

**MINUTES OF THE  
REDONDO BEACH PUBLIC WORKS COMMISSION MEETING  
APRIL 25, 2022**

**A. MEETING CALL TO ORDER**

A virtual regular meeting of the City of Redondo Beach Public Works Commission was called to order at an uncalled time.

**B. ROLL CALL**

Commissioners Present: Bajaj, Glass, Arata, Funabashi, Vice Chair Minne, Chair Simpson

Commissions Absent: Garcia

Officials Present: Ted Semaan, Public Works Director  
Andrew Winje, City Engineer  
Lauren Sablan, Civil Engineer  
Jennifer Paul, Finance Director

**C. SALUTE TO THE FLAG**

Chair Simpson led in the Salute to the Flag.

**D. APPROVE ORDER OF AGENDA**

Motion by Commissioner Arata, second by Commissioner Funabashi to approve the order of agenda. Motion carried unanimously, by roll call vote.

AYES: Bajaj, Glass, Arata, Funabashi, Vice Chair Minne, Chair Simpson

NOES: None

ABSENT: Garcia

**E. BLUE FOLDER ITEMS – ADDITIONAL BACK UP MATERIALS**

**E.1. BLUE FOLDER ITEMS**

Motion by Commissioner Glass, seconded by Commissioner Funabashi. Motion carried unanimously, by roll call vote.

AYES: Bajaj, Glass, Arata, Funabashi, Vice Chair Minne, Chair Simpson

NOES: None

ABSENT: Garcia

**F. CONSENT CALENDAR**

MINUTES – PUBLIC WORKS COMMISSION  
MONDAY, APRIL 25, 2022

## **F.1. AFFIDAVIT OF POSTING**

Motion by Commissioner Minne, second by Commissioner Funabashi to approve the consent calendar. Motion carried unanimously, by roll call vote.

AYES: Bajaj, Glass, Arata, Funabashi, Vice Chair Minne, Chair Simpson

NOES: None

ABSENT: Garcia

## **F.2. EXCLUDED CONSENT CALENDAR ITEMS**

## **G. MEETING MINUTES**

## **H. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS**

### **H.1. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS**

None

## **SPECIAL JOINT MEETING OF THE PUBLIC WORKS AND BUDGET & FINANCE COMMISSION**

## **I. RECESS TO A SPECIAL JOINT MEETING OF THE PUBLIC WORKS COMMISSION AND BUDGET & FINANCE COMMISSION**

## **J. CALL TO ORDER**

A virtual regular meeting of the City of Redondo Beach Public Works and Budget and Finance Commission was called to order at an uncalled time.

## **K. ROLL CALL**

Public Works Commissioners Present: Bajaj, Glass, Arata, Funabashi, Vice Chair Minne, Chair Simpson

Finance Commissioners Present: Jeste, Solomon, Conroy, Samples, Woodham, Johnson, Marin

Commissions Absent: Garcia

Officials Present: Ted Semaan, Public Works Director  
Andrew Winje, City Engineer  
Lauren Saunders, Civil Engineer  
Jennifer Paul, Finance Director

### **K.1. ELECTION OF TEMPORARY CHAIRPERSON FOR JOINT SESSION**

MINUTES – PUBLIC WORKS COMMISSION  
MONDAY, APRIL 25, 2022

Commissioner Woodham nominated Chairperson Simpson to be chair of the joint session. Motion by Commissioner Woodham, seconded by Conroy. Motion carried unanimously, by roll call vote.

AYES: Bajaj, Glass, Arata, Funabashi, Vice Chair Minne, Jeste, Solomon, Conroy, Samples, Woodham, Johnson, Marin Chair Simpson

NOES: None

ABSENT: Garcia

## **L. ITEMS FOR DISCUSSION PRIOR TO ACTION**

### **L.1. DISCUSSION REGARDING THE PROPOSED 2022-23 FY FUNDING FOR CAPITAL IMPROVEMENT PROJECTS**

- Ted Seeman started the presentation.
- Draft Five-Year Capital Improvement Program 2022-2027
- Jesse Reyes, Senior Management Analyst, reviewed the City Infrastructure impacts.
  - Maintaining quality of life for residents
  - Promoting health and safety
  - Good infrastructure increases economic development to make the city a more desirable place to live
  - Limiting the City's liability such as uplift sidewalks
- FY 2021-22 CIP Highlights, Andrew Winje, City Engineer, led this slide
  - Finished Phase 2 of Citywide Slurry Seal Project
  - City Council Chamber Improvements completed early in this fiscal year
  - Morrell House Roof Replacement
  - Traffic Calming
- Current CIP Projects in Construction
  - Transit Center, new building and new traffic lights
  - Inglewood/Manhattan Beach Blvd intersection improvements
  - Pier Area improvement
  - Pad 10 and Perry Park skatepark installation
  - Beryl Street resurfacing and drain improvements
  - Harbor patrol docks
- Current CIP Project in Design
  - Residential rehabilitation project
  - Manhattan Beach Blvd. resurfacing
  - Torrance Blvd. resurfacing
  - Dominguez Park, playground replacement, slope stabilization and drain improvements
  - Yacht Club way pump
- Bicycle Transportation Implementation Plan
  - Approval by Cal Trans needed

- Next Steps
  - Feedback will be going to the City Manager and then to City Council.
  - City Council by May 16<sup>th</sup>
  - Proposed Budget Review with Budget and Finance Commission
- Evaluation Criteria
  - Pandemic resulted in needed changes
  - Hybrid program after return
  - State and Federal requirements
  - High priority to implement a strategic plan
  - Continuous movement on existing projects, ask for funding for conceptual design
  - The plan is to support economic development
  - Yes, will result in future operating savings
  - Some projects have grant funding, the City does a 30 percent match.
- Estimated FY 21-22 CIP Carryover Funding
  - Appropriated to specific projects but has not been encumberment or expense, could be caused by delays
  - Jesse Reyes discussed the list of projects that consist of Carryover funding
- Draft FY 22-23 CIP Funding
- Discussed the list of projects listed for CIP funding

Commissioner Samples commented on CIP Carryover Funding, he asked to staff to explain what has not been done and needs to be done. Jesse Reyes, City has been awarded several grants, money that has been appropriated last fiscal year has not been spent, design has been done but not construction. Commissioner Samples asked reason of delays. Ted Semaan, spoke on a project that is not yet completed and until the project has been completed then it will show as a carryover. Several projects are in design, certain projects are held up because the designs need further assessments before go into construction.

Commissioner Solomon, asked staff if any of the funding has a timeline and will some of the money be taken back? Andrew Winje, bicycle project is 10 years old and there has been pressure to complete and other projects staff is watching very closely or may ask for extension. For CIP Funding, staff did not specify where the funding of the projects are coming from and ask for the source of the funding. Commissioner Solomon replied, if the funds will not be appropriated now, the fund may be lost. Commissioner Solomon asked another question about the subtext of the projects and specifications of the funding sources. Jesse Reyes replied, estimated revenue projections but since the presentation already has so much information, it was not included. Ted Semaan added, there will be more slides with information of funding sources.

Commissioner Conroy, was there is a list of CIP Projects given prior to the meeting? Ted Semaan, the Commissions are seeing this for the first time because this has been a work in progress. Commissioner Conroy, commented on the Slurry Coast that has been going on for approximately 2 years, how many phases does this project have? Andrew Winje, staff is in phase 2 of Slurry, there is a 2030 window that Council will review. There is a 5 – 7 intervals after the streets has been paved and there is a 3-year plan for residential areas. Commissioner Conroy, is

there a block of time that the public can see their street will going to be this treatment. Andrew Winje, there are signs posted to notify the public of any treatments. Commissioner Conroy, was there a delay in the restoration replacement project? Andrew Winje, City groups were only working on this project part time and was not moving fast enough. Commissioner Conroy asked if the project will be completed in FY22-23? Andrew Winje and Lauren Sablan confirmed 156 working days after it is awarded.

Commissioner Woodham, asked how much money is coming from federal and state funding, how much money do we need, needs more information before making an action plan. Jesse Reyes, confirmed that more information will be given in another presentation. Ted Semaan added, that more information will be provided in the rest of the presentation.

Chair Simpson asked for confirmation that the report will not return for Public Works Commission's input, Ted Semaan confirmed that is true.

Commissioner Jeste, how much of the funding will be allocated to health and safety, how much is mandated for economic development. Ted Semaan replied, the projects are interrelated, the CIP involve health and safety.

Jesse Reyes, Senior Management Analyst continued the presentation:

- Sewer Improvement Projects
  - New CIP Projects – Requirements for a camera for inspections of the sanitary sewer system, \$1 million.
  - Additional Funding to existing projects – Construction phase for both Portofino Way Sewer Pump Station and Yacht Club Way Sewer Pump for a total of \$5,740,814. Waste water funds.
- Drainage Improvement Projects
  - Andrew Winje, City Engineer, led the slide
  - New CIP Projects – Worked with Beach Cities for the Fulton Playfield Infiltration Project \$4,500,000
  - Additional Funding for Existing Projects – Improving drainage project \$200,000, not enough money to improve all of the drainage systems. EWMP (Enhance Water Management Project) Implementation, an ongoing project, storm water quality program \$412,000
- Street Improvement Projects
  - Artesia Blvd Intersection, such as Ridge, safety improvements, \$200,000
  - Artesia Blvd Improvements (Traffic Signal Head Replacement), \$30,000
  - Bicycle Transportation Plan Implementation, 10% of the return money to this project and start the conceptual design. \$85,000
  - Citywide Curb Ramp Project, ongoing, funded by Community Development Block Grant \$208,439
  - Citywide Slurry Seal Program \$511,370
  - Citywide Striping, new this year, lane lines and center lines, \$400,000

- Citywide Traffic Signal Upgrades, painting, changing for aesthetic reasons – Prospect Ave Corridor \$50,000
- Dow/Johnston TC and Vail Ave Bikeway \$400,000, civil improvements
- Green Street Improvements \$213,000, installing storm drain system
- Kingsdale Resurfacing – 182<sup>nd</sup> to Grant \$1,100,000
- Manhattan Beach Street Resurfacing \$700,000, Prop C money
- Residential Street Rehabilitation \$1,000,000
- Sidewalk Improvements and Repair \$50,000
- Torrance Blvd Resurfacing \$1,000,000
- Traffic Calming \$450,000
- Waterfront Improvement Projects
  - Resurface assault on International Boardwalk, protect utilities, \$500,000
  - Pier Parking Structure Security/ Parking Space Counter, \$1,600,000
  - Master planning for Sea Level rise, prepare preliminary phase, \$250,000
  - Waterfront Education Center Pre-Design \$75,000
  - Pier Parking Structure, consultant review needed repairs \$4,350,380
  - Projects are funded by Unallocated general fund balance
  - Commissioner Solomon raised a question, will an amount over \$250,000 need approval from the State and Commission if it comes out of the general fund?
  - Andrew Winje responded, yes, approval is still needed.
  - Harbor Dredging Construction, waiting on permit \$2,200,000, cannot get the bid until permit is obtained.
  - Annual program, pier deck and piling structure replacement/repair \$200,000
  - Pier restroom improvements \$250,000
  - Waterfront department has brought up Redondo Beach Marina parking lot pay stations \$100,000
  - Relocation of boat launch \$250,000
  - Grant fund from Department of Boating and Waterways for reconstruction of Seaside Lagoon \$10,000,000
  - Ted Semaan, describe the funding for the Seaside Lagoon and parking structure projects.
  - Commissioner Conroy commented additional funds are required to finish the Waterfront Improvement Projects. Andrew Winje replied, the projects consist of new appropriations. Commissioner Conroy requested to see the new appropriated funds and then see the total amount to review the possible percent increase. Andrew Winje replied, 5-year CIP model identifies funding for a project over the years.
  - Commissioner Johnson raised a question to staff in reference to the funding, what is staff asking from the Commissions and what should they make of the information?
  - Commissioner Samples commented, that based on the information that is presented, it is unclear what information is new or an add on and what has been spent.

- Park Improvement Projects
  - Dominguez Park Play Equipment \$500,000, COVID put a delay on the project
  - Skatepark improvements \$30,000
- Public Facility Improvement Projects
  - Ted Semaan led this slide.
  - 200 N PCH meter separation, part of school district property and communication with the school district has been made, split cost between the City and the school district, \$100,000
  - Fire Department state 1 window replacement, better coverage with the new windows \$50,000
  - Fire stations and City Hall parking lot security design, improvement of the security weeks prior, \$50,000
  - Police Department pier sub-station improvements inside and outside of the facility \$250,000
  - Andrew Winje continued the presentation.
  - City Park and facility parking lot resurfacing, designated Dominguez Park Parking lot \$50,000
  - Civic Center Safety improvements, annual amount \$100,000
  - Police Department shooting range, money set aside for construction funding \$750,000
  - Police station improvements, annual funding \$150,000
  - RBTB Broadcast, Peg fees, specific funding for RBTB, also used for the Council Chambers \$190,000
  - Transits Fleet Operations Center \$40,465
  - Veterans Park Historic Library improvements, window, roof, and elevator repairs \$250,000
  - EV charging infrastructure \$50,000
  - New CIP project: City Monument sign replacement, 2 other markers to be replaced, funded through self-insurance fund, City will put a claim to pay for projects \$100,00
- This concludes the presentation.

Commissioner Woodham raised a question of how much of the general fund was used in Fiscal Year 2021 and what is expected to be spent this year and next year? Ted Semaan replied, next year spending is the projects that were identified in the presentation, 30 percent increase in construction cost. Jesse Reyes will collect the information and bring it back to the Commission.

Commissioner Solomon where will there be a break point and what will improve the process so there will not be an increase cost in materials? Andrew Winje replied, project deliveries, efficiencies, and inefficiencies were discussed at the last Public Works Commission meeting and discussion how to improve the system. If Charter Committee is formed, purchasing attorney, skips the bidding process, and there are complexities in the differences of maintenance and repairs. Anything to improve or shorten the timeline, is encouraged.

Commissioner Minne commented, there is not a clear strategic plan to obtain grant funding, recommendation to develop a strategic plan on how to receive grant funds from federal and state levels for multiple different projects. Ted Semaan replied, the Strategic Plan does include a grant firm to help the department collect funding.

Commissioner Garcia is now present. Has requested history of funding.

Commissioner Samples raised a question regarding general funding, there is no clear endpoint or budget. Suggested a report of what was spent. Ted Semaan replied, identify the levels of improvements, and receive a sense of direction from City Council.

Chair Simpson commented, there were no comparative features that was presented in the past and is unsure of what staff needs from the Commission. Ted Semaan replied, looking for support, input, or receive and file from the Commission.

Commissioner Woodham suggested to present the information in the following way for each project: current cost estimate of what has been spent so far and planning of what is expected to be spent in the next 3 to 5 years. There is not enough funding for all the projects.

Commissioner Solomon commented, there was no mention of Wilderness Park. Was there a reason of the split in financials between the City and the school district for the meters? Ted Semaan replied, the agreement between the school district and the City was to split the meter, cost and energy. Mike Klein has been in contact with Edison to ensure the split of the meter. Cost benefit analyst of installing pay stations. Andrew Winje, Waterfront Department has information on the cost benefit analyst but the project should be successful. Was the \$250,000 for the boat ramp for a study placement? Andrew Winje replied, proceed the preliminary design and the amount should cover design.

Commissioner Woodham raised a question, how many charging stations has the City built and how are people being charged? Jesse Reyes replied, 9 fuel port stations have been installed in the City and it is credit card connected. Chair Simpson commented that Hermosa Beach has free charging stations, how was the charge set? Jesse Reyes replied that the 30 cent an hour charge is compared to the surrounding cities.

Commissioner Johnson commented, streets and parking should not be impeded for development of bike lanes.

Jim Hannon commented, there is no infrastructure for a large community of active transportation.

There is no other public participation at that time.

Motion by Commissioner Glass, seconded by Commissioner Garcia to receive and file Item L.1.

AYES: Bajaj, Glass, Arata, Funabashi, Minne, Jeste, Solomon,  
Samples, Woodham, Marin, Garcia, and Chair Simpson

NOES: Conroy



ABSTAIN: Johnson

**M. ADJORN JOINT MEETING OF THE PUBLIC WORKS COMMISSION AND BUDGET AND FINANCE COMMISSION**

Motion by Commissioner Solomon, seconded by Commissioner Conroy to adjourn the joint meeting. Here being no further business to come before the Commission, Chair Simpson adjourned the meeting.

AYES: Bajaj, Glass, Arata, Funabashi, Minne, Jeste, Solomon,  
Samples, Woodham, Marin, Garcia, Conroy and Chair Simpson

NOES: None

**N. RECONVENE REGULAR MEETING OF THE PUBLIC WORKS COMMISSION**

**O. ROLL CALL**

Commissioners Present: Bajaj, Glass, Garcia, , Arata, Funabashi, Vice Chair Minne, and Chair Simpson

Commissions Absent: None

Officials Present: Ted Semaan, Public Works Director  
Andrew Winje, City Engineer  
Mike Witzansky, City Manager  
Lauren Sablan, Engineer

**P. ITEMS CONTINUED FROM PREVIOUS AGENDAS**

None

**Q. DISCUSSION AND POSSIBLE ACTION ON RECOMMENDATIONS TO THE CITY MANAGER FOR THE UPCOMING FISCAL YEAR 2022-2023 BUDGET**

Mike Witzansky, City Manager, looking forward to the Commission's input on the budget for May 16<sup>th</sup> offer.

Vice Chair Minne commented, going after more grants by spending operational budget and relieve some pressure from the general fund. Suggested a portal on the City website for the public to check the status of the projects in the City. Mike Witzansky replied, assistance of grant searching is in the plan.

Chair Simpson raised a question, how will the revenue projections be in the coming year. Mike Witzansky replied, revenue is going to be strong next year, sales tax, hotel tax has not recovered, short of \$3 million but should be recovered by 2024.

Commissioner Funabashi requested, a running balance of the budget may be helpful when deciding the components of different projects. Mike Witzsanky replied, a most up to date status report of the budget can be made.

Commissioner Arata raised a question, has the lack of staff lengthen the process on any of these projects? Mike Witzsanky replied, there may be an effect on the quantity of projects and the design work of a project. Commissioner Arata asked, are there benchmarks or comparisons of a timeline for the completion of the projects? Mike Witzsanky, street projects have a metric and compare to the City's peers.

## **Q.2. PROPOSED BIKE FACILITY IMPROVMENTS ON 1400 BLOCK OF DIAMOND STREET**

### **RECOMMENDATION:**

#### **1. RECEIVE AND FILE THIS REPORT**

#### **2. PROVIDE INPUT REGARDING PROPOSED ALTERNATIVES FOR BCHD BIKE PATH PROJECT ON 1400 BLOCK OF DIAMOND STREET.**

Andrew Winje, began his presentation. Project was proposed by the Beach Cities Health District (BCHD). Alternatives were sent by BCHD, Class III – Sharrows and Class II – Bike Lane.

Jackeline Sun, Director of Well-Being Services from BCHD, introduced her team. Measure M Dollars is funding this project. Bike Coalition preferred the Sharrows option. The Class III option is most preferred option but input from the Commission is welcome. Jackeline Sun opened the floor for questions.

Vice Chair Minne, assume the pedestrian volume is low in that area. Commissioner Bajaj confirmed that high school students are frequent from streets Paris and Redondo. Ryan from BCHD confirmed that the pedestrian volume is low in the Diamond area. Vice Chair Minne prefers the Class III option.

Commissioner Garcia, which of the options is safer? Ryan replied, the safety benefit between the classes is small because the pedestrian volumes are low. Jackeline Sun explained that the Class II option would eliminate parking for residents two sides of the parking. Parking for Class III would save parking.

Commissioner Funabashi raised a question, has anyone contacted the homeowners on the street and will this project be publicized? Jackeline Sun replied the alley is used for pedestrian and cyclist. Andrew Winje replied to Commissioner Funabashi's first question, letters from the City have been sent to the homeowners, notifying them of the project. Jackeline Sun replied, the Bike Coalition spoke to the homeowners.

Commissioner Bajaj commented, supports the option of the Sharrows.

Commissioner Arata asked, how many parking spots are would be lost? Ryan replied, there was no formal count of the parking spots, but it is estimated to be half and this is City right-of-way.

Commissioner Glass commented, concerned for safety of pedestrians sharing the path with bikers. Ryan replied, the 8-foot sidewalk for pedestrians will be preserved. The portion of the alley that is in Torrance is under discuss with Torrance.

**Public Comments:**

Simezy, cyclist and long-standing resident. Safer paths will incentivize people to use the bike path. The bike path will help form a connection with the high school students and other bikers. A greater sense of community can be formed with this path. Class II have two cross overs making it difficult for people to cross the street.

Jim Hannon, 20 year-resident and board member of the Bike Coalition. Small infrastructure can make such a big impact. Safe route for school students and safe route to the beach. Recommends the Commission to choose Sharrows option as well as make sure the traffic sensor is working on Diamond Street. Thank the Commissioners for making the community safer.

Jeffery Gilbert, resident on Diamond Street. BCHD did not contact this person about the Class options. The alley way used by students to get to school. Adult cyclists use it too. Diamond Street does not have much traffic. Police Department uses this alley way. Wish for something to be done with the alley way and BCHD to participate in policing the hillside. It is not necessary to paint bike lines, children do not pay attention to the green light. It is important, at night on Prospect, people are not seen in the crosswalk.

Motion by Commission Funabashi, seconded by Commissioner Bajaj to recommend the Sharrows option with a recommendation a sensitive device to help recognition the bikers.

Ryan confirmed the street will not be paved but the alley way will be paved.

AYES: Bajaj, Glass, Garcia, Funabashi, Vice Chair Minne, and Chair Simpson

NOES: None

ABSTAIN: Arata

**R. MEMBER ITEMS AND REFERRALS TO STAFF**

Commissioner Garcia: Sent staff a photo of the drainage system on Pearl and Catalina, wanted staff to confirmed they received. Andrew Winje confirmed the receipt of the photo, it is on the list but there is no plan set in place currently.

Commissioner Bajaj: Did staff have the opportunity attend the General Assembly? Ted Semaan, did attend the meeting. Commissioner Bajaj is hoping to receive a notification of the event for the future. Ted Semaan, will confirm that Commissioner will receive notification of said event.

No other referrals to staff were mentioned.

**S. ADJOURMENT**

There being no further business to come before the Commission, Commissioner Glass, seconded by Commissioner Funabashi, to adjourn (time was not called), to an in person Regular Public Works Commission meeting on Monday, May 23, 2022 at 7:00 p.m. Motion carried unanimously by roll call vote.

Respectfully submitted,

Ted Semaan

Public Works Director