



Administrative Report

M.2., File # 24-1969

Meeting Date: 12/10/2024

To: MAYOR AND CITY COUNCIL
From: ELEANOR MANZANO, CITY CLERK

TITLE

DISCUSSION AND POSSIBLE ACTION REGARDING AMENDING RESOLUTION NO. CC-2412-113 REGARDING THE CITY TREASURER DUTIES AND QUALIFICATIONS; AND

ADOPT BY TITLE ONLY RESOLUTION NO. CC-2412-118, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REDONDO BEACH, CALIFORNIA, AMENDING RESOLUTION NO. CC-2412-113, ORDERING THE SUBMISSION TO THE QUALIFIED VOTERS OF THE CITY OF CERTAIN MEASURES RELATING TO AMENDING CHARTER ARTICLE XI ELECTIVE OFFICERS, POWERS AND DUTIES SECTION 11.1 CITY TREASURER, AND SETTING PROCEDURAL DETAILS; FOR THE ELECTION TO BE HELD ON TUESDAY MARCH 4, 2025, AS CALLED BY RESOLUTION NO. 2410-090

EXECUTIVE SUMMARY

The City Council reviewed and began discussion relating to various measures, adopting Resolution No. CC-2412-112, City Clerk; Resolution No. CC-2412-113, City Treasurer; Resolution No. CC-2412-114, Publication; and Resolution No. CC-2412-115. These resolutions still required additional discussion and per City Council direction are hereby presented at this current meeting for further action, including but not limited to amendments, and/or withdrawals.

The City Council recently began review of the Charter Amendments at their meetings on November 3, November 5, and November 19, 2024. Prior to that, they also had discussions regarding the various potential Charter Amendments, such as on September 3, 2024, July 9, 2024, May 7, 2024, during which they made recommendations and directed staff to return to the City Council.

Pursuant to recommendations of the City Council-appointed Charter Review Advisory Committee ("Committee") and City Council discussions, both in the past and during the last City Council meeting on November 19, 2024, various resolutions have been prepared providing the City Council with options, including suggested language for such ballot titles.

Adoption of the proposed Resolution(s) may potentially add up to six (6) additional proposed Charter Amendment ballot measure questions to the March 4, 2025 General Municipal Election ballot.

Following are summaries of the various Resolutions and potential ballot titles for each of the Charter

Amendment, which if approved by the City Council will add ballot measures to the General Municipal Election in March 2025. It is important to note that pursuant to the Elections Code/City Charter the official deadline to submit ballot measures is December 6, 2024, however, the City Council's last regular meeting prior to that official deadline is December 3, 2024. If the City Council would like to amend or withdraw any measures, they may do so by no later than December 11, 2024, the official deadline; therefore, the City Council could make its decision at its regular meeting on December 10, 2024.

Resolution No. CC-2412-118 - City Treasurer with Charter Amendment Exhibits

The proposed Charter Amendment Amends Article XI: Elective Officers, Powers and Duties, Section 11.1, City Treasurer. Per the City Council's direction, the proposed changes have been made to various subsections which amends and updates duties and responsibilities. Also, the proposed changes will add educational eligibility requirements for the City Treasurer. This resolution will amend Resolution No. CC-2412-113, adopted on December 3, 2024.

Proposed Ballot Titles:

(Proposed Ballot Title. The City Attorney will provide options via Blue Folder.)

2.A Shall the City Treasurer amend and update the City Treasurer's duties pertaining to auditing periodically, but no more than annually relating to revenues and monies collected and have access to reports?

2.B Shall the City Treasurer's qualifications be amended to add qualifications to be nominated to include a Bachelor's or Associate's Degree and two or more years of work experience in financial markets, financial analysis, portfolio management, investments, or governmental accounting; or a Bachelor's or Master's Degree in specific degrees; or Four or more years of work experience in financial markets, financial analysis, portfolio management, investments, or governmental accounting?

The City Council is respectfully requested to consider and take action(s) on the following:

- Review and/or revise the drafted Ballot Title question(s) and make any amendments (limited to no more than 75 words).
- Upon final Ballot Title language, the City Council is requested to consider whether or not to designate author(s) to write the argument(s) in support of any/each of the Ballot Measures.
- The City Council is to consider if author(s) are to be selected for any/each Ballot Measures (listed 1-4 above), and if so, designate author(s) for any/each Ballot Measure.
- Confirm or assign new letter designations to each ballot measure.
- Direct the City Attorney to prepare the impartial analysis.
- Subsequently adopt the proposed and/or revised Resolution(s) for any/each of the measures as presented/amended (listed 1-4 above).

Arguments, Rebuttals, Impartial Analysis

Upon approval by the City Council of any Ballot Measure, each adopted Resolution will include deadlines and setting priorities pertaining to submittal of Arguments, Rebuttals, and directing the City Attorney to prepare an Impartial Analysis, pursuant to California Elections Code Sections 9280-9287,

9600, and 9601. The proposed deadlines are listed below.

- Arguments - Due by no later than Tuesday, December 17, 2024 at 5:30 p.m.
- Rebuttal Arguments - Due by no later than, Thursday, January 2, 2025 at 5:30 p.m.
- Impartial Analysis - Due by no later than, Thursday, January 2, 2025 at 5:30 p.m.

Required forms will be available from the City Clerk's Office and upon completion, will be filed by the deadline with the City Clerk in accordance with all the requirements.

COORDINATION

This report has been coordinated with the City Attorney.

FISCAL IMPACT

Ballot Measure costs have been included in the FY24-25 adopted Budget for the City's General Municipal Election.

ATTACHMENTS

1. Resolution No. CC-2412-118 - City Treasurer