

RESOLUTION NO. CC-2204-022

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REDONDO BEACH, CALIFORNIA, ESTABLISHING A CHARTER REVIEW ADVISORY COMMITTEE.

WHEREAS, the previous City Charter Review Committee held its first meeting on January 25, 1994 and its last meeting on November 18, 1995; and

WHEREAS, the City Council made one of its Strategic Planning goals for City staff to provide a report to Council on options to establish a new City Charter Review Advisory Committee; and

WHEREAS, at its meeting on April 5, 2022 the City Council received a report from the City Attorney and approved a motion giving direction on the number of members of the Committee, the method of appointment and removal of those members, and the subject matters the Committee is to review; and

WHEREAS, it is of the utmost importance for the City of Redondo Beach that the Committee carefully consider, evaluate and make recommendations to the City Council on the many significant issues affecting the City Charter, which is the "Constitution" of our City.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF REDONDO BEACH, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That the Redondo Beach City Council shall establish a seven (7) member Charter Review Advisory Committee.

SECTION 2. The members Charter Review Advisory Committee shall consist of the following seven (7) members:

2 members appointed by the Mayor.

1 member appointed by each City Councilmember.

Each Councilmember and the Mayor shall also appoint one (1) alternate for each of their respective Committee member appointments. An alternate will only be able to vote when the committee member appointed by the same Councilmember or the Mayor is absent from a meeting. If a member resigns or is removed from the Committee, the alternate becomes the member and a new alternate shall be appointed by the respective appointing Councilmember or Mayor (or his/her successor).

SECTION 3. A member of the committee shall be removed for cause for missing 2 or more consecutive meetings of the committee, unless by permission of the City Council expressed in its official minutes, or if he or she ceases to be a resident of Redondo Beach. Additionally, a member or alternate may be removed without cause by a 4/5 vote of the City Council. If a member resigns or is removed from the committee, whether for cause or not, the alternate becomes the Committee member and the appointing Councilmember (or his/her successor) shall appoint a replacement alternate.

SECTION 4. That the Charter Review Advisory Committee shall be advisory to the Mayor and City Council, and be subject to the provisions of the Brown Act. Mayor shall select initial chair,

and then subsequently the committee can agendize appointing a new chair and vote in a new chair by majority vote.

SECTION 5. That the purpose of the Charter Review Advisory Committee shall be to advise the Mayor and City Council on recommended changes to the City Charter to submit to the voters. The subject matters reviewed shall be compartmentalized, with input from the city manager/staff/other elected officials and shall include but not be limited to the following:

- All fiscal limits; contractual obligations; purchasing policies, procurement, etc.
- Article XX, Section 20.1 - Approval of Demands
- Article VIII, Section 8.3c - Contract Signatures
- Article XIX, Section 19 – PW Contracts Bid Limits
- Article XIX, Section 19.1 - Maintenance-Repair and Materials under \$5k
- Article XIX, Section 19.9 – Municipal Purchases
- Article XIX, Section 19.7 – Retention Percentage
- Administrative Business
- City Treasurer Position
- City Clerk
- City Attorney's Office.

SECTION 6. The Charter Review Advisory Committee shall meet once per month and report back to the City Council every other month.

SECTION 7. Votes as to whether or not to recommend specific changes to the Charter to the City Council shall be by majority vote of the voting members (or their alternate in their absence) present. As the Committee approve recommendations for Charter changes, they should be promptly sent to be placed on a City Council meeting agenda for review and possible submission to the voters.

SECTION 8. This Resolution shall take effect immediately upon its adoption.

SECTION 9. The City Clerk shall certify the passage and adoption of this resolution and shall enter the same in the Book of Original Resolutions.

PASSED, APPROVED AND ADOPTED this 17th day of May, 2022.

William C. Brand, Mayor

APPROVED AS TO FORM:

ATTEST:

Michael W. Webb, City Attorney

Eleanor Manzano, CMC, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF REDONDO BEACH)

I, Eleanor Manzano, City Clerk of the City of Redondo Beach, California, do hereby certify that Resolution No. CC-2204-022 was passed at a regular meeting of the City Council held on the 17th day of May 2022, and there after signed and approved by the Mayor and attested by the City Clerk, and that said resolution was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Eleanor Manzano, CMC
City Clerk