

A. CALL TO ORDER

A Regular Meeting of the Redondo Beach Library Commission was called to order by Chair Beauchamp at 7:00 PM, in the City Hall Council Chambers, 415 Diamond Street, Redondo Beach, California, and teleconference.

B. ROLL CALL

Commissioners Present: Willers, Walls, Hall, Vice Chair Coopman, and Chair Beauchamp

Commissioners Absent: Wirsing and Nafissi

Officials Present: Susan Anderson, Library Director
Helaire Hamilton Mitchell, Youth Services Librarian

C. SALUTE TO THE FLAG

Vice Chair Coopman led the Commissioners in a Salute to the Flag.

D. APPROVE ORDER OF AGENDA

Youth Services Librarian Mitchell is in attendance to present to the Library Commission.

Chair Beauchamp requested to move Item J.1. to be presented out of order.

Motion by Vice Chair Coopman, seconded by Commissioner Hall, to approve the order of the agenda, to move Item "J.1. DISCUSSION OF THE 2022 SUMMER READING PROGRAM." Motion carried unanimously, with no objection.

AYES: Willers, Walls, Hall, Vice Chair Coopman, and Chair Beauchamp.

NOES: None.

ABSENT: Wirsing and Nafissi.

J. ITEMS FOR DISCUSSION PRIOR TO ACTION

J.1. DISCUSSION OF THE 2022 SUMMER READING PROGRAM

This item was presented and considered by the Library Commissioners out of order.

Youth Services Librarian Mitchell reported the following regarding the 2022 Summer Reading Program:

- Theme for this year is, "Read Beyond the Beaten Path."
- The program will take place for two months (June 4 – August 13, 2022).
- In-person summer program, focusing on the outdoors.
- Breakdown for the program is children and teens.

- Each prize is paired with a food coupon or voucher.
- Drawing held at the end of summer.
- Summer Reading Program held a Kick-Off Carnival with a projected attendance of 250 and actual approximate attendance of 1,000.
- Thanked both the Redondo Beach Police and Fire Departments for assisting, participating, and distributing over 500 snow cones.
- In attendance was also Redondo Beach Police Department K-9, Meredith and Redondo Beach Fire Department K-9, Amber.
- At the Carnival teens received a passport to collect stamps, once complete they received a goodie bag.
- Calendar Events include: Special Storytime, Crafts, Family Board Game, Movie Nights, and a Teen Plate and Sip.
- Field Day for all ages will be held on Saturday, July 9, 2022, from 11:00 AM – 1:00 PM, at Franklin Park.
- Take and Make Kits available at both Library locations for the months of June, July, and August.
- Finale Party featuring the Torrance Beach Drum Circle, on Saturday, August 13, 2022, from 2:00 PM – 4:00 PM, at the Main Library.

Youth Services Librarian Mitchell responded and provided clarification to Commissioners questions.

Discussion following regarding the high school volunteers and accommodations from 250 children to 1,000 children throughout the event.

Library Director Anderson further added that there would be events for Adults for the Summer Reading Program, such as:

- Author Patrick Moser presenting his book, “Surf & Rescue: George Freeth and the Birth of California Beach Culture” in July.
- Redondo Beach resident Dr. Bradley Bobs, presenting in August, Philosophical Mysteries of Quantum Physics.

E. BLUE FOLDER ITEMS – ADDITIONAL BACK UP MATERIALS

Library Director Anderson confirmed that there are no Blue Folder Items.

F. CONSENT CALENDAR

F.1. APPROVE AFFIDAVIT OF POSTING FOR THE RECONDO BEACH LIBRARY COMMISSION MEETING OF JUNE 6, 2022

F.2. APPROVAL OF THE MINUTES FROM THE REGULAR LIBRARY COMMISSION MEETINGS OF FEBRUARY 7, 2022 AND APRIL 4, 2022

Motion by Vice Chair Coopman, seconded by Commissioner Walls, to receive and file the Consent Calendar. Motion carried unanimously, with no objection.

AYES: Willers, Walls, Hall, Vice Chair Coopman, and Chair Bauchamp.

NOES: None.

ABSENT: Wirsing and Nafissi.

G. EXCLUDED CONSENT CALENDAR ITEMS

None.

H. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

Chair Bauchamp opened the floor to public comments.

Library Director Anderson confirmed that there were no eComments or Public Comments.

Seeing no requests to speak, Chair Bauchamp closed the floor to public comments.

I. ITEMS CONTINUED FROM PREVIOUS AGENDAS

I.1. DISCUSSION OF FY2022-23 BUDGET

Library Director Anderson reported that the Budget for FY 2022-23 will be discussed on Tuesday, June 7, 2022, by City Council. Letter for City Council consideration is included with this packet for Commissioners review. Budget responses will be included for City Council consideration during the budget process of; fine free, Open+Access, and additional hours for both library branches. In addition, the City Manager submitted a request to permanently restore the \$50,000 Library's collection budget.

I.2. DISCUSSION OF LIBRARY BANNERS

Library Director Anderson reported that the Library banners are up and will be displayed for two weeks. Also, updated the Commissioners on the type of advertisement that is done throughout the year regarding the various library programs. Such as, announcements on the library webpage, the City's webpage, paper calendar, website calendar, Facebook, press releases, monthly newsletter email, City quarterly newsletter online, digital signs throughout the City, and local cable station.

Discussion followed regarding a third possible banner displayed at Prospect by the Continuation School, banners currently displayed, banners displayed for Friends of the

Library for the book sales, and consideration of other major library events that can be advertised with banners.

Library Director Anderson responded and provided clarification to Commissioners questions.

I.3. DISCUSSION OF OPEN+ACCESS

Library Director Anderson reported that City Council will be discussing Open+Access for the fiscal year budget. Staff met with the camera company for a quote, first year would include \$20,000 for installation and cameras, and ongoing maintenance would be \$300 per year. The door could be a simple modification of \$1,000 or a complete replacement for the door at \$40,000. State Library sent an email for a grant to cover \$5,000 installation fees and first two-years of subscriptions fees for about \$10,000 per year, deadline is June 24, 2022, for about ten grants. Ranges for expenses depending on modifications and grants obtained could be from \$76,000 to \$20,000.

Discussion followed regarding the cost savings even at \$76,000, details on hours for Open+Access, next steps to determine the cost for the cameras and door along with requirements, library card access to Open+Access, Torrance branch active with Open+Access, possibility of having this system in both locations, gage demand for afterhours, staff hours, and cost to add meeting usage to Open+Access.

Library Director Anderson responded and provided clarification to Commissioners questions.

J. ITEMS FOR DISCUSSION PRIOR TO ACTION

J.1. DISCUSSION OF THE 2022 SUMMER READING PROGRAM

Item was presented and considered out of order after Item “D. APPROVE ORDER OF AGENDA.”

J.2. DISCUSSION OF VETERANS PARK COMMUNITY CENTER

Library Director Anderson reported that Commissioner Walls attended a Parks and Recreation meeting regarding Veterans Park Community Center and the consideration for other uses for this property. The item is being provided for City Council consideration for this location on July 5, 2022. The Library Commission can provide feedback for that discussion.

Commissioner Walls further added that the prior catering tenant did not renew their lease, attended the Recreations and Park Commission meeting based on the survey results there is overwhelming support for a Community Center with a coffee shop, deli, pop-up for the entire building, shared space within the center, reading space, library machines, re-opening the facility as a library, lending library, and other options.

Library Director Anderson suggested that some events that are after library hours or on weekends could take place at this location as a pop-up or along with another event taking place at the Community Center.

Discussion followed regarding the management of the center, low responses on the survey, more public input, revenue to be expected, Friends of the Library to possibly have a bookstore, and free library books (take-one, leave-one).

Commissioner Walls and Library Director Anderson responded and provided clarification to Commissioners questions.

The Library Commission supports pop-up and traditional community center usage as recommendations for the Veterans Park Community Center.

Motion by Commissioner Walls, seconded by Vice Chair Coopman, for Commissioner Walls and Commissioner Hall to draft a letter indicating the Library Commission's interest and intent to support the pop-up space, community center, and art gallery. Motion carried unanimously, with no objection.

AYES: Willers, Walls, Hall, Vice Chair Coopman, and Chair Bauchamp.

NOES: None.

ABSENT: Wirsing and Nafissi.

J.3. DIRECTOR'S REPORT

Library Director Anderson reported the following:

- California State Library is giving out free park passes. The Library has eight passes for a ten-day check-out.
- On April 18, 2022, Youth Services held a Hardwood Conversations with teens that could lead to volunteering opportunities in the future.
- Customer Services Survey out for two-weeks online, to obtain feedback from older adults.
- New scanner at the North branch.
- Update on attendance of Library Neutrality as Public Service and Liberal Democratic Governance regarding neutrality by librarians.

K. MEMBER ITEMS AND REFERRALS TO STAFF

Commissioner Willers reported on the new Library Briefs to, including the Park Passes.

Library Director Anderson's last meeting with the Library Commission will take place August 1, 2022, but official last day of work is August 12, 2022.

Vice Chair Coopman inquired about the Library Commission meetings taking place every other month instead of every month.

Library Director Anderson provided clarification regarding the Commissions meeting schedule and if meeting can take place via Zoom.

L. ADJOURNMENT

Chair Beauchamp adjourned the meeting at 8:04 PM.

The next meeting of the Redondo Beach Library Commission will be a Regular Meeting to be held at 7:00 PM on August 1, 2022, in the Redondo Beach Council Chambers, at 415 Diamond Street, Redondo Beach, California, and via teleconference.

All written comments submitted via eComment are included in the record and available for public review on the City website.

Susan Anderson
Library Director