

A. CALL MEETING TO ORDER

A Regular Virtual Meeting of the Historical Commission was called to order by Chairperson Maroko at 7:00 p.m.

B. ROLL CALL

Commissioners Present: Colin, Commiato, Fernandez, Klinger, Warstadt, Zaremski
Chairperson Maroko

Commissioners Absent: None

Officials Present: Kelly Orta, Senior Management Analyst
Michelle Pinedo, Recreation Supervisor

C. SALUTE TO THE FLAG

Chairperson Maroko led the Commissioners in the Salute to the Flag.

PRELIMINARY REMARKS:

Chairperson Maroko reviewed the purpose of the Historical Commission.

D. APPROVE ORDER OF AGENDA

Motion by Commissioner Klinger, seconded by Commissioner Zaremski, to move Item J.4 after Item G for introduction of the concept to then follow after J.3 for discussion and public comment. Hearing no objections, Chairperson Maroko so ordered.

Motion by Commissioner Klinger, seconded by Commissioner Fernandez, to approve the remaining Order of the Agenda as presented. Hearing no objections, Chairperson Maroko so ordered.

E. BLUE FOLDER ITEMS - ADDITIONAL BACKUP MATERIALS

Senior Management Analyst Kelly Orta announced that the South Bay Parkland Conservancy is putting on the Earth Day Celebration at Wilderness Park this weekend, and stated a flyer is attached to the Blue Folder Item with all information.

Commissioner Klinger thanked the Parks and Recreation Commission for their help and encouraged everyone to attend the event.

Motion by Commissioner Klinger, seconded by Commissioner Zaremski, to receive and file the Blue Folder item. Hearing no objections, Chairperson Maroko so ordered.

F. CONSENT CALENDAR

F.1. AFFIDAVIT OF POSTING FOR THE REGULAR HISTORICAL COMMISSION MEETING OF APRIL 20, 2022.

F.2. APPROVAL OF THE FOLLOWING MINUTES: FEBRUARY 16, 2022.

F.3. MUSEUM DONATION FUND REPORT.

F.4. ALBERT P. ARIZMENDEZ MOMENT IN REDONDO BEACH HISTORY.

Chairperson Maroko gave a report on the Moment in History which includes the display of a number of watercolor paintings in a special art exhibition at the museum open house from California artist Caesar Hernandez and suggested reading his history. He also stated the Museum Donation Fund Report has an increase of approximately \$90.

Motion by Commissioner Zaremski, seconded by Commissioner Colin, to approve Consent Calendar Items F.1, F.2, F.3 and F.4. Motion carried unanimously, with the following roll call vote:

AYES:	Colin, Commiato, Fernandez, Klinger, Warstadt, Zaremski Chairperson Maroko
NOES:	None
ABSENT:	None

Chairperson Maroko called for public comment. There being no comments, Chairperson Maroko closed the public comment period.

G. EXCLUDED CONSENT CALENDAR ITEMS - NONE

J.4. DISCUSSION AND POSSIBLE ACTION TO DEVELOP A THREE-YEAR STRATEGIC PLAN

Chairperson Maroko supported a long-range plan for the museum to address the budgets and other improvements. He suggested the following:

- Commissioner Commiato – physical plant to include the electronics and clippings.
- Commissioner Warstadt - curator of the collections in the Museum and audio tour.
- Commissioner Colin – acquisitions and how to deal with artifacts and collecting photos.
- Commissioner Zaremski - events, speakers, and special exhibits.
- Commissioner Fernandez – budget, book sales and youth programming
- Commissioner Klinger - fundraising plan
- Chairperson Maroko - marketing, staffing and research

Chairperson Maroko called for public comment. There being no comments, Chairperson Maroko closed the public comment period.

H. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS - NONE

Chairperson Maroko called for public comment. There being no comments, Chairperson Maroko closed the public comment period.

I. ITEMS CONTINUED FROM PREVIOUS AGENDAS - NONE

J. ITEMS FOR DISCUSSION PRIOR TO ACTION

J.1. DISCUSS AND PROVIDE INPUT ON THE CITY'S FY 2022/2023 BUDGET

Senior Management Analyst Orta gave a report and stated City Manager requested outreach from the Commission prior to staff preparing the final proposed budget for City Council presentation. She said the City Manager is requesting input from the Commission

any top items/projects and items citywide. She also said prior discussions have included staff requesting funding dedicated to the Museum to purchase computer equipment and a having a standing facility account.

Commissioner Zaremski supported the City now doing more funding.

Commissioner Colin suggested funding to repair/replace the fountain in front of the Museum, repaint the signage in front of the Museum and the trellis work out in front, and to have signage to direct people to the Museum.

Commissioner Zaremski stated she visited another city which had clear markings and signages for the Historical Museum.

Commissioner Fernandez asked what would be the focus this year and budget requested.

Chairperson Maroko suggested having Ito Park dedicated to honoring the family and Japanese Americans in the community; suggested two to three more path of history markers; suggested having a professional visit the Historical Museum to make recommendations regarding preserving the old physical records; and also pointed out there is \$900 to be carried over.

Commissioner Colin suggested Improvements to the restroom inside the Museum which allows for public access. Chairperson Maroko said this may be a policy issue and needs to be secured for safety reasons before the public usage.

Commissioner Zaremski stated a restroom is essential but may be very expensive. Chairperson Maroko pointed out that there is a restroom in the park already not that far in walking distance.

Commissioner Klinger suggested rekindling school field trips to the Museum.

In response to Chairperson Maroko, Commissioner Klinger stated funding for a plaque in Wilderness Park should be covered as part of the joint fundraising committee between the various Commissions. He also said if Wilderness Park does become an historical landmark, funding may be required for next year.

In response to Chairperson Maroko, Senior Management Analyst Kelly Orta stated a small plaque wouldn't require a CIP but a larger one would require looking into a larger project. She also said that \$25,000 is generally the threshold.

In response to Chairperson Maroko, Senior Management Analyst Orta stated staff submitted the purchase of a desktop computer and a printer, along with WiFi capability and then hardwiring. She said a budget of \$5,000 yearly was submitted to be used for facility usage.

Chairperson Maroko called for public comment. There being no comments, Chairperson Maroko closed the public comment period.

J.2. HISTORICAL COMMISSION COMMITTEE REPORTS

Joint Fundraising Committee (JFC)

Commissioner Klinger announced the Earth Day event at Wilderness Park and was meeting with representative of the Tongva tribe. He will be providing a PowerPoint presentation in June.

Path of History/Virtual Path of History Committee

Chairperson Maroko stated one sign is being manufactured and two others have been designed, and announced the dedication this summer of the existing signage at Vincent Park.

Technology and Website Committee

Commissioner Commiato stated tablets, printers and the Internet were requested.

Park Dedication for Ito Family Park Committee

Chairperson Maroko stated the Public Art Commission have dedicated two people to provide input on a dedication.

Chairperson Maroko called for public comment. There being no comments, Chairperson Maroko closed the public comment period.

J.3. DISCUSSION AND CONSIDERATION TO ALLOCATE FUNDING TO THE HISTORICAL MUSEUM'S OPEN HOUSE EVENT SCHEDULED FOR APRIL 30, 2022

Senior Management Analyst Orta gave a report and discussed the event, and the consideration to allocate funding to the Historical Museum's Open House event scheduled for April 30, 2022.

Chairperson Maroko encouraged the Commissioners and their families to attend the event. He also suggested official name badges for the Commissioners.

Commissioner Warstadt shared a picture of the birthday cake she made.

Commissioner Colin reviewed the history of the watercolor paintings by Caesar Hernandez which will be displayed on the 30th.

Chairperson Maroko noted that the moment of history discusses Caesar Hernandez.

Chairperson Maroko reviewed pictures and flyers to be mounted on 11 x 17 and displayed. He also requested a \$200 budget for the signs if needed.

Commissioner Colin stated he spoke to Mayor Brand and said Public Works will power wash the Museum for the 30th. Commissioner Warstadt suggested a more gentle wash on the paint.

Chairperson Maroko called for public comment. There being no comments, Chairperson Maroko closed the public comment period.

Motion by Commissioner Colin, seconded by Commissioner Commiato, to budget \$200 for signage if they cannot be made by the sign shop. Motion carried unanimously, with the following roll call vote:

AYES: Colin, Commiato, Fernandez, Klinger, Warstadt, Zaremski, Chairperson Maroko
NOES: None
ABSENT: None

J.4. DISCUSSION AND POSSIBLE ACTION TO DEVELOP A THREE-YEAR STRATEGIC PLAN

Chairperson Maroko stated the goal is to involve the Commission with the overall strategy on how to develop a plan that can be seen and operates with budgeted items. He also said the benefit of a strategic plan is the process and asked the Commissioners for their feedback. He also noted that at the 2/17/2021 meeting, the agenda has a copy of the Eller recommendation and Claro report regarding the museum.

- Commissioner Commiato – physical plan to include the electronics and clippings.
- Commissioner Warstadt - curator of the collection in the Museum and audio tour.
- Commissioner Colin - acquisition and artifacts and follow up with staff regarding thank you notes.
- Commissioner Zaremski - events, speakers, and special exhibits.
- Commissioner Fernandez - budget, book sales and youth programming.
- Commissioner Klinger - fundraising plan - suggested adding marketing.
- Chairperson Maroko - marketing, staffing and research room.

In response to Commissioner Klinger regarding the Brown Act, Senior Management Analyst Orta explained that offline, a Commissioner can only speak with up to two other Commissioners on a single topic before it turns into a Brown Act violation.

Commissioner Zaremski suggested signage advertising for the next weekend's Historical Museum at the Earth Day event.

Chairperson Maroko called for public comment.

Commissioner Varvarigos, Recreation and Parks Commission, announced the 45th anniversary of Wilderness Park taking place this weekend with Earth Day, noted the historic significance of the park, reviewed the events and those in attendance and welcomed anyone from the Historic Commission. He also suggested setting up a table on Saturday regarding the Historic Commission's event.

There being no further comments, Chairperson Maroko closed the public comment period.

Motion by Commissioner Klinger, seconded by Commissioner Warstadt, to receive and file and investigate setting up a table at the Wilderness Park event. Hearing no objections, Chairperson Maroko so ordered.

Motion by Commissioner Klinger, seconded by Commissioner Colin, to start the Strategic Plan process with the initial assignments as presented to come back at the June meeting for further discussion and modifications as necessary. Motion carried unanimously, with the following roll call vote:

AYES: Colin, Commiato, Fernandez, Klinger, Warstadt, Zaremski, Chairperson Maroko
NOES: None
ABSENT: None

Commissioner Zaremski suggested reaching out to the History Department at Redondo Union High for students help at the Museum. She also asked if the Museum is included in any field trips, elementary students or City history. Chairperson Maroko stated the tours did take place on Wednesdays pre-covid.

J.5. DIRECTOR'S REPORT

Senior Management Analyst Orta gave a report and discussed the following:

- Work orders and repairs.
- Still looking for facility staff.
- Overview of advertising for the facility and events including scrolling text on the City website and Cable TV.
- In-person meetings beginning May 4 - Historical Commission in-person meetings beginning in June.
- Historical Commission meetings will begin meeting monthly beginning in July unless Council takes further action.

Chairperson Maroko asked about the Commissioners reappointments. Senior Management Analyst Orta stated the City Clerk will be sending letters and emails to those up for a second term.

Commissioner Klinger asked about the table setup at Wilderness Park. Senior Management Analyst Orta said the City does not have the equipment at that location and suggested coordinating having it brought in on his own.

Commissioner Zaremski believed there is a framing company working for the City.

Chairperson Maroko suggested that the City having an art gallery with local artists and displays/local landmarks at the Veterans Park historic library.

K. MEMBER ITEMS AND REFERRALS TO STAFF

Commissioner Colin suggested that for the 4/30 event, red, white and blue bunting should be attached to the front of the fences on the front of the building to alert people that something is happening at the Historical Museum and the Morell House. He could provide the bunting at no cost to the City.

In response to Commissioner Klinger's question about the reframing of the Presidential letters, Commissioner Colin stated the framing company used in the City is Fast Frames by David Shipley.

Motion by Commissioner Klinger, seconded by Commissioner Commiato, to have staff reach out to Fast Frames and two other local framing companies regarding the costs to frame the presidential letters to be brought back at the next meeting for allocation of the funding.

Chairperson Maroko suggested calling the framing company without use of staff time.

Motion carried with the following roll call vote:

AYES: Colin, Commiato, Klinger, Warstadt
NOES: Zaremski, Fernandez, Chairperson Maroko
ABSENT: None

L. ADJOURNMENT: 8:45 p.m.

There being no further business to come before the Commission, motion by Commissioner Fernandez, seconded by Commissioner Klinger, to adjourn the meeting at 8:45 p.m. to a regular meeting at 7:00 p.m. on Wednesday, June 15, 2022 in the City Hall Council Chambers, 415 Diamond Street, Redondo Beach, California. Motion carried unanimously with the following roll call vote:

AYES: Colin, Commiato, Fernandez, Klinger, Warstadt, Zaremski, Chairperson
Maroko
NOES: None
ABSENT: None

Respectfully submitted,

Cameron Harding,
Community Services Director