

A. CALL TO ORDER

A Regular Meeting of the Redondo Beach Budget and Finance Commission was called to order by Chair Marin at 6:30 PM, in the City Hall Council Chambers, 415 Diamond Street, Redondo Beach, California and teleconference.

B. ROLL CALL

Commissioners Present: Sherbin, Castle, Woodham, Samples, Vice Chair Jeste, and Chair Marin

Commissioners Absent: Conroy

Officials Present: Eugene Solomon, City Treasurer
Mike Witzansky, City Manager
Wendy Collazo, Finance Director
Nilesh Mehta, Chief Deputy City Treasurer
Doug Kaku, Grants Financial Administrator

C. SALUTE TO THE FLAG

Chair Marin led the Commissioners in a Salute to the Flag.

D. APPROVE ORDER OF AGENDA

Motion by Commissioner Samples, seconded by Commissioner Woodham, to approve the order of the agenda. Motion carried unanimously, with no objection.

AYES: Sherbin, Castle, Woodham, Samples, Vice Chair Jeste, and Chair Marin.
NOES: None.
ABSENT: Conroy.

E. BLUE FOLDER ITEMS - ADDITIONAL BACK UP MATERIALS

E.1. For Blue Folder Documents Approved at the Budget and Finance Commission Meeting.

Grants Financial Administrator Kaku confirmed that there were no Blue Folder Items.

F. CONSENT CALENDAR

F.I. APPROVE AFFIDAVIT OF POSTING FOR THE REGULAR BUDGET AND FINANCE COMMISSION MEETING OF MAY 11, 2023

Motion by Commissioner Woodham, seconded by Commissioner Castle, to approve the Consent Calendar. Motion carried unanimously, with the following roll call vote:

AYES: Sherbin, Castle, Woodham, Samples, Vice Chair Jeste, and Chair Marin.
NOES: None.
ABSENT: Conroy.

G. EXCLUDED CONSENT CALENDAR ITEMS

None.

H. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

H.1. For eComments and Emails Received from the Public

Chair Marin opened the floor to public comments.

Grants Financial Administrator Kaku confirmed that there were no eComments or Public Comments.

Seeing no requests to speak, Chair Marin closed the floor to public comments.

I. ITEMS CONTINUED FROM PREVIOUS AGENDAS

None.

J. ITEMS FOR DISCUSSION PRIOR TO ACTION

J.1 CITY TREASURER'S QUARTER 3 FISCAL YEAR 2022-2023 REPORT

City Treasurer Solomon provided a brief introduction and remarks for this item. Furthermore noted that the monthly was emailed to the Commissioners the day before (May 10, 2023).

Chief Deputy City Treasurer Mehta provided the PowerPoint presentation regarding the Treasurer's Report, FY 22/23 Q3. The PowerPoint presentation included the following details:

- Treasurer's Quarterly Admin Report
- Treasurer's Report PowerPoint Presentation
- Key Investment Objectives for Municipal Investing
- Investment Reporting Guidelines – CMTA
- Policy Compliance
- FY 22-23 Performance
- FY 21-22 Performance
- Historical Book Value by Fiscal Year
- Historical Book Value
- FY 20-21 Performance
- Cash Flow Analysis
- Month-End Portfolio Book Yield
- Maturity Distribution
- Trading Activity
- Fiscal Impact

Discussion followed regarding the investment policy guideline for WAM (Wage Average Maturity), LEIF investment, length of maturity maximum, if accounts with Bank of America and

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money market funds are being monitored, offspring investments, fiscal impact for the upcoming year and what the forecast will be in the next year, and more accuracy with projected data.

Chair Marin opened the floor to public comments.

Grants Financial Administrator Kaku confirmed that there were no eComments or Public Comments.

Seeing no requests to speak, Chair Marin closed the floor to public comments.

Motion by Commissioner Samples, seconded by Commissioner Woodham, to receive and file the Quarter 3 Fiscal Year 2022-2023 Report. Motion carried unanimously, with the following roll call vote:

AYES: Sherbin, Castle, Woodham, Samples, Vice Chair Jeste, and Chair Marin.

NOES: None.

ABSENT: Conroy.

J.2. DISCUSSION AND POSSIBLE ACTION REGARDING THE FISCAL YEAR 2023-2024 PROPOSED BUDGET AND THE FISCAL YEAR 2023-2024 PROPOSED FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

Finance Director Collazo gave a brief introduction.

City Manager Witzansky provided the staff presentation which included the following details:

- The City is trending as expected.
- Performance of the Marine Avenue hotels site, revenue not accruing as expected (Transient Occupancy Tax, TOT).
- Utility costs increased across the board.
- Property tax has increased as expected.
- Sales taxes is steady as expected.
- Revenues are growing as participation increases.
- 2024-2025 sales tax increase due to cannabis sales.
- 2024-2025 increase in revenue from the Delgado Hotel.
- Salary adjustments for labor groups.
- Budget process.

Discussion followed regarding total revenue in comparison to last year, if the budget is in structural balance, residual money and distribution, one-time appropriations, priorities for Capital Improvements Project for 2023-2024, financial incentives from the State for bringing manufacturing back to California, updates on AES and South Bay Galleria (300 units apartment and mall) projects, vehicle replacement funds, proposed budget provided to the Budget and Finance Commissioners, securing funding revisions, single-family zoning affected by Senate Bill 9, and challenges with housing and 6th Housing Element and State requirements.

City Manager Witzansky provided clarification to the Commissioners' questions.

Chair Marin opened the floor to public comments.

Grants Financial Administrator Kaku confirmed that there were no eComments or Public Comments.

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Seeing no requests to speak, Chair Marin closed the floor to public comments.

City Manager Witzansky and Finance Director Collazo provided the next steps for the budget process and City Council.

Motion by Commissioner Samples, seconded by Commissioner Woodham, to receive and file the Fiscal Year 2023-2024 Proposed Budget. Motion carried unanimously, with the following roll call vote:

AYES: Castle, Woodham, Samples, Conroy, and Chair Jeste.
NOES: None.
ABSENT: Chair Marin.

K. MEMBER ITEMS AND REFERRALS TO STAFF

Commissioner Castle requested for staff to send an email with the link to the proposed

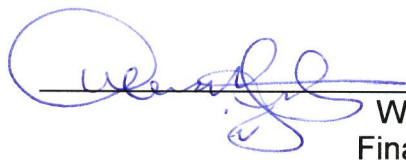
L. ADJOURNMENT

Motion by Commissioner Woodham, seconded by Commissioner Samples, to adjourn the meeting at 7:48 PM. Motion carried unanimously, with no objection.

AYES: Castle, Woodham, Samples, Conroy, and Chair Jeste.
NOES: None.
ABSENT: Chair Marin.

The next meeting of the Redondo Beach Budget & Finance Commission will be a Regular Commission Meeting to be held at 6:30 PM on June 8, 2023, in the Redondo Beach Council Chambers, at 415 Diamond Street, Redondo Beach, California and via teleconference.

All written comments submitted via eComment are included in the record and available for public review on the City website.


Wendy Collazo
Finance Director