

A. CALL TO ORDER

Via teleconference, a Regular Meeting of the Redondo Beach Library Commission was called to order by Chair Beauchamp at 7:00 PM, in the City Hall Council Chambers, 415 Diamond Street, Redondo Beach, California.

B. ROLL CALL

Commissioners Present: Willers, Nafissi, Walls, Hall, Wirsing, Coopman, Chair Beauchamp

Commissioners Absent: None.

Officials Present: Mike Witzansky, City Manager
Susan Anderson, Library Director

C. SALUTE TO THE FLAG

Commissioner Walls led the Commissioners in a Salute to the Flag.

D. APPROVE ORDER OF AGENDA

Motion by Commissioner Wirsing, seconded by Commissioner Willers, to move Item "1.2. DISCUSSION OF FY2022-23 BUDGET LETTER," to be considered as first item under, "ITEMS CONTINUED FROM PREVIOUS AGENDAS." Motion carried unanimously, with the following roll call vote:

AYES: Willers, Nafissi, Walls, Hall, Wirsing, Coopman, Chair Beauchamp

NOES: None.

ABSENT: None.

I.2. DISCUSSION OF FY2022-23 BUDGET LETTER

E. BLUE FOLDER ITEMS - ADDITIONAL BACK UP MATERIALS

Chair Beauchamp confirmed that there was an announcement provided for City Manager Witzansky.

Chair Beauchamp opened the floor to public comments.

Library Director Anderson confirmed that there were no eComments or public comments received.

Seeing no requests to speak, Chair Beauchamp closed the floor to public comments.

F. CONSENT CALENDAR

F.I. APPROVE AFFIDAVIT OF POSTING FOR THE REGULAR LIBRARY COMMISSION REGULAR MEETING OF APRIL 4, 2022

Motion by Vice Chair Coopman, seconded by Commissioner Walls, to receive and file the Consent Calendar. Motion carried unanimously, with the following roll call vote:

AYES: Willers, Walls, Hall, Wirsing, Coopman, Chair Beauchamp.
NOES: None.
ABSENT: Nafissi.

G. EXCLUDED CONSENT CALENDAR ITEMS

None.

H. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

Chair Beauchamp opened the floor to public comments.

Library Director Anderson read the comments submitted via eComment by Lila Omura.

Seeing no requests to speak, Chair Beauchamp closed the floor to public comments.

I. ITEMS CONTINUED FROM PREVIOUS AGENDAS

I.2. DISCUSSION OF FY2022-23 BUDGET LETTER

This item was considered by the Library Commission out of order.

City Manager Witzansky provided a brief introduction regarding the City Council budget process.

Chair Beauchamp spoke about the proposed letter from the Library Commission for City Council consideration when discussing the Fiscal Year 2022-2023 budget.

Discussion followed regarding the current budget, one-time funding for projects, changes for the budget after COVID, and promotion of digital resources during COVID, outreach program to the various City Council districts to promote library resources for the public, new leadership in the City, and availability of youth programs.

City Manager Witzansky thanked the Commissioners' for their work.

Library Director Anderson provided details on the content of the letter and the priorities taken.

Discussion followed regarding modifications to the letter, moving the fiscal year discussion to the beginning of the letter, rounding the dollar amounts to be consistent, other grammar changes for consistency, specific hours requested, positions requested, timing of the letter and the City Council budget process, condensing the hours by submitting a request with a dollar amount and have more flexibility as needed for hours, removal of Open+Access from the letter, removing references to staffing and hours, implementation of technology and review of hours at that time,

technology cost allocations to reflect annual increases, and possibly reflecting the items requested by library branch.

Motion by Commissioner Hall, seconded by Commissioner Willers, for the subcommittee to make the changes as proposed to the letter with a three-person subcommittee and send letter to City Council for consideration. An amendment was made to the motion by Commissioner Wirsing, to include herself to the subcommittee. Motion carried unanimously, with the following roll call vote:

AYES: Willers, Nafissi, Walls, Hall, Wirsing, Coopman, Chair Beauchamp.
NOES: None.
ABSENT: None.

I.1. DISCUSSION OF COMMUNICATION WITH COUNCILMEMBERS

Library Director Anderson provided a brief introduction regarding communication provided to Councilmembers.

Commissioner Willers reported that information was provided to District 4, Councilmember Obagi, during his district meeting.

Commissioner Walls reported that information was provided to District 2, Councilmember Loewenstein, during his district meeting.

Chair Beauchamp emailed the information to District 5, Councilmember Emdee.

Library Director Anderson confirmed that the updated information was sent to the Commissioners to share.

Commissioner Willers will be sharing the information with Mayor Brand and City Manager Witzansky.

I.2. DISCUSSION OF FY2022-23 BUDGET LETTER

This item was considered out of order.

I.3. DISCUSSION OF OPEN+ACCESS

Library Director Anderson provided a report and update regarding Open+Access and a visit to the Ocean Park Branch Library in Santa Monica that has implemented Open+Access. The report also provided comparison between Santa Monica and Ventura libraries, security costs if needed, as well as the awaiting implementation of Open+Access in Torrance.

Discussion followed regarding the removal of Open+Access from the proposed budget letter to City Council, security measures if needed/necessary, tour of a local library that has implemented Open+Access, goals for the use of Open+Access for the City of Redondo Beach library branch, and no staffing needed.

Library Director Anderson responded to Commissioners' questions.

J. ITEMS FOR DISCUSSION PRIOR TO ACTION

J.1. DISCUSSION OF SIGNAGE ON THE MAIN LIBRARY NORTH EXTERIOR WALL

Library Director Anderson provided a report from Commissioner Walls's request. City Manager Witzansky recommended to place banners in locations where banners are normally placed for public view such as King Harbor area.

Commissioner Walls clarified that the initial request was to provide promotion to services provided by the library.

Discussion followed regarding King Harbor location, fees, use of the side of library buildings to place banners, marquee, and possible display locations for the future.

Library Director Anderson responded to the Commissioners' questions.

Motion by Commissioner Wirsing, seconded by Vice Chair Coopman, to pursue a banner at King Harbor and possibly an additional banner or more based on fundability and access in North Redondo. Motion carried unanimously, with the following roll call vote:

AYES: Willers, Nafissi, Walls, Hall, Wirsing, Coopman, Chair Beauchamp.

NOES: None.

ABSENT: None.

J.2. DIRECTOR'S REPORT

Library Director Anderson reported the following:

- On February 17, 2022, the Technical Services Librarian began coordinating the "Palace Project eBook App." It is a State initiative to roll out to every library in California. The application contains children and adult books.
- The March 28, 2022, "Harwood Conversations" will be rescheduled to April.
- On April 2, 2022, the "Friends of the Library" held a mini book sale, where they collected closed to \$1,000.
- On April 9, 2022, the library will hold a "National Poetry Month Reading."

Discussion followed regarding the digital and physical circulation numbers.

Library Director Anderson responded to the Commissioners' questions.

K. MEMBER ITEMS AND REFERRALS TO STAFF

Commissioner Willers inquired if there was any information of interest to be provided to the Councilmembers communication.

Commissioner Nafissi inquired about additional "Bob" books in Spanish.

Library Director Anderson responded to the Commissioners' questions.

L. ADJOURNMENT

Motion by Vice Chair Coopman, seconded by Commissioner Nafissi, to adjourn the meeting at 8:30 PM. Motion carried unanimously, with the following roll call vote:

AYES: Willers, Nafissi, Walls, Hall, Wirsing, Coopman, Chair Beauchamp.
NOES: None.
ABSENT: None.

The next meeting of the Redondo Beach Library Commission will be a Regular Meeting to be held at 7:00 PM on June 6, 2022, in the Redondo Beach Council Chambers, at 415 Diamond Street, Redondo Beach, California via teleconference.

All written comments submitted via eComment are included in the record and available for public review on the City website.

Susan Anderson
Library Director