



# Administrative Report

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H.6., File # 22-4235

Meeting Date: 6/7/2022

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**To:** MAYOR AND CITY COUNCIL  
**From:** ELEANOR MANZANO, CITY CLERK

## **TITLE**

EXCUSE ABSENCES OF COMMISSIONERS FROM VARIOUS COMMISSION MEETINGS

## **EXECUTIVE SUMMARY**

<u>Commissioner</u>	<u>Board/Commission</u>	<u>Meeting Date</u>
Steven D. Johnson	Budget & Finance	May 26, 2022
Diane R. Cagle	Public Art	June 1, 2022
Candace Allen Nafissi	Library	June 6, 2022
Robert Gaddis	Planning	July 21, 2022

On May 18, 2022, the City Clerk received notification from Commissioner Johnson requesting an excused absence for May 26, 2022, Budget & Finance Commission Meeting for personal reasons.

On June 1, 2022, the City Clerk received notification from Commissioner Cagle requesting an excused absence for June 1, 2022, Public Art Commission Meeting for personal reasons.

On June 1, 2022, the City Clerk received notification from Commissioner Nafissi requesting an excused absence for June 6, 2022, Library Commission Meeting for personal reasons.

On May 23, 2022, the City Clerk received notification from Commissioner Gaddis requesting an excused absence for July 21, 2022, Planning Commission Meeting for personal reasons.

## **BACKGROUND**

As of September 3, 2019, the City Council authorized the City Clerk to revise the policy pertaining to requests for excused absences, whereby Board Members and Commissioners are now required to communicate impending absences directly to the City Clerk for processing.

## **APPROVED BY:**

*Eleanor Manzano, City Clerk*

**FISCAL IMPACT**

None