

**A. CALL TO ORDER**

A Regular Meeting of the Redondo Beach Recreation & Parks Commission was called to order by Chair McCauley at 7:00 PM, in the City Hall Council Chambers, 415 Diamond Street, Redondo Beach, California, and teleconference.

**B. ROLL CALL**

Commissioners Present: Escontrias, Korman-Soper, Light, Lang, Varvarigos, Rowe, and Chair McCauley

Commissioners Absent: None.

Officials Present: Kelly Orta, Senior Management Analyst  
Michelle Pinedo, Recreation Supervisor

**C. SALUTE TO THE FLAG**

Chair McCauley led the Commissioners in a Salute to the Flag.

**D. APPROVE ORDER OF AGENDA**

Motion by Lang, seconded by Varvarigos, to approve the order of the agenda. Motion carried unanimously, with no objection.

AYES: Escontrias, Korman-Soper, Light, Lang, Varvarigos, Rowe, and Chair McCauley

NOES: None.

ABSENT: None.

**E. BLUE FOLDER ITEMS – ADDITIONAL BACK UP MATERIALS**

**E.1. BLUE FOLDER ITEMS**

Senior Management Analyst Orta confirmed that there were two Blue Folder Items. The first item is the drafted letter for Item I.1. – Commission Drafted Letter to City Council. The second item is for J.1. – Wilderness Park Commemorative Bench Program.

Motion by Commissioner Korman-Soper, seconded by Commissioner Lowe, to receive and file the Blue Folder Items. Motion carried unanimously, with no objection.

AYES: Escontrias, Korman-Soper, Light, Lang, Varvarigos, Rowe, and Chair McCauley

NOES: None.

ABSENT: None.

## **F. CONSENT CALENDAR**

### **F.1. AFFIDAVIT OF POSTING**

### **F.2. APPROVAL OF MINUTES: APRIL 13, 2022**

Motion by Commissioner Varvarigos, seconded by Commissioner Lowe, to approve the Recreation & Parks Commission Minutes of April 13, 2022 in the Consent Calendar. Motion carried unanimously, with no objection.

AYES: Escontrias, Korman-Soooper, Light, Lang, Varvarigos, Rowe, and Chair McCauley

NOES: None.

ABSENT: None.

Motion by Commissioner Korman-Soooper, seconded by Commissioner Varvarigos, to approve the Affidavit of Posting in the Consent Calendar. Motion carried unanimously, with no objection.

AYES: Escontrias, Korman-Soooper, Light, Lang, Varvarigos, Rowe, and Chair McCauley

NOES: None.

ABSENT: None.

## **G. EXCLUDED CONSENT CALENDAR ITEMS**

None.

## **H. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS**

### **H.1. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS**

Chair McCauley opened the floor to public comments.

Recreation Supervisor Pinedo read the comments submitted via eComment by Caleb Chrzan.

The following individual(s) spoke:

Allen Klainbaum spoke on the City planting trees in front of homes and property owners are not taken into consideration for the location and placement of the trees throughout the process.

Seeing no further requests to speak, Chair McCauley closed the floor to public comments.

## **I. ITEMS CONTINUED FROM PREVIOUS AGENDAS**

### **I.1. REVIEW AND CONSIDERATION OF A COMMISSION DRAFTED LETTER ADDRESSED TO THE CITY COUNCIL REGARDING STAFFING CONCERNS OF THE CITY'S AFTER SCHOOL PROGRAM**

Senior Management Analyst Orta provided a brief background regarding the item.

Recreation Supervisor Pinedo provided the staff presentation that included the following details:

- Public outreach of staff recruitment.
- Promotion on social media.
- Scheduled interviews for 20 applicants, handful withdrew, and remaining are in the process with Human Resources.
- Employee availability to work.
- Banners redesigned with QR Code directly to Human Resources application portal.
- Banners will be placed at all parks.

Senior Management Analyst Orta added the previous discussion of drug testing portion of the hiring process. The City receives federal funds and thus, needs to comply with the request of drug test for new hires by the City.

Discussion followed regarding:

- Legal opinion by the City Attorney and the drug test requirement.
- Driver's license requirement for individuals that do not drive and if there is a need for a driver's license for the position.
- Applicant schedules changing from summer to fall.
- Salaries and wages.
- Number of participants waitlisted at each school site.
- Staffing needs are present across all divisions.
- Lack of staff due to hiring.
- Active recruitment by the department.
- City Council possible decision and direction to staff.
- Process of the drafted letter for City Council consideration.

Senior Management Analyst Orta and Recreation Supervisor Pinedo responded and provided clarification to the Commissioners' questions.

Discussion continued regarding information that can possibly be provided to City Council along with the letter such as the number of students on the waitlist, comparable list of salary and compensation in Redondo Beach and the neighboring Cities (Torrance, El Segundo, Manhattan Beach, etc.).

Senior Management Analyst Orta and Recreation Supervisor Pinedo responded and provided clarification to the Commissioners' questions.

Recreation Supervisor Pinedo provided the following data for the number of waitlisted children by school:

- Alta Vista Elementary School – 35
- Beryl Heights Elementary School - 40
- Birney Elementary School – 44
- Jefferson Elementary School – 52
- Lincoln Elementary School – 25
- Madison Elementary School – 37
- Tulita Elementary School – 16
- Washington Elementary School - 43

Motion by Commissioner Light, seconded by Commissioner Rowe, to approve the draft letter with the following amendments; a) rephrase the sentence to “parents of school age children,” b) remove mention of marijuana and drug testing concerns, c) addressed from the Commission as a whole, d) letter will acknowledge the staff recruitment efforts and all that staff has been doing, e) inclusion of the number of waitlisted children and the anticipation that the number may increase closer to the beginning of school, and f) recommend a salary survey be completed that compares to neighboring Cities. Motion carried unanimously, with the following roll call vote:

AYES: Escontrias, Korman-Soper, Light, Lang, Varvarigos, Rowe, and  
Chair McCauley

NOES: None.

ABSENT: None.

## **J. ITEMS FOR DISCUSSION PRIOR TO ACTION**

### **J.1. REVIEW OF THE CITY’S CURRENT COMMEMORATIVE BENCH DONATION PROGRAM**

Senior Management Analyst Orta provided the staff presentation regarding a request received to include Wilderness Park as part of the commemorative bench program.

Discussion followed regarding Wilderness Park including use of a natural bench and not concrete; receiving input from the South Bay Parkland Conservancy; use of benches that are not stationary and movable as needed; cost of bench and plaque, and maintenance by City staff and conservancy group.

Chair McCauley opened the floor to public comments.

The following individual(s) spoke:

Barbara Epstein spoke in favor of the benches and the location of where benches can be placed at Wilderness Park.

Seeing no further requests to speak, Chair McCauley closed the floor to public comments.

Motion by Commissioner Light, seconded by Commissioner Varvarigos, to approve Wilderness Park as part of the bench donation program. Use option one and or option seven for a bench design while maintaining a natural look, reasonable costs, and products that appear natural. Motion carried unanimously, with no objection.

AYES: Escontrias, Korman-Soooper, Light, Lang, Varvarigos, Rowe, and Chair McCauley

NOES: None.

ABSENT: None.

## **J.2. COMMISSION SUBCOMMITTEE REVIEW AND PROJECT UPDATE**

Senior Management Analyst Orta provided an introduction and overview of the item.

There were no reports.

## **J.3. DIRECTOR'S REPORT**

Senior Management Analyst Orta provided the following updates under Director's Report:

- Dominguez Park – Staff has started drafting a Request for Proposal for the replacement of the playground equipment. Will be using the conceptual plan based on public input received.

## **K. MEMBER ITEMS AND REFERRALS TO STAFF**

Chair McCauley inquired whether there was available space for the Subcommittee's to hold public meetings.

Senior Management Analyst Orta responded to questions.

Commissioner Lang sent an email to the Redondo Beach Unified School District asking if the school yard playgrounds could be open to the public such as Manhattan Beach Unified School District and Palos Verdes School District. Both districts open their school playgrounds to the public during the summer or when school is not in session. The item could be agendaized for the next meeting to discuss the possibility of RBUSD allowing the public to use their school playgrounds when not in use during school hours.

Motion by Commissioner Lang, seconded by Commissioner Rowe, to have Dan Elder or a member of the Redondo Beach Unified School District Board of Education attend a Recreation & Parks Commission meeting and discuss opening up play yards for the community. Motion carried unanimously, with no objection.

AYES: Escontrias, Korman-Soooper, Light, Lang, Varvarigos, Rowe, and Chair McCauley

NOES: None.

ABSENT: None.

Commissioner Rowe requested a future discussion on the recreational use of wheeled vehicles (skateboards, bicycles, and ebikes) in the parks.

Motion by Commissioner Rowe, seconded by Commissioner Light, to discuss at a future Recreation & Parks Commission meeting the recreational use of wheeled vehicles in the parks. Motion carried unanimously, with no objection.

AYES: Escontrias, Korman-Soper, Light, Lang, Varvarigos, Rowe, and  
Chair McCauley

NOES: None.

ABSENT: None.

## **L. ADJOURNMENT**

Motion by Commissioner Light, seconded by Commissioner Rowe, to adjourn the meeting at 8:55 PM. Motion carried unanimously, with the following roll call vote:

AYES: Escontrias, Korman-Soper, Light, Lang, Varvarigos, Rowe, and  
Chair McCauley

NOES: None.

ABSENT: None.

The next meeting of the Redondo Beach Recreation & Parks Commission will be a Regular Meeting to be held at 7:00 PM on August 10, 2022, in the Redondo Beach Council Chambers, at 415 Diamond Street, Redondo Beach, California, and via teleconference.

All written comments submitted via eComment are included in the record and available for public review on the City website.

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Cameron Harding  
Community Services Director