



# Administrative Report

H.21., File # 22-4767

Meeting Date: 10/4/2022

**To: MAYOR AND CITY COUNCIL**  
**From: JOE HOFFMAN, CHIEF OF POLICE**

## **TITLE**

APPROVE AN AGREEMENT WITH VECTOR RESOURCES, INC. TO PURCHASE AND INSTALL SIXTEEN ADDITIONAL CITY SURVEILLANCE CAMERAS AND PROVIDE SYSTEM-WIDE CAMERA MAINTENANCE FOR AN AMOUNT NOT TO EXCEED \$125,733.50 FOR THE TERM OCTOBER 5, 2022 THROUGH SEPTEMBER 21, 2025

## **EXECUTIVE SUMMARY**

In 2014, the City of Redondo Beach entered into an agreement with Vector Resources, Inc. for the installation and regular maintenance of surveillance cameras at the Police Department and City Hall. The surveillance cameras provide live video of the Police Department parking lot, jail facility as well as the City Hall parking lot. Upon approval of this Agreement, additional surveillance cameras will be added to the Pier / Harbor area, Police Department, Public Works and City Hall. Additionally, Vector Resources, Inc. will conduct regular and routine maintenance of the camera systems for the duration of the Agreement.

## **BACKGROUND**

In August of 2021 the previous agreement with Vector Resources, Inc. expired. The Agreement was for the ongoing maintenance of the sixty-one existing surveillance cameras for the Police Department facility and some City Hall locations. The Police Department seeks to enter into a new agreement with Vector Resources, Inc. to purchase and install an additional sixteen surveillance cameras. The addition of these surveillance cameras will improve the safety and situational awareness of employees and visitors to City facilities.

The Police Department continues to have the ability to monitor, view, record and retain for evidence video from the new and existing surveillance cameras. Video data is stored for thirty days and then automatically purged from the system, unless specifically retained as evidence. The approval of this Agreement also includes three years of system-wide maintenance on the seventy-seven new and existing surveillance cameras.

The sixteen new cameras will be installed at:

|                       |                    |           |
|-----------------------|--------------------|-----------|
| Public Works Yard     | 1513 Beryl St.     | 4 Cameras |
| City Council Chambers | 415 Diamond St.    | 2 Cameras |
| Fire Station #3       | 280 Marina Way.    | 2 Cameras |
| North PD Office       | 1922 Artesia Blvd. | 1 Camera  |
| PD Annex Building     | 200 N. PCH         | 3 Cameras |

|                       |                       |           |
|-----------------------|-----------------------|-----------|
| PD Pier Sub-Station   | 101 W. Torrance Blvd. | 2 Cameras |
| PD Property Warehouse | 544 N. Gertruda Ave.  | 1 Camera  |
| PD Lobby              | 401 Diamond St.       | 1 Camera  |

**COORDINATION**

The Police Department coordinated this report with the City Attorney's Office, Public Works, Information Technology and Fire Departments.

**FISCAL IMPACT**

The cost of the purchase and installation of the new surveillance cameras is \$84,605.33 and will be proportionately split between the Public Works Department, Fire Department, Information and Technology Department and the Police Department, based on the location of each camera. Funding will be drawn from previously approved CIP allocations and the respective Departments' annual operating budgets. Maintenance for all existing and new surveillance cameras will cost \$13,709.39 per year for a total of \$41,128.17 for the three-year term of the Agreement.

**APPROVED BY:**

*Mike Witzansky, City Manager*

**ATTACHMENTS**

- Agreement - Vector Resources, Inc.
- COI - Vector Resources, Inc.