



Administrative Report

H.5., File # 25-1221

Meeting Date: 9/2/2025

To: MAYOR AND CITY COUNCIL
From: STEPHANIE MEYER, FINANCE DIRECTOR

TITLE

APPROVE CONTRACTS UNDER \$35,000:

1. APPROVE A MEMORANDUM OF UNDERSTANDING AND LICENSING AGREEMENT WITH DARIUS LABS, INC. FOR A 3-MONTH TRIAL OF A COMPUTER REPORT WRITING SOFTWARE PLATFORM AT NO COST TO THE CITY FOR THE TERM SEPTEMBER 3, 2025 TO DECEMBER 2, 2025

CONTACT: JOE HOFFMAN, CHIEF OF POLICE

2. APPROVE AN AMENDMENT TO THE AGREEMENT WITH TYLER TECHNOLOGIES, INC. FOR THE ADDITION OF WORK NUMBER EMPLOYMENT VERIFICATION SERVICES AT NO COST TO THE CITY BEGINNING SEPTEMBER 2, 2025 UNTIL TERMINATED

CONTACT: MIKE COOK, IT DIRECTOR

3. APPROVE AN AMENDMENT TO THE AGREEMENT WITH DISABILITY ACCESS CONSULTANTS, LLC TO UPDATE THE CITY'S ADA SELF EVALUATION AND TRANSITION PLAN FOR AN AMOUNT OF \$34,700 AND TO EXTEND THE TERM TO SEPTEMBER 30, 2026

CONTACT: ANDY WINJE, PUBLIC WORKS DIRECTOR

4. APPROVE AN AGREEMENT WITH CLEARGOV, INC. FOR A CAPITAL IMPROVEMENT PROGRAM BUDGETING MODULE IN AN AMOUNT NOT TO EXCEED \$25,110 FOR THE INITIAL TERM SEPTEMBER 8, 2025 TO SEPTEMBER 7, 2026, WITH ONE-YEAR RENEWALS AT \$21,060 PLUS A 6% PRICE INCREASE FOR EACH RENEWAL TERM

CONTACT: ANDY WINJE, PUBLIC WORKS DIRECTOR

EXECUTIVE SUMMARY

Approve Contracts Under \$35,000

APPROVED BY:

Mike Witzansky, City Manager

ATTACHMENTS

- MOU/Agmt, Signature & Insurance - Darius Labs, Inc.
- Amendment, Signature & Insurance - Tyler Technologies, Inc.
- Agmt - Tyler Technologies, Inc.
- First Amendment, Signature & Insurance - Disability Access Consultants, LLC
- Agmt - Disability Access Consultants, LLC
- Agmt, Signature & Insurance - ClearGov, Inc.