,277.17
ENCUMBRANCES	
Total Allocated by City Council as of 5/20/2026 (see below)	(\$1,173,432.50)
5% Maintenance Set Aside (required by Public Art Ordinance)	(\$58,671.63)
TOTAL ENCUMBRANCES	
ADJUSTED (available/unencumbered) JPPAF BALANCE	\$48,173.04

Project Allocation Status

Name of Project	FY26 Approved Budget	Expended to Date
	Encumbrances (Allocations)	
"Gate Wave"	\$275,000	
(Completed) "Sea Chatter"	\$125,000	(\$101,219.62)
(Completed) "Skate Waves"	\$75,000	(\$59,179.03)
The Esplanade	\$100,000	
(In Progress) ARTesia	\$485,000	(\$16,000.00)
(In Progress) Utility Box Art Wraps	Artist Fees: \$2,500.00	(\$1,000.00)
	Manufacturer/Survey: \$1,250.00	(\$1,250.00)
	Manufacturer/Install: \$10,682.50	
TOTAL	\$1,173,432.50	\$178,648.65

**Public Art Allocation from Prop C Transportation Funds
(NOT JPPAF, non-portable funds)**

Transit Center	\$75,000	(\$1,000.00)
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Status of Projects as of May 20, 2026

Name of Project	Status
“Gate Wave”	City Council approved the location, design concept and budgeted \$275,000. Contract approved by City Council at December 16, 2025 meeting. Fully executed contract and notice to proceed as of 1/12/2026. Anticipate completion by end of September 2026. Final Design submission has been approved (no significant changes). Final engineered drawings received for plan check/approval.
ARTesia	City Council approved the concept for this project and \$450,000 including up to 10% for a consultant/project manager. An agreement with the selected consultant, LeBasse Projects (LBP), was approved by City Council on May 13, 2025. Community Engagement and Stakeholder Outreach is conducted. Draft Master Plan discussed by CAC November 19, 2025, recommendations for modifications provided (additional “Discovery” items, LGBTQ+ artwork added to LBP purview and draft Master Plan, with added funding from JPPAF). Draft Master Plan adopted by City Council December 16, 2025 without additional Discovery items (opted to reserve for Phase II), but included LGBTQ+ sculpture with \$35,000 additional funding from JPPAF, expanded 5/12/26 to include any genre of artwork, not just sculpture. RFQ for artists is closed, 192 submissions received, of which shortlisted ones (as determined by LBP) will now be passed to Community Panel for evaluation, expected to meet late May-early June.
Esplanade	Council appropriated \$100,000 for this project. A subcommittee has been formed to explore options for art on the Esplanade. Subcommittee reported at 2/25/26 CAC meeting, discussion continued at 3/25/26 CAC meeting. At 4/22/26 meeting, CAC voted to recommend completion of Esplanade mosaic bollards at a cost of \$15,400, leaving \$84,600 for other artworks. Artist agreement to be submitted to City Attorney for approval by June 1. Anticipated to be on City Council agenda 7/7/26.
Utility Box Art Wraps	Artist Agreements and Spin Imaging proposal for manufacture/installation approved by City Council. Two approved artists dropped out due to resolution requirements for submissions, a third has ceased communication and has been removed from consideration. Spin Imaging requires minimum 5 for fabrication/installation, so earlier finalists will be reconsidered by CAC. As of 5/22/26, no earlier finalists have responded to email seeking to determine availability of artwork/interest in being considered.
	Completed Projects
“Sea Chatter”	Mural is complete. City held dedication ceremony on February 2, 2026. Project completed under budget due to Public Works taking on traffic control responsibilities instead of paying expensive 3 rd party vendor, so \$23,780.38 will revert to JPPAF for FY2026-27.
“Skate Waves”	Mural is complete. City held a dedication January 29, 2025. Project came in \$15,820.97 under budget, which amount will be returned to John Parsons Public Art Fund (JPPAF) for FY2026-27.
	No Art Currently Specified
Transit Center	City engineers are not supporting the installation of a mural on the walls selected by the (former) Public Art Commission due to problems with the construction of the walls which they believe will ultimately result in water damage to the artwork. Funding in the amount of \$74,000 (non-JPPAF funds) remains appropriated for this project.

Meetings & Events of Interest or Impact to the Arts

May-June, 2026

City of Manhattan Beach, April 17 – June 28, 2026

Exhibitions at The Manhattan Beach Art Center

Ritual

Exhibition Schedule: April 17 through June 28, 2026

Opening Reception: Friday, April 17 from 6:00 PM to 8:00 PM, doors open at 6:00PM

(MBAC will be *CLOSED* from 10:00 AM to 5:00 PM *the day of the Opening Reception*, regular gallery hours will resume April 18, 2026)



Ritual is a curated group exhibition that brings together contemporary ceramic artists whose work explores identity, belonging, and community through material practice. The exhibition considers ritual not as a fixed or ceremonial act alone, but as a lived and embodied process—expressed through repetition, gesture, inheritance, and transformation. Clay serves as both medium and metaphor, carrying personal, cultural, and collective histories while remaining open to reinvention.

Through diverse approaches to ceramics, *Ritual* foregrounds how material practices shape meaning and connection. The exhibition invites artists whose work engages themes of cultural memory, lineage, diaspora, tradition and social ritual, positioning ceramics as a powerful site for contemporary inquiry.

As part of the exhibition, MBAC's Education Space will be transformed into a contemporary tea room inspired by Japanese tea ceremonies. Presented in collaboration with Zakka Bakka Shop and TEA TEA TEA, the installation brings together traditional objects and handcrafted ceramic elements to create a reimagined environment for reflection and gathering. During the opening reception, tea master Shingo Murayama will activate the space through tea offerings, inviting visitors to experience ritual as a shared and embodied practice.

Join us at the Manhattan Beach Art Center for the opening reception on Friday, April 17th from 6pm to 8pm. Doors open at 6pm, light food and beverages will be provided. The opening reception of *Ritual* is sponsored by Simms Restaurants

PARTICIPATING ARTISTS:

Alex Anderson

Charly Blackburn

Anabel Juarez

Henry Kim

Charles Snowden

Claudia Solorzano

About Manhattan Beach Art Center: The Manhattan Beach Art Center stands as a vibrant platform for artistic exploration and community engagement. Through exhibitions, workshops, and events, the center enriches the cultural fabric of Manhattan Beach and its surrounding areas

MBAC Gallery Hours:

1560 Manhattan Beach Boulevard
Manhattan Beach, CA 90266
(310) 802-5440

[Email](#)

Monday through Tuesday: Closed

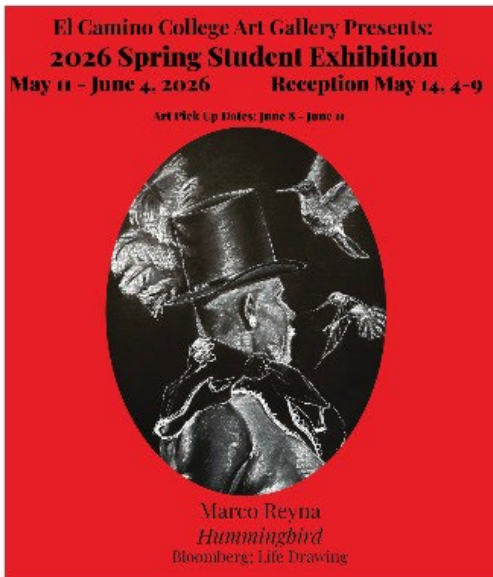
Wednesday through Thursday: 10:00 AM to 9:00 PM

Friday through Sunday: 10:00 AM to 5:00 PM

Closed for holidays, installation and deinstallation.



2026 Spring Student Exhibition



May 11 - June 4, 2026

The reception will be held on May 14, 2026 from 4:00 pm-9:00 pm.

The 2026 Spring Student Exhibition will feature artworks from the Fine Arts Department students.

Art Pick Up Dates: June 8 - June 11

City of Torrance, June 6 – July 18, 2026



MAIN GALLERY: CHAMPIONS! - Sports in Contemporary Art

An exploration of Soccer and other sport related themes in Contemporary Art in celebration of the 2026 FIFA World Cup.

GALLERY TWO: We Are Minnesota: Art as Resistance

Work and ephemera responding to political unrest. Curated by Mark Fisher.

The Torrance Art Museum is always FREE to the public.

Torrance Art Museum

3320 Civic Center Drive

Torrance, CA 90503

310-618-6388

TorranceArtMuseum@TorranceCA.Gov

Hours of Operation:

Tuesday - Saturday

11am - 5pm*

*Operating hours apply during exhibition dates only. We are closed for installation between exhibitions. Closed Sunday, Monday, and all major holidays.



June-August, 2026

South Bay Credit Union

Monthly Featured Artist

312 N Pacific Coast Highway, Redondo Beach



Lily Kalugar - RUHS 2026 Scholarship Recipient

Art Exhibit

June 2026

Reception - TBD

Shows

RBAG Art Show at Destination Art

1815 W 213th Street #135, Torrance

July 16, - August 1,

Reception, Saturday, July 25, 3-5pm



Administrative Report

J.2., File # CA26-0663

Meeting Date: 5/27/2026

To: CULTURAL ARTS COMMISSION
From: JACK MEYER, CULTURAL ARTS MANAGER

TITLE

DISCUSSION AND POSSIBLE ACTION ON ADOPTION OF BY-LAWS AND MISSION STATEMENT

BACKGROUND

In previous years, it was standard procedure for newly formed commissions to establish and adopt a set of by-laws by which the purpose of the commission, duties, expectations, meeting procedures and rules were established and adopted. The predecessor to the Cultural Arts Commission, the no-longer active Public Arts Commission (PAC), established and adopted a set of by-laws in 2009. As the purpose and purview of the Cultural Arts Commission (CAC) differs from that of the PAC, the original by-laws would have to be adapted and updated to remain useful, if so desired by the PAC.

RECOMMENDATIONS

There are no rules or requirement that by-laws continue to be used, but some commissions have found them useful and established them regardless. Attached are the original PAC-adopted by-laws, the current Uniform Regulations for Boards and Commissions in the Redondo Beach Municipal Code (RBMC), also the section of the RBMC that addresses the creation of the current CAC. An email from Commissioner Taner is attached, which contains samples possible "Mission Statements", which may or may not be included in any by-laws adopted. Lastly, an earlier proposal for new by-laws by then-liaison Gary Margolis is also attached for reference and consideration.

Staff recommends the CAC review the attachments, discuss whether they wish to establish by-laws and possibly a Mission Statement, determine the content and possible action to adopt them.

ATTACHMENTS

- Public Art Commission Bylaws
- 3298- 25 Ord - Amending RBMC Uniform Regulations
- 3303-25 Ord - Amending RBMC Cultural Arts
- O- 2024- 3278-24 Amending the Redondo Beach Municipal Code Regarding the Public Art Commission
- Email from Commissioner Orhan Taner - Mission-Vision Statement Drafts - 3-24-2026
- First draft of proposed Bylaws for the Cultural Arts Commission - 2024 Gary Margolis

**BYLAWS FOR THE
PUBLIC ART COMMISSION
OF THE CITY OF REDONDO BEACH, CALIFORNIA**

ARTICLE I. NAME

The name of this Commission shall be the Public Art Commission of the City of Redondo Beach, established by Ordinance No.3030-08 on December 2, 2008.

ARTICLE II. OBJECT

The object of this Commission shall be to act as adviser to the Mayor and City Council on matters pertaining to public art in Redondo Beach, to stimulate public interest in such public art programs, and to perform such other such duties as directed by the City Council. The Commission shall make recommendations to the City Council for public art program guidelines, the artistic criteria for public art, the acquisition of public art, artwork commissioning and deaccession, the creation of public art infrastructure, and the preservation and maintenance of public art in Redondo Beach. The Commission shall make recommendations for a prioritized list of public art projects to be considered as part of the City's strategic planning and annual capital project and budgeting processes. Public art in Redondo Beach shall be defined as artworks that are identified through a gift, City purchase, artist commission as well as relocated City owned artwork, temporary exhibits and loaned art, that are displayed in any public owned property or right of way area including parks, City buildings and facilities, streets, medians, sidewalks, plazas and in any other public location determined by the City Council.

ARTICLE III. MEMBERS

Sec. 1 Appointments

The Commission shall consist of seven (7) members appointed by the Mayor, subject to approval by the City Council. Two (2) members shall be appointed from among professionals in the following disciplines: architecture, landscape architecture, urban planning, engineering, design and/or other related cultural and arts disciplines; provided, however, that such professionals are available to the City, two (2) members from a recognized arts and/or artists organization, and three (3) at-large residents. Each Commissioner shall serve for a term of four (4) years, commencing March 25, 2009 and ending March 25, 2012 or as soon thereafter as his/her successor is appointed and qualified. No Commissioner shall serve more than two (2) consecutive terms. No member shall serve simultaneously on more than one (1) board or commission.

Sec. 1 Vacancies

In the event that any member of the Commission shall be absent from the regular meetings for a period of sixty (60) days consecutively following the last regular meeting attended by such Commissioner, unless permission of the City Council expressed in its

official minutes, or in the event such Commissioner shall be convicted of a crime involving moral turpitude, or ceases to be a registered voter of the City, his/her office shall become vacant and shall be so declared by the City Council.

ARTICLE IV. OFFICERS

The Commission shall elect a chairperson and Vice-Chairperson at its regular meeting in October of each year. The Liaison shall be the Secretary of the Commission.

ARTICLE V. MEETINGS

Sec. 1 Time of Meetings

Unless otherwise directed by a majority of the Public Art Commission, the Commission shall meet regularly on the fourth Wednesday of every other month at 7:00 p.m. or on such other day and time, as a majority of the Commission shall establish. If the fourth Wednesday of the month is a recognized public holiday, the regular meeting of the Public Art Commission shall be held on the subsequent Wednesday.

Sec. 2 Place of Meetings

All regularly scheduled meetings of the Public Art Commission shall be held in the City Hall Council chambers, 415 Diamond Street, Redondo Beach, California, or in any other place designated by the Commission. Except for investigative purposes, all meetings shall be held within the City of Redondo Beach.

Sec. 3 Special Meetings

The presiding officer or a majority of the body may call special meetings. Written notice must be sent, and received by each member of the body and by each local newspaper of general circulation so requesting. Notice (agenda) must be posted no less than 24 hours prior to the meeting and only the business stated on the notice may be considered in accordance with Government Code Section 54950 et seq and the Brown Act.

Sec. 4 Adjourned Meetings

The Commission may adjourn any meeting to a time and place specified in the order of adjournment, in accordance with the Brown Act.

Sec. 5 Open Meetings

All meetings of the Commission shall be open to the public.

Sec. 5 Quorum

A quorum will be a majority of the Commissioners (4). If a quorum is not present the Secretary of the Commission will adjourn the meeting and post a notice of adjournment to include time, place and date of the next meeting.

ARTICLE VI. BUSINESS

Sec. 1 Agenda

All matters intended for action or information, whether originating with the public or City officials, shall be submitted to the Commission in an agenda prepared by the City Clerk or his/her designee and/or pursuant to instructions by the Commission.

Sec. 2 Chairperson as Presiding Officer

The Chairperson shall take the chair at the hour appointed for the meeting and shall call the Commission to order and shall act in all respects as the Chairperson. In the absence of both the Chairperson and the Vice-Chairperson, the remaining members shall elect a Chairperson pro-tempore who may act as Chairperson in all respects at the meeting and for the purpose of signing documents.

Sec. 3 Order of Business

At the time set for commencement of the meeting, the members of the Commission, the Secretary, and such city officials as are present, shall take their regular stations in the meeting place and the business of the Commission shall be taken up for consideration and disposition in the following order, except as may be otherwise ordered by the Commission:

- 1. Opening Session**
 - a. Call to Order
 - b. Roll Call
 - c. Salute to the Flag
- 2. Approval of Order of Agenda**
- 3. Consent Calendar**
 - a. Approval of the Affidavit of Posting
 - b. Approval of Minutes
 - c. All other appropriate items
- 4. Public Participation**
- 5. Excluded Consent Calendar**
- 6. Ex Parte Communications**
- 7. Public Hearings**
- 8. Unfinished Business**
- 9. New Business**
- 10. Subcommittee Reports**
- 11. Members items and referrals to staff**

12. Adjournment

Sec. 4 Approval of Minutes

Unless a reading in full of the minutes of a Commission meeting is requested by a member, such minutes (if the Commission has previously been furnished a copy) may be approved without reading.

ARTICLE VII. MOTIONS

Sec. 1 Making of Motions

Except as hereinafter provided, when any subject is opened for consideration by the Commission, whether before or after the debate thereon, a motion shall be made by a member. Where a motion is made and seconded, the Chairperson may rule the motion out of order if in violation of the Roberts Rules of Order. The mover, with the consent of the second, may withdraw or amend the motion at any time before a decision or amendment.

Sec. 2 Amendment

Any motion may be amended with the consent of the maker and the second.

Sec. 3 Seconding of Motions

The following motions do not require a second:

Question of order
Division of the question
Nominations

ARTICLE VIII. VOTING

Sec. 1 Disposition by the Chairperson

Except where a vote is otherwise required, the Chairperson may order the disposition of matters coming before the Commission; provided, however, that if a member objects, a vote shall be taken. Where a motion is made and seconded, unless a vote is required by law or desired by any member, the Chairperson may order the disposition of the matter in accordance with the motion. Such decision of the Chairperson shall be deemed to be the action of the Commission.

Sec. 2 Recording of Votes

When a vote on any matter is called for, it shall be voice vote unless any member shall request a roll call vote. On a tie vote, the motion is lost. The roll call vote shall be taken in rotation, with the Chair voting last. The chair shall announce the result of the vote and any member can then explain his/her vote if it is in opposition to the motion. The Chair shall then announce the next order of business.

Sec. 3 Abstaining from Voting

When a roll call vote is being taken on a motion and a member declines to vote for any reason, his/her vote shall not be counted in determining the passage of the motion and such member shall be recorded as having abstained from voting.

Sec. 4 Explanation of Vote

A member shall be allowed to briefly explain his/her vote while the roll is being called.

Sec. 5 Change of Vote

A member shall be allowed to change his/her vote only until the next item of business is announced by the Chairperson; provided, however, that this rule may be suspended by a vote of two-thirds of the members present.

Sec. 6 Roll Call Vote

Any member may demand that a roll call vote be taken on any motion.

Sec. 7 Majority Vote

All motions will be carried by a majority vote unless otherwise required by law. A majority of members present, if a quorum, is a majority for the passage of motions.

ARTICLE IX. RULES OF CONDUCT

Sec. 1 Addressing the Commission

- A.** No person shall address the Commission without first securing the permission of the Chairperson; provided, however, that permission shall not be refused except for a good cause.
- B.** Remarks before the Commission shall be limited to three (3) minutes. The Chairperson may aggregate time of the hearing or discussion.
- C.** After a motion is passed or a hearing closed, no person shall address the Commission on the matter without first securing permission of the Chairperson.

Sec. 2 Manner of Addressing the Commission

- A.** Each person addressing the Commission shall step up to the lectern and shall clearly state his/her name and city for the record, state the subject he/she wishes to discuss, and proceed with his/her remarks. The Chairperson may limit the time allowed for testimony on any matter before the Commission. Unless otherwise designated, speakers shall be limited to three (3) minutes on any one agenda item.
- B.** Unless otherwise ordered by the Commission, the Chairperson may limit the number of speakers where, in his/her opinion, the facts or arguments advocated are cumulative in nature. Unless otherwise ordered by the Commission, the Chairperson may limit the aggregate time of hearing or discussion. The time may be extended for a speaker(s) by a majority vote of the Commission.
- C.** No person shall speak twice on the same agenda item unless a majority of the Commission grants permission.

Sec. 3 Relevancy

Speakers shall confine their remarks to those which are relevant to the subject of the hearing. Attacks against the character or motives of any person shall be out of order. The Chairperson, subject to appeal to the Commission shall be the judge of relevancy and whether character or motives are being impugned.

Sec. 4 Decorum

Any person making personal, impertinent, or slanderous remarks, or who shall become boisterous while addressing the Commission, shall be forthwith barred from future audience before the Commission, unless permission to continue be granted by the Chairperson.

Sec. 5 Enforcement of Decorum

The Chairperson, or a majority of the members present, may at any time request that a police officer be present to enforce order and decorum. The Chairperson or such majority may request that the police officer eject from the place of meeting or place under arrest, any person who violates the order and decorum of the meeting.

Sec. 6 Disorderly Conduct

In the event that any meeting is willfully interrupted so as to render the orderly conduct of such meeting unfeasible and order cannot be restored by the removal of individuals willfully interrupting the meeting, the Commission may order the meeting room cleared and continue its session in accordance with the provisions of Government Code subsection 54957.9 and any amendments thereto.

ARTICLE X. HEARINGS

Sec. 1 Scope of Rules

- A.** The rules set forth on this Article shall govern all hearings before the Commission.
- B.** Absent statutory and City Charter requirements for public hearings, the Commission may elect to hold public hearings on Commission proposals or recommendations determined to be of general public interest.

Sec. 2 Reports

Any reports or recommendations from staff, the Commission, or other agencies that are the subject of a public hearing shall be made available for public inspection prior to the hearing and become part of the record of the hearing.

Sec. 3 Calling for Hearing

- A.** When the hearing is reached on the agenda, the Chairperson shall announce that it is the time and place for the hearing. The Chairperson or staff shall briefly describe the purpose for the hearing.
- B.** A matter set for hearing may be withdrawn, continued, or referred to at any time before, during or after a hearing.
- C.** At the request of the Commission, City staff members may make a report at the beginning of the hearing, explaining or supplementing written reports.

Sec. 4 Action by the Commission

- A.** After close of comment from the public, the Commission may close the hearing.
- B.** After closing the hearing, the Commission may debate and take whatever action it deems appropriate.

Sec. 5 Record of Hearing

The Secretary shall make a permanent record of the hearing, which shall include; the time the hearing was opened and closed; the motions make by he members; the vote thereon; and a digest of the testimony and comments given at the meeting.

Sec. 6 Voting by Absent Members

A Commissioner, absent during a hearing, may vote on any hearing matter after he/she has familiarized himself/herself, with the presentation at the hearing where the matter was considered.

ARTICLE XI. POINTS OF ORDER

Sec. 1 Generally

Any Commission member may raise a point of order (procedure). The Chairperson shall decide all questions of order; provided, however, that any two members shall have the right to appeal his/her decision, in which case the question shall be decided by a majority of the members present. The Chairperson, or any other Commission member, may request advice of the City Attorney thereon.

Sec. 2 Parliamentary and Legal Advisor

The City Attorney, or his/her designee, shall be the Parliamentarian for the Commission and shall act as legal counsel on all Commission business. In the absence of the City Attorney, or his/her designee, the City Clerk, or his/her designee, shall act as Parliamentarian. In the absence of either the City Attorney or his/her designee or the City Clerk or his/her designee, the Chairperson may act as Parliamentarian.

Sec. 3 Suspension of Rules

Unless otherwise enforced by law, any provisions of these procedures may be waived by a unanimous vote of the Commission members present.

ARTICLE XII. AD HOC COMMITTEES

The Commission may vote to create such ad hoc committees as the Commission members may deem appropriate. These ad hoc committees would be formed for the purpose of evaluating specific public art projects and activities. These ad hoc committees shall be comprised of Commission members only and may not include more than three voting members.

ARTICLE XIII. AMMENDMENT OF BY LAWS

These bylaws may be amended at any regular meeting of the Commission by a two-thirds vote. Any amendment made by the Commission must then be submitted to the City Clerk's Department for processing and inclusion in the Historical Records.

Adopted:

ORDINANCE NO. 3298-25

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF REDONDO BEACH, CALIFORNIA, AMENDING TITLE 2, CHAPTER 9, ARTICLE 1, SECTIONS 2-9.100, 2-9.101, 2-9.102, 2-9.103, 2-9.106, 2-9.107 AND 2-9.109 AND ADDING SECTIONS 2-9.110 AND 2-9.111 AND DELETING IN ITS ENTIRETY SECTION 2-9.108 PERTAINING TO UNIFORM REGULATIONS OF COMMISSIONS

WHEREAS, the City of Redondo Beach employs a number of Commissions that serve as advisory and decision-making bodies that provide public input and expertise to the City Council on specific areas of interest; and

WHEREAS, the role of the Commissions has evolved through the years; and

WHEREAS, several sections of the Redondo Beach Municipal Code sections related to the City's Commissions have become outdated and no longer reflect the role they play for the City; and

WHEREAS, the evolution of Commission-related ordinances has resulted in duplicative and conflicting elements that complicate operations and are in need of revisions; and

WHEREAS, the City Council desires to clearly define the role of each commission; and

WHEREAS, the City Council desires to ensure the Redondo Beach Municipal Code accurately reflects the needs served by each Commission; and

WHEREAS, the City Council desires to eliminate conflicting elements of the Commission-related ordinances; and

WHEREAS, the City Council desires to clearly define objective attendance requirements for Commissioners.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF REDONDO BEACH, CALIFORNIA, ORDAINS AS FOLLOWS:

SECTION 1. AMENDMENT OF CODE. Title 2, Chapter 9, Article 1, Section 2-9.100 is hereby amended to read as follows:

“§ 2-9.100 Appointment and terms of members.

(a) The members of each board and commission shall serve for a term of four years, commencing October 1 and ending September 30 or as soon thereafter as his or her successor is appointed and qualified.

(b) The members of each board and commission shall be appointed by the Mayor, subject to confirmation by the City Council, within 60 days after the expiration of the four-year term or within 60 days after a vacancy occurs. If the Mayor shall have failed to make an appointment within such period, any member of the City Council may nominate an eligible person to fill such vacancy. Four affirmative votes of the City Council to appoint such nominated person shall result in the appointment. Any appointment to fill an unexpired term shall be for such unexpired period.

(c) A term of four years is a full term and a term of less than four years is a partial term. No person shall serve on the same board or commission after serving two full terms on that board or commission. If a person serves a partial term that exceeds two years, or serves more than one partial term that cumulatively exceeds two years, (excluding any leap day), it shall be considered a full term for the purpose of this provision. No member of a board or commission shall serve simultaneously on more than one board or commission, or as an elected or appointed official, or City employee, of the City of Redondo Beach.

(d) Where practical, at least one member of each board and commission should be appointed from each Council district, with qualifications for appointment prioritized over district residency.

(e) If a section related to the appointment and terms of members of a specific board or commission differs from this section, the section related to the appointment and terms of members of the specific board or commission shall prevail.”

SECTION 2. AMENDMENT OF CODE. Title 2, Chapter 9, Article 1, Section 2-9.101 is hereby amended to read as follows:

“§ 2-9.101 Organization meetings, chairperson, meeting cancelations.

(a) Each board or commission shall meet as soon after the first day of October of every year as practical for the purpose of organizing. At such organization meeting, or in the first meeting after a vacancy in the chairperson or vice chair position is declared, the boards and commissions shall organize themselves by electing one of its members to serve as chairperson and one member to serve as vice chair for the ensuing year. Commissions may elect a new Chair/Vice Chair at any time, but, at a minimum, a Chair/Vice Chair must be elected annually, as described above. Each board or commission shall hold a regular meeting at least once each month, subject to the meeting cancelation procedures in subdivision (c) of this section. In addition to any such regular meetings, each board and commission, upon approval of a majority, may hold whatever special meetings may be necessary or convenient to dispose of business within its jurisdiction without delay, with the approval of the City Council, City Manager, or staff

liaison with the approval and/or at the direction of the City Manager. All proceedings of any board or commission shall be open to the public.

(b) Commissions may form subcommittees on subject matters within their jurisdiction, and subject to the rights and powers granted to the Commission, by a motion approved by the majority of the commission. Any subcommittee formed shall be comprised of less than the number of commission members that would constitute a quorum of the commission under the Brown Act (defined as the Ralph M. Brown Act, California Government Code sections 54950, *et seq.*, and as otherwise amended and codified under California law). The subcommittee must have a defined termination date and/or terminate upon the completion of a specified task or purpose. Each commission may, by a motion approved by the majority, empower a subcommittee to report back to the commission regarding its subcommittee deliberations during public session and/or empower the subcommittee to produce written materials and/or an oral report for staff, the City Council, and/or another City commission. With the approval of the City Council, City Manager, or staff liaison with the approval and/or at the direction of the City Manager, the subcommittee may represent the commission in a public meeting of another public agency.

(c) Regular meetings may only be canceled (i) for an anticipated lack of business or a quorum by a majority vote of commissioners or members, and only during the regular meeting that immediately precedes the meeting to be canceled, or (ii) for an anticipated lack of business or a quorum, or other unforeseen circumstances, by the staff liaison with the approval and/or at the direction of the City Manager. The staff liaison or City Manager shall inform the City Council and Mayor of the cancellation and the reason(s) for it. In order to cancel a meeting, the commissioners or members must publicly vote to cancel the next scheduled meeting during the "Adjournment" item on the commission agenda. No future meetings beyond the next scheduled meeting may be canceled in advance."

SECTION 3. AMENDMENT OF CODE. Title 2, Chapter 9, Article 1, Section 2-9.102 is hereby amended to read as follows:

"§ 2-9.102 Procedure.

The following procedure shall be followed by boards and commissions, at public meetings:

(a) Each member of a board or commission who is present for a vote shall vote unless the member states the reasons for abstaining for the record.

(b) City staff shall maintain a true and correct record of all proceedings of all boards or commission and ensure such records are available to the public through the City Clerk's office."

SECTION 4. AMENDMENT OF CODE. Title 2, Chapter 9, Article 1, Section 2-9.103 is hereby amended to read as follows:

“§ 2-9.103 Proceedings.

Each board or commission shall conduct its public meetings in accordance with the Redondo Beach Municipal Code and City Council Rules of Conduct and Decorum.”

SECTION 5. AMENDMENT OF CODE. Title 2, Chapter 9, Article 1, Section 2-9.106 is hereby amended in its entirety to read as follows:

“§ 2-9.106 Membership eligibility.

Membership on any City board or commission shall be limited to residents who are registered voters of the City, with the exception of the Youth Commission as defined in Article 6 of this chapter. Each commission may have additional eligibility and qualification requirements as specified by the sections governing each commission.”

SECTION 6. AMENDMENT OF CODE. Title 2, Chapter 9, Article 1, Section 2-9.107 is hereby amended in its entirety to read as follows:

“§ 2-9.107 Vacancies.

(a) In the following instances a board member or commissioner’s position shall automatically become vacant and so declared by the City Council if the board member or commissioner:

(1) Resigns;

(2) Informs the Mayor and City Council in writing that they are unable to fulfill their term for any reason;

(3) Is convicted of a crime involving moral turpitude;

(4) Ceases to be a legally registered voter of the City;

(5) Ceases to reside in the City of Redondo Beach;

(6) Is removed by the City Council pursuant to Section 2-9.109;

(7) Is absent from three regular meetings of such board or commission during any twelve (12) month period of time after October 1, 2025. For the purposes of determining absences, a board or commission member shall not be deemed absent if a meeting is canceled, unless the board or commission member’s absence was the cause of the meeting’s cancelation due to lack of quorum;

(8) Dies; or

(9) Is adjudicated to be physically or mentally incapacitated due to disease, illness, or accident, and that there is reasonable cause to believe that they will not be able to perform their duties for the remainder of their term.

(b) Vacancies occurring in any board or commission shall be filled in the manner set forth in Section 2-9.100.”

SECTION 7. AMENDMENT OF CODE. Title 2, Chapter 9, Article 1, Section 2-9.108 is hereby repealed in its entirety:

SECTION 8. AMENDMENT OF CODE. Title 2, Chapter 9, Article 1, Section 2-9.109 is hereby amended to read as follows:

“§2.9-109 General Powers and Duties

The members of each board and commission may be removed from office by a vote of the majority of all members of the Council upon any grounds including but not limited to those described in §2.9-111 and/or those sections related to specific commissions.

SECTION 9. AMENDMENT OF CODE. Title 2, Chapter 9, Article 1, Section 2-9.110 is hereby added in its entirety to read as follows:

“§2.9-110 General Powers and Duties

(a) All commissions shall provide advice to the City Council on matters within their jurisdiction as defined in the respective sections addressing each commission’s powers and duties. This is the primary duty of all commissions.

(b) Commissions shall provide advice on matters assigned to the commission by the Redondo Beach Municipal Code, the City Council, City Manager, or staff liaison with the approval and/or at the direction of the City Manager.

(c) Commissions shall provide advice to the City Council on annual budgets and strategic plans prior to the City Council’s deliberations on these matters.

(d) Commissions may, under the “Commission Member Items and Future Commission Agenda Topics” section of the commission’s meeting agenda, advise the City Council on a matter if: 1) a commissioner moves to agendize the item, another commissioner seconds the motion and the commission approves agendizing the matter by majority vote; and 2) it is a matter that falls within the jurisdiction, powers and duties of the commission; and 3) the staff liaison, with the approval and/or at the direction of the City Manager, agrees. On matters in which the staff liaison disagrees with the commission, the commission may, by majority vote, seek the City Council’s determination as to the appropriateness of the commission’s proposed action. The staff liaison or City Manager shall inform the City Council and Mayor of the disagreement and the commission’s request.

(e) Commissions may have additional powers and duties as defined in the sections related to each commission.”

SECTION 10. AMENDMENT OF CODE. Title 2, Chapter 9, Article 1, Section 2-9.111 is hereby added in its entirety to read as follows:

“§2.9-111 Limited and Restricted Scope of Powers and Duties of Commissions:

Except as otherwise provided in the Redondo Beach Municipal Code and/or those sections related to specific commissions:

(a) Each commission is a reviewing and advising/recommending body only; and

(b) Each commission and each commissioner shall have no power, duty, responsibility, role or authority to:

(1) Demand that any particular City staff, personnel, contractor, elected or appointed official, or any other person or entity participate in or appear before a meeting of the commission or undertake any action or omission;

(2) Demand that any documents or information be provided to or generated for the commission;

(3) Direct, interfere with or participate in, the operations or management of any City department, staff, personnel, or contractor;

(4) Review, evaluate, investigate, or comment upon matters that are solely within the duties and functions of any other commissions or committees, unless directed to do so by the City Council, City Manager or staff liaison with the approval and/or at the direction of the City Manager;

(5) Review, evaluate, investigate, or comment upon individual complaints involving any City department, personnel, contractor, elected or appointed officials or others;

(6) Represent to be acting for on behalf of the City, its staff, personnel, or contractors;

(7) Commit the officers, employees, staff, or elected or appointed officials of the City to a specific position or to any course of action, and may not make referrals to City staff, except as authorized by specific sections governing the commission or if specifically directed by the City Council;

(8) Act in an oversight role of any City function, department or over any elected or appointed positions;

(9) Assert any power, authority, or privileges through the use of their title or appointed position in any context other than that which is allowed by the Redondo Beach Municipal Code.

(c) Commissioners who violate, or other fail to abide with, this section may be removed by the City Council in accordance with Title 2, Chapter 9, section 2-9.109.”

SECTION 11. Any provisions of the Redondo Beach Municipal Code, or appendices thereto, or any other ordinances of the City inconsistent herewith, to the extent of such inconsistencies and no further, are hereby repealed.

SECTION 12. If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of the ordinance. The City Council hereby declares that it would have passed this ordinance and each section, subsection, sentence, clause, and phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared invalid or unconstitutional.

SECTION 13. This ordinance shall be published by one insertion in the official newspaper of said city or published in conformance with the alternative publication requirements pursuant to Redondo Beach City Charter §9.15 and same shall go into effect and be in full force and operation from and after thirty (30) days after its final passage and adoption.

PASSED, APPROVED AND ADOPTED this 14th day of October, 2025.

James A. Light, Mayor

APPROVED AS TO FORM:

ATTEST:

Joy A. Ford, City Attorney

Eleanor Manzano, CMC, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF REDONDO BEACH)

I, Eleanor Manzano, City Clerk of the City of Redondo Beach, California, do hereby certify that the foregoing Ordinance No. 3298-25 was duly introduced at a regular meeting of the City Council held on the 7th day of October, 2025, and was duly approved and adopted by the City Council at a regular meeting of said City Council held on the 14th day of October, 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Eleanor Manzano, CMC
City Clerk

ORDINANCE NO. 3303-25

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF REDONDO BEACH, CALIFORNIA, AMENDING TITLE 2, CHAPTER 9, ARTICLE 14, SECTIONS 2-9.1402 AND 2-9.1403 PERTAINING TO THE CULTURAL ARTS COMMISSION

WHEREAS, the City of Redondo Beach employs a number of Commissions that serve as advisory and decision-making bodies that provide public input and expertise to the City Council on specific areas of interest; and

WHEREAS, the role of the Commissions has evolved through the years; and

WHEREAS, several sections of the Redondo Beach Municipal Code sections related to the City's Commissions have become outdated and no longer reflect the role they play for the City; and

WHEREAS, the evolution of Commission-related ordinances has resulted in duplicative and conflicting elements that complicate operations and are in need of revisions; and

WHEREAS, the City Council desires to clearly define the role of each commission; and

WHEREAS, the City Council desires to ensure the Redondo Beach Municipal Code accurately reflects the needs served by each Commission; and

WHEREAS, the City Council desires to eliminate conflicting elements of the Commission-related ordinances; and

WHEREAS, the City Council desires to clearly define objective attendance requirements for Commissioners.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF REDONDO BEACH, CALIFORNIA, ORDAINS AS FOLLOWS:

SECTION 1. AMENDMENT OF CODE. Title 2, Chapter 9, Article 14, Section 2-9.1402 is hereby amended and shall read as follows:

"§ 2-9.1402 Appointment of members.

The Commission shall consist of seven members. **To the extent practical**, the members of the Commission shall be composed of: two members appointed from among professionals in the disciplines of architecture, landscape architecture, urban planning, engineering, design or other related cultural and arts disciplines, to the extent such

professionals are available in the City; two members appointed from a recognized arts or artists organization; and the remaining three members shall be appointed at-large.”

SECTION 2. AMENDMENT OF CODE. Title 2, Chapter 9, Article 14, Section 2-9.1403 is hereby amended and shall read as follows:

“§ 2-9.1403 Powers and duties.

The Commission shall:

(a) Act as adviser to the City Council in all matters pertaining to public art in Redondo Beach. Public art in Redondo Beach shall be defined as artworks that are identified through a gift, City purchase, or artist commission, that are displayed in any publicly owned property or right-of-way area including parks, City buildings and facilities, streets, medians, sidewalks, plazas and in any other public location determined by the City Council;

(b) Make recommendations to the City Council for public art program guidelines, the artistic criteria for public art, the acquisition of public art, artwork commissioning and deaccession, the creation of public art infrastructure, and the preservation and maintenance of public art in the City;

(c) Make recommendations for a prioritized list of public art projects to be considered as part of the City's strategic planning and annual capital project and budgeting processes;

(d) Stimulate public interest in such public art programs and projects;

(e) Make recommendations to the City Council related to performing arts events and programs, including, but not limited to, theater, music, film, fine art, literature, poetry; and

(f) Perform such other duties as from time to time may be assigned to it by the City Council, City Manager, or staff liaison with the approval and/or at the direction of the City Manager.”

SECTION 3. Any provisions of the Redondo Beach Municipal Code, or appendices thereto, or any other ordinances of the City inconsistent herewith, to the extent of such inconsistencies and no further, are hereby repealed.

SECTION 4. If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of the ordinance. The City Council hereby declares that it would have passed this ordinance and each section, subsection, sentence, clause, and phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared invalid or unconstitutional.

SECTION 5. This ordinance shall be published by one insertion in the official newspaper of said city or published in conformance with the alternative publication requirements pursuant to Redondo Beach City Charter §9.15, and same shall go into effect and be in full force and operation from and after thirty (30) days after its final passage and adoption.

PASSED, APPROVED AND ADOPTED this 14th day of October, 2025.

James A. Light, Mayor

APPROVED AS TO FORM:

ATTEST:

Joy A. Ford, City Attorney

Eleanor Manzano, CMC, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF REDONDO BEACH)

I, Eleanor Manzano, City Clerk of the City of Redondo Beach, California, do hereby certify that the foregoing Ordinance No. 3303-25 was duly introduced at a regular meeting of the City Council held on the 7th day of October, 2025, and was duly approved and adopted by the City Council at a regular meeting of said City Council held on the 14th day of October, 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Eleanor Manzano, CMC
City Clerk

ORDINANCE NO. 3278-24

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF REDONDO BEACH, CALIFORNIA, AMENDING TITLE 2, CHAPTER 9, ARTICLE 14, SECTIONS 2-9.1401, 2-9.1403, AND 2-9.1404, AND TITLE 10, CHAPTER 6, SECTIONS 10-6.02, 10-6.03 AND 10-6.08 OF THE REDONDO BEACH MUNICIPAL CODE REGARDING THE PUBLIC ART COMMISSION

WHEREAS, on January 2, 2009, the City Council of the City of Redondo Beach, California ("City Council") adopted Ordinance No. 3030, which established Redondo Beach Municipal Code ("Municipal Code") section 2-9.1401, creating the Public Art Commission; and,

WHEREAS, Title 10, Chapter 6, Sections 10-6.02, 10-6.03, and 10-6.08 of the Municipal Code reference the "Public Art Commission" and require amendments to reflect the changed name of the Public Art Commission to the "Cultural Arts Commission"; and,

WHEREAS, on May 7, 2024, during its regular meeting, a majority of the City Council voted to direct staff to prepare amendments to the Municipal Code to reflect renaming the "Public Art Commission," to the "Cultural Arts Commission," and adding performing arts to its purview.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF REDONDO BEACH, CALIFORNIA, DOES ORDAIN AS FOLLOWS:

SECTION 1. AMENDMENT. Title 2, Chapter 9, Article 14, Sections 2-9.1401, 2-9.1403, and 2-9.1404 are hereby amended to read as follows:

§ 2-9.1401 Cultural Arts Commission Created.

There is hereby created the Cultural Arts Commission.

§ 2-9.1403 Powers and Duties.

The Commission shall:

- (a) Act as adviser to the City Council in all matters pertaining to public art in Redondo Beach. Public art in Redondo Beach shall be defined as artworks that are identified through a gift, City purchase, or artist commission, that are displayed in any publicly owned property or right-of-way area including parks, City buildings and facilities, streets, medians, sidewalks, plazas and in any other public location determined by the City Council;
- (b) Make recommendations to the City Council for public art program guidelines, the artistic criteria for public art, the acquisition of public art, artwork

commissioning and deaccession, the creation of public art infrastructure, and the preservation and maintenance of public art in the City;

- (c) Make recommendations for a prioritized list of public art projects to be considered as part of the City's strategic planning and annual capital project and budgeting processes;
- (d) Stimulate public interest in such public art programs and projects;
- (e) Make recommendations to the City Council related to performing arts events and programs, including, but not limited to, theater, music, film, fine art, literature, poetry; and
- (f) Perform such other duties as from time to time may be assigned to it by the City Council.

§ 2-9.1404 Meetings.

Notwithstanding Section 2-9.101 of this Code, the Cultural Arts Commission shall not be required to hold monthly meetings, and instead shall hold a regular meeting at least once every other month and whatever special meetings may be necessary or convenient to dispose of business without delay.

Title 10, Chapter 6, Sections 10-6.02, 10.6-03, and 10-6.08 of the Redondo Beach Municipal Code are hereby amended to read as follows:

§ 10-6.02 Implementation by the Cultural Arts Commission.

The Cultural Arts Commission, as established in Section 2-9.1401 of the Redondo Beach Municipal Code, shall implement the duties established by this chapter.

§ 10-6.03 Definitions.

The following words and phrases, whenever used in this chapter, shall be construed as defined in this section:

"Addition" means an extension or increase in floor area or height of a building or structure.

"Alteration" means any construction or renovation to an existing structure other than repair or addition.

"Artist" means a person who has a reputation among peers as a person of artistic excellence, through a record of exhibitions, public commissions, sale of works, or educational attainment as judged by the reviewing body with final design review authority for the development project.

"Building valuation" for an applicable project shall consist of the dollar amount of all construction permits using the latest Building Valuation Data as set forth by the International Code Council (ICC), unless in the opinion of the Building Official, a different valuation methodology is more appropriate for the particular project. It does not include the cost of the land acquisition and off-site improvement costs.

"Developer" means the person or entity that is financially and legally responsible for the planning, development and construction of any development project covered by this chapter, who may, or may not, be the owner of the subject property.

"Director" means the Community Development Director, or a designee of the Community Development Director or the City Manager.

"Eligible capital improvement project" shall mean any improvement to public property which the City Manager has approved for application of the requirements of this chapter. This term shall not be interpreted to include any improvement for which the source of funding, or any applicable law or regulation, prohibits or restricts the use of funds for the purposes of this chapter.

"Installation date" means the actual date on which the public art is installed on site.

"Maintenance" means to keep in continuance or in a certain state, as of repair.

"Private Development Project" means a project involving the construction of any new residential (three units or more), commercial building (including office and retail uses), industrial or light industrial uses, or any mixed-use project, the construction of new tenant improvements in any shell building, an addition to an existing building, or the rehabilitation, renovation, remodeling or tenant improvement of an existing building, and having a building valuation, as defined in this chapter, of Two Hundred Fifty Thousand and no/100ths (\$250,000.00) Dollars or more. For the purposes of calculation of the public art contribution for a mixed-use project, the building valuation shall be calculated based on the nonresidential portion of the project only. To the extent that all or some portion of the new construction includes one or more of the six "exclusion items" identified below, those portions of the project shall be excluded from the definition of "Private development project"; thus, those portions of construction shall not be subject to the requirements of this chapter:

- (1)** Repair or reconstruction of structures which have been damaged by fire, flood, wind, earthquake or other calamity;
- (2)** Historic preservation or restoration;
- (3)** Seismic retrofit or flood protection projects work items;

(4) Fire sprinkler installation work items as defined by Section **9-1.05** of the Redondo Beach Municipal Code;

(5) Any alteration, maintenance or repair of an existing structure, or equipment, that does not result in an addition (i.e. does not result in an extension, expansion or increase in the floor area or height of the existing structure). Notwithstanding this exclusion, construction of new tenant improvements in any shell building shall be within the definition of "development project";

(6) Solar (photovoltaic) system applications.

"Public art" means an original work of a permanent nature in any variety of media produced by an artist which may include sculpture, murals, photography and original works of graphic art, water features, neon, glass, mosaics, or any combination of forms of media, furnishing or fixtures permanently affixed to the building or its grounds, or a combination thereof, and may include architectural features of the building such as decorative handrails, stained glass and other functional features which have been enhanced to be visually appealing. City commissioned public art may also include pieces as identified above which may be moved from time to time as a gallery collection and placed in public buildings such as City Hall, the libraries and other publicly accessible facilities.

Public art does not include the following:

(1) Art objects that are mass produced of standard design such as playground equipment, benches, statuary objects or fountains;

(2) Decorative or functional elements or architectural details, which are designed solely by the building architect as opposed to an artist commissioned for this purpose working individually or in collaboration with the building architect;

(3) Landscape architecture and landscape gardening except where these elements are designed by the artist and are an integral part of the work of art by the artist;

(4) Directional elements such as super graphics, signage as defined in the Redondo Beach Municipal Code Section 10-2.1800, or color coding except where these elements are integral parts of the original work of art or executed by artists in unique or limited editions;

(5) Interpretive programs;

(6) Reproductions, by mechanical or other means, of original works of art, except in cases of film, video, photography, print making, or other media arts, specifically commissioned by the City;

(7) Services or utilities necessary to operate or maintain the artwork over time;

(8) Existing works of art offered for sale or donation to the City which do not have an established and recognized significance in the field of public art as determined by qualified arts professionals and art appraisers and ultimately as judged by the Cultural Arts Commission or City Council;

(9) Works of art which are not visible to the public;

(10) Works of art which cannot be reasonably maintained within the resources allocated by the City of Redondo Beach;

(11) Logos or corporate identity.

"Cultural Arts Commission" means the City Commission established under Section 2-9.1401 of the Redondo Beach Municipal Code.

"Public art contribution" means the dollar amount equal to 1% of the building valuation of a development project with a building valuation of at least Two Hundred Fifty Thousand and no/100ths (\$250,000.00) Dollars, covered by this chapter. In the case of a mixed-use project, the dollar amount shall be equal to the cost of 1% of the building valuation of at least Two Hundred Fifty Thousand and no/100ths (\$250,000.00) Dollars of the nonresidential component of that development project.

"Public Art Fund" means a fund established and maintained by the City of Redondo Beach for the purpose of funding public art and the maintenance of public art consistent with the public art master plan.

"Public art master plan" means a plan developed by the City and approved by the City Council which identifies locations on public property such as public rights-of-way and public parks which would be acceptable for the placement of public art pieces, and additionally identifies funding priorities and criteria for accounting and expenditures of the accumulated Public Art Fund. The plan shall be developed in conjunction with the Cultural Arts Commission.

"Public place" Means any exterior area on public or private property which is clearly visible to the general public. If located on private property, the area must be clearly visible from adjacent public property such as a street or other public thoroughfare, sidewalk, or path.

"Remodel." See "Alteration."

"Repair" means the reconstruction or renewal of any part of an existing building for the purpose of its maintenance.

"Reviewing body" means a review in a public forum by official bodies of the City of Redondo Beach including, but not limited to, the Harbor, Public Art and Planning Commissions, as well as the City Council.

"Solar photovoltaic system" means the total components and subsystems that, in combination, convert solar energy into electric energy suitable for connection to a utilization load.

§ 10-6.08 **Administrative Polices and Program Guidelines.**

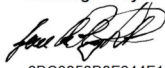
The City Manager is authorized to establish and maintain written administrative policies as program guidelines, which shall implement the requirements of this chapter. A copy of the program guidelines shall be maintained in the office of the City Clerk. The program guidelines shall be approved by the City Manager, based on the recommendation of the Community Development Director, and subject to the review and approval as to form by the City Attorney. The program guidelines may include, but are not limited to, the following elements: consistency with General Plan Design policies and Specific Plan Design policies, consistency with applicable Design Guidelines adopted by the City Council, standards for eligible public art works, media and materials in public art, standards for placement and site selection of public art, standards for placement of public art on both public and private development sites, role and procedures of the Cultural Arts Commission, art selection process, art selection standards and criteria, maintenance and conservation of public art works, staffing and administration of the public arts program, public art collection review and removal, and catalog and inventory procedures for the collection of art installed under this chapter.

SECTION 2. INCONSISTENT PROVISIONS. Any provisions of the Redondo Beach Municipal Code, or appendices thereto, or any other ordinances of the City inconsistent herewith, to the extent of such inconsistencies and no further, are hereby repealed.

SECTION 3. SEVERABILITY. If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of the Ordinance. The City Council hereby declares that it would have passed this Ordinance and each section, subsection, sentence, clause, and phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared invalid or unconstitutional.

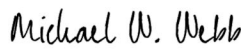
SECTION 4. PUBLICATION AND EFFECTIVE DATE. This Ordinance shall be published in the official newspaper of said City, and the same shall go into effect and be in full force and operation from and after thirty (30) days after its final passage and adoption.

PASSED, APPROVED, AND ADOPTED this 1st day of October, 2024.

DocuSigned by:

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James A. Light, Mayor

APPROVED AS TO FORM:

DocuSigned by:

669049EDE03D402...

Michael W. Webb, City Attorney

ATTEST:

DocuSigned by:

72E2AC716C214CE

Eleanor Manzano, CMC, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF REDONDO BEACH)

I, Eleanor Manzano, City Clerk of the City of Redondo Beach, California, do hereby certify that Ordinance No. 3278-24 was introduced at a regular meeting of the City Council held on the 17th day of July, 2024 and approved and adopted by the City Council of the City of Redondo Beach, California, at a regular meeting of said City Council held on the 1st day of October, 2024, and there after signed and approved by the Mayor and attested by the City Clerk, and that said ordinance was adopted by the following vote:

AYES: NEHRENHEIM, KALUDEROVIC, OBAGI, JR., BEHRENDT

NOES: LOEWENSTEIN

ABSENT: NONE

ABSTAIN: NONE

DocuSigned by:
Eleanor Manzano
72F2AC716C214CF...

Eleanor Manzano, CMC
City Clerk

Jack Meyer

To: Jack Meyer
Subject: FW: Proposed Vision and Mission Statements for the CAC

Message received from Commissioner Orhan Taner on March 24, 2026 for inclusion for discussion with Agenda Item J.3 at March 25, 2026 regular meeting of Cultural Arts Commission

From: Orhan Taner <orhantanerjr@gmail.com>
Sent: Tuesday, March 24, 2026 3:01 PM
To: Jack Meyer <Jack.Meyer@redondo.org>
Subject: Proposed Vision and Mission Statements for the CAC

You don't often get email from orhantanerjr@gmail.com. [Learn why this is important](#)
CAUTION: Email is from an external source; Stop, Look, and Think before opening attachments or links.

Below are a few alternative Mission and Vision Statements for the CAC for discussion at our meeting tomorrow as a Blue Folder Item.

I believe that an unanimously agreed upon version of these two statements should be included in our By-Laws which need revision following Ordinance No. 3278-24 changing the name and scope of the Public Art Commission to the Cultural Arts Commission.

1.Vision Statement

To shape Redondo Beach into a vibrant coastal community where arts and culture are woven into everyday life—engaging residents of all ages, inspiring youth creativity, and enriching local businesses—so that the city becomes widely recognized as a place where creativity, innovation, and quality of life flourish together.

Mission Statement

To strengthen and expand the role of arts and culture in Redondo Beach by fostering meaningful connections among residents, local businesses, and artists; creating accessible opportunities for youth to explore and participate in the arts; supporting high-quality cultural programming; and cultivating an environment where creativity contributes to economic vitality, community identity, and long-term cultural growth.

2.)Vision Statement

To foster a cohesive and culturally enriched community in Redondo Beach where the arts are accessible, valued, and reflective of the city’s character, enhancing quality of life for residents and supporting a vibrant local economy.

Mission Statement

To advise and collaborate with community stakeholders to advance arts and culture in Redondo Beach by supporting local artists, engaging youth in creative opportunities, partnering with businesses, and promoting diverse cultural programming that strengthens community identity and economic vitality.

3.)Vision Statement

To transform Redondo Beach into a leading coastal hub for arts and culture—where creativity energizes public life, inspires the next generation, and becomes a defining element of the city’s identity and appeal.

Mission Statement

To ignite a cultural evolution in Redondo Beach by championing ambitious arts initiatives, activating partnerships with local businesses, and expanding opportunities for youth engagement—building a dynamic, inclusive arts ecosystem that elevates community pride, attracts regional attention, and unlocks the city’s full creative potential.

4.)Vision Statement

To cultivate a dynamic and culturally rich community in Redondo Beach where the arts are an essential part of everyday life—engaging residents, inspiring youth, and enhancing the city’s identity as a vibrant and creative coastal destination.

Mission Statement

To advance arts and culture in Redondo Beach by fostering collaboration among residents, businesses, and artists; expanding access to meaningful cultural experiences; supporting youth creativity and participation; and championing high-quality programming that strengthens community identity, enriches quality of life, and contributes to economic vitality.

5.)Vision Statement

To cultivate a dynamic and culturally rich community in Redondo Beach where the arts are an essential part of everyday life—engaging residents, inspiring youth, and enhancing the city’s identity as a vibrant and creative coastal destination.

Mission Statemen

To advance arts and culture in Redondo Beach by fostering collaboration among residents, businesses, and artists; expanding access to music, performing arts, galleries, art fairs, and community events; supporting the development of future cultural assets including museum opportunities; and creating meaningful pathways for youth participation—while championing high-quality programming that strengthens community identity, enriches quality of life, and contributes to economic vitality.

6.Vision Statement

To transform Redondo Beach into a leading coastal hub for arts and culture—where creativity energizes public life, inspires the next generation, and becomes a defining element of the city’s identity and appeal.

Mission Statement

To ignite a cultural evolution in Redondo Beach by championing diverse and high-quality creative experiences; supporting a thriving ecosystem of performances, exhibitions, and community events; fostering partnerships with local businesses and artists; and expanding opportunities for youth engagement—building a dynamic, inclusive arts environment that elevates community pride, strengthens economic vitality, and unlocks the city’s full creative potential.

**BYLAWS FOR THE
CULTURAL ARTS COMMISSION
OF THE CITY OF REDONDO BEACH, CALIFORNIA**

ARTICLE I. NAME

The name of this Commission shall be the Cultural Arts Commission of the City of Redondo Beach, established by Ordinance No.3278-24 on October 1, 2024.

ARTICLE II. OBJECT

The object of this Commission shall be to (a) Act as adviser to the City Council in all matters pertaining to public art in Redondo Beach. Public art in Redondo Beach shall be defined as artworks that are identified through a gift, City purchase, or artist commission, that are displayed in any publicly owned property or right-of-way area including parks, City buildings and facilities, streets, medians, sidewalks, plazas and in any other public location determined by the City Council; (b) Make recommendations to the City Council for public art program guidelines, the artistic criteria for public art, the acquisition of public art, artwork commissioning and deaccessioning, the creation of public art infrastructure and the preservation and maintenance of public art in the City; (c) Make recommendations for a prioritized list of public art projects to be considered as part of the City's strategic planning and annual capital project and budgeting processes; (d) Stimulate public interest in such public art programs and projects; (e) Make recommendations to the City Council related to performing arts events and programs, including, but not limited to, theater, music, film, fine art, literature and poetry; and (f) Perform such other duties as from time to time may be assigned to it by the City Council.

Article III. Ethical Responsibilities

All Commissioners shall do the following:

1. Abide by and uphold all local ordinances, rules, and regulations, including, but not limited to the Brown Act and their own Conflict-of-Interest Administrative Policy and Procedures.
2. Faithfully perform all duties of their respective elected or appointed office, including: (a) understanding the roles and responsibilities of the body or position they are elected or appointed; (b) becoming thoroughly knowledgeable about items of business before voting or developing a conclusion or recommendation; and (c) attend regular meetings as defined in their specific bylaws or Commission guidelines.
3. Listen courteously and attentively to all public discussions and avoid interrupting other speakers, except as may be permitted by established Rules of Order.
4. Refrain from abusive conduct, personal charges or verbal attacks upon the character, motives, ethics, or morals of members of the Commission, or appointed officials, City Employees, or members of the public.

5. Uphold the public's right to know, and in accordance with the Brown Act, uphold the public's right to know not only the decision made or action taken, but also to participate in and witness the deliberations, which shape public policy.
6. In keeping with their role as stewards of the public interest, commissioners shall not appear on behalf of the private interests of third parties before the Council or any board, commission, or proceeding of the City, nor shall commissioners, and other advisory boards appear before this Commission or before Council on behalf of the private interests of third parties on matters related to the areas of service of this Commission, except for limited exceptions, as provided for in Fair Political Practices Commission Regulation 18702.4.

ARTICLE IV. MEMBERS

Sec. 1 Appointments

The Commission shall consist of seven (7) members appointed by the Mayor, subject to approval by the City Council. Membership shall be limited to registered voters of the City (City of Redondo Beach Ordinance No. 2797 c.s., eff. 4-17-97, §2-9.106). Two (2) members shall be appointed from among professionals or educators in the following disciplines: dance, literature, music, theatre and visual arts; provided, however, that such professionals are available to the City, two (2) members from a recognized arts or cultural nonprofit organization, provided, however, that such professionals are available to the City, and three (3) at-large residents. Each Commissioner shall serve for a term of four (4) years, commencing October 1, 2024 and ending September 30, 2028 or as soon thereafter as his/her successor is appointed and qualified. No Commissioner shall serve more than two (2) consecutive terms. No member shall serve simultaneously on more than one (1) board or commission.

Sec. 2 Vacancies

In the event that any member of the Commission shall be absent from two consecutive regular meetings following the last regular meeting attended by such Commissioner, unless permission of the City Council expressed in its official minutes, or in the event such Commissioner shall be convicted of a crime involving moral turpitude, or ceases to be a registered voter of the City, his/her office shall become vacant and shall be so declared by the City Council.

ARTICLE V. OFFICERS

The Commission shall elect a Chairperson and Secretary at its regular meeting in October of each year (§2-9.101).

ARTICLE VI. MEETINGS

Sec. 1 Rules of Order

The current edition of “Robert's Rules of Order Newly Revised” shall govern all proceedings, except when inconsistent with these bylaws or other policies, rules, regulations, ordinances, etc. properly adopted.

Sec. 2 Time of Meetings

Unless otherwise directed by a majority of the Cultural Arts Commission, the Commission shall meet regularly on the fourth Wednesday of every other month at 7:00 p.m. or on such other day and time, as a majority of the Commission shall establish. If the fourth Wednesday of the month is a recognized public holiday, the regular meeting of the Public Art Commission shall be held on the prior Wednesday, if City Council Chambers are available. Otherwise, the Commission must vote to cancel the regular meeting and schedule a Special Meeting.

Sec. 3 Place of Meetings

All regularly scheduled meetings of the Cultural Arts Commission shall be held in the City Hall Council chambers, 415 Diamond Street, Redondo Beach, California, or in any other place designated by the Commission. Except for investigative purposes, all meetings shall be held within the City of Redondo Beach.

Sec. 4 Special Meetings

The presiding officer or a majority of the body may call special meetings. Written notice must be sent, and received by each member of the body and by each local newspaper of general circulation so requesting. Notice (agenda) must be posted no less than 24 hours prior to the meeting and only the business stated on the notice may be considered in accordance with Government Code Section 54950 et seq and the Brown Act.

Sec. 5 Adjourned Meetings

The Commission may adjourn any meeting to a time and place specified in the order of adjournment, in accordance with the Brown Act.

Sec. 6 Open Meetings

All meetings of the Commission shall be open to the public.

Sec. 7 Quorum

A quorum will be a majority of the Commissioners (4). If a quorum is not present the Commission liaison will adjourn the meeting and post a notice of adjournment to include time, place and date of the next meeting.

ARTICLE VII. BUSINESS

Sec. 1 Agenda

All matters intended for action or information, whether originating with the public or City officials, shall be submitted to the Commission in an agenda prepared by the City Clerk or his/her designee and/or pursuant to instructions by the Commission.

Sec. 2 Chairperson as Presiding Officer

The Chairperson shall take the chair at the hour appointed for the meeting and shall call the Commission to order and shall act in all respects as the Chairperson. In the absence of both the Chairperson and the Secretary (or Vice-Chairperson), the remaining members shall elect a Chairperson pro-tempore who may act as Chairperson in all respects at the meeting and for the purpose of signing documents.

Sec. 3 Order of Business

At the time set for commencement of the meeting, the members of the Commission, the , and such city officials as are present, shall take their regular stations in the meeting place. The current edition of "Robert's Rules of Order Newly Revised" shall govern all proceedings, except when inconsistent with these bylaws. The business of the Commission shall be taken up for consideration and disposition in the following order, except as may be otherwise ordered by the Commission:

1. Call to Order
2. Roll Call
3. Salute to the Flag
4. Approval of Order of Agenda
5. Blue Folder Items
6. Consent Calendar
 - a. Approval of the Affidavit of Posting
 - b. Approval of Minutes
 - c. All other appropriate items
7. Excluded Consent Calendar
8. Public Participation on Non-Agenda Items
9. Items Continued from Previous Agendas
10. Items for discussion prior to action
11. Committee Reports
12. Commission member items and future commission agenda topics
13. Adjournment

Sec. 4 Approval of Minutes

Unless a reading in full of the minutes of a Commission meeting is requested by a member, such minutes (if the Commission has previously been furnished a copy) may be approved without reading.

ARTICLE VIII. MOTIONS

Sec. 1 Making of Motions

Except as hereinafter provided, when any subject is opened for consideration by the Commission, whether before or after the debate thereon, a motion shall be made by a member. Where a motion is made and seconded, the Chairperson may rule the motion out of order if in violation of the current edition of "Robert's Rules of Order Newly Revised." The mover, with the consent of the second, may withdraw or amend the motion at any time before a decision or amendment.

Sec. 2 Amendment

Any motion may be amended with the consent of the maker and the second.

ARTICLE IX. VOTING

Sec. 1 Disposition by the Chairperson

Except where a vote is otherwise required, the Chairperson may order the disposition of matters coming before the Commission; provided, however, that if a member objects, a vote shall be taken. Where a motion is made and seconded, unless a vote is required by law or desired by any member, the Chairperson may order the disposition of the matter in accordance with the motion. Such decision of the Chairperson shall be deemed to be the action of the Commission.

Sec. 2 Recording of Votes

When a vote on any matter is called for, it shall be voice vote unless any member shall request a roll call vote. On a tie vote, the motion is lost. The roll call vote shall be taken in rotation, with the Chair voting last. The chair shall announce the result of the vote and any member can then explain his/her vote if it is in opposition to the motion. The Chair shall then announce the next order of business.

Sec. 3 Abstaining from Voting

When a roll call vote is being taken on a motion and a member declines to vote for any reason, his/her vote shall not be counted in determining the passage of the motion and such member shall be recorded as having abstained from voting.

Sec. 4 Explanation of Vote

A member shall be allowed to briefly explain his/her vote while the roll is being called.

Sec. 5 Change of Vote

A member shall be allowed to change his/her vote only until the next item of business is announced by the Chairperson; provided, however, that this rule may be suspended by a vote of two-thirds of the members present.

Sec. 6 Roll Call Vote

Any member may demand that a roll call vote be taken on any motion.

Sec. 7 Majority Vote

All motions will be carried by a majority vote unless otherwise required by law. A majority of members present, if a quorum, is a majority for the passage of motions.

ARTICLE X. RULES OF CONDUCT

Sec. 1 Addressing the Commission

No person shall address the Commission without first securing the permission of the Chairperson; provided, however, that permission shall not be refused except for a good cause. Remarks before the Commission shall be limited to three (3) minutes. The Chairperson may aggregate time of the hearing or discussion. After a motion is passed or a hearing closed, no person shall address the Commission on the matter without first securing permission of the Chairperson.

Sec. 2 Manner of Addressing the Commission

Each person addressing the Commission shall step up to the lectern and shall clearly state his/her name and city for the record, state the subject he/she wishes to discuss and proceed with his/her remarks. The Chairperson may limit the time allowed for testimony on any matter before the Commission. Unless otherwise designated, speakers shall be limited to three (3) minutes on any one agenda item. Unless otherwise ordered by the Commission, the Chairperson may limit the number of speakers where, in his/her opinion, the facts or arguments advocated are cumulative in nature. Unless otherwise ordered by the Commission, the Chairperson may limit the aggregate time of hearing or discussion. The time may be extended for a speaker(s) by a majority vote of the Commission. No person shall speak twice on the same agenda item unless a majority of the Commission grants permission.

Sec. 3 Relevancy

Speakers shall confine their remarks to those which are relevant to the subject of the hearing. Attacks against the character or motives of any person shall be out of order. The Chairperson, subject to appeal to the Commission shall be the judge of relevancy and whether character or motives are being impugned.

Sec. 4 Decorum

Any person making personal, impertinent, or slanderous remarks, or who shall become boisterous while addressing the Commission, shall be forthwith barred from future audience before the Commission, unless permission to continue be granted by the Chairperson.

Sec. 5 Enforcement of Decorum

The Chairperson, or a majority of the members present, may at any time request that a police officer be present to enforce order and decorum. The Chairperson or such majority may request that the police officer eject from the place of meeting or place under arrest, any person who violates the order and decorum of the meeting.

Sec. 6 Disorderly Conduct

In the event that any meeting is willfully interrupted so as to render the orderly conduct of such meeting unfeasible and order cannot be restored by the removal of individuals willfully interrupting the meeting, the Commission may order the meeting room cleared and continue its session in accordance with the provisions of Government Code subsection 54957.9 and any amendments thereto.

ARTICLE XI. HEARINGS

Sec. 1 Scope of Rules

The rules set forth on this Article shall govern all hearings before the Commission. Absent statutory and City Charter requirements for public hearings, the Commission may elect to hold public hearings on Commission proposals or recommendations determined to be of general public interest.

Sec. 2 Reports

Any reports or recommendations from staff, the Commission, or other agencies that are the subject of a public hearing shall be made available for public inspection prior to the hearing and become part of the record of the hearing.

Sec. 3 Calling for Hearing

When the hearing is reached on the agenda, the Chairperson shall announce that it is the time and place for the hearing. The Chairperson or staff shall briefly describe the purpose for the hearing. A matter set for hearing may be withdrawn, continued, or referred to at any time before, during or after a hearing. At the request of the Commission, City staff members may make a report at the beginning of the hearing, explaining or supplementing written reports.

Sec. 4 Action by the Commission

After close of comment from the public, the Commission may close the hearing. After closing the hearing, the Commission may debate and take whatever action it deems appropriate.

Sec. 5 Record of Hearing

The Secretary shall make a permanent record of the hearing, which shall include; the time the hearing was opened and closed; the motions made by the members; the vote thereon; and a digest of the testimony and comments given at the meeting.

Sec. 6 Voting by Absent Members

A Commissioner, absent during a hearing, may vote on any hearing matter after he/she has familiarized himself/herself, with the presentation at the hearing where the matter was considered.

ARTICLE XII. POINTS OF ORDER

Sec. 1 Generally

Any Commission member may raise a point of order (procedure). The Chairperson shall decide all questions of order; provided, however, that any two members shall have the right to appeal his/her decision, in which case the question shall be decided by a majority of the members present. The Chairperson, or any other Commission member, may request advice of the City Attorney thereon.

Sec. 2 Parliamentary and Legal Advisor

The City Attorney, or his/her designee, shall be the Parliamentarian for the Commission and shall act as legal counsel on all Commission business. In the absence of the City Attorney, or his/her designee, the City Clerk, or his/her designee, shall act as Parliamentarian. In the absence of either the City Attorney or his/her designee or the City Clerk or his/her designee, the Chairperson or liaison may act as Parliamentarian.

Sec. 3 Suspension of Rules

Unless otherwise enforced by law, any provisions of these procedures may be waived by a unanimous vote of the Commission members present.

ARTICLE XIII. COMMITTEES

Sec 1 Standing Committees

The Commission may vote to create such standing committees as directed by City Council or as deemed appropriate by the Commission members. Standing committees have either: (1) a continuing subject matter jurisdiction, or (2) a meeting schedule fixed by City Charter, Ordinance, Resolution or formal action of the Commission. Even if comprised of less than a quorum of the Commission, a standing committee is subject to the Brown Act.

Sec. 2 Ad Hoc Committees

The Commission may vote to create such ad hoc committees as the Commission members may deem appropriate. These ad hoc committees would be formed for the purpose of evaluating specific cultural arts projects and activities. Since it is a limited term advisory ad hoc committee, the Brown Act notice and posting requirements would not apply. (See "The Brown Act: Open Meetings for Local Legislative Bodies," prepared by the California Attorney General's Office (2003), p. 6.)

Sec. 3 Membership

A maximum of three Commissioners may serve on any ad hoc committee, and the Commission may appoint persons to ad hoc committees who are not members of the Commission. Unless the governing documents provide otherwise, the Commission can establish its own criteria for the committee members they appoint.

ARTICLE XIV. AMMENDMENT OF BYLAWS

These bylaws may be amended at any regular meeting of the Commission by a two-thirds vote. Any amendment made by the Commission must then be approved by City Council and submitted to the City Clerk's Office for processing and inclusion in the Historical Records.

Adopted: