

Item I.1 – Discussion and Possible Action Regarding Article XX, Section 20.1, Approval of Demands

Charter Review Advisory Committee

July 20, 2022

Article XX, Section 20.1

Approval of Demands

All demands shall, prior to payment, be approved by the City Manager and the City Clerk. Prior to the approval of any demands by them, they shall satisfy themselves that the supplies, materials, property or services for which payment is claimed, **have been actually delivered or rendered**, that the payment, authorized by law, is just and fair, and that appropriation for the same has been made. All payrolls shall be certified by the respective department heads and approved by the City Manager.

Option 1

- Revise language to allow for the payment of deposits.

Prior to the approval of any demands by them, they shall satisfy themselves that the ~~supplies, materials, property or services for which payment is claimed,~~ ~~have been actually delivered or rendered,~~ **amount is legally due**, that the payment, authorized by law, is just and fair, and that appropriation for the same has been made.

Revised Language - Option 1

All demands shall, prior to payment, be approved by the City Manager and the City Clerk. Prior to the approval of any demands by them, they shall satisfy themselves that the **amount is legally due**, that the payment, authorized by law, is just and fair, and that appropriation for the same has been made. All payrolls shall be certified by the respective department heads and approved by the City Manager.

Option 2

- Revise language to allow City Council to establish procedures for payment of demands by ordinance.

City of Torrance:

All demands against the City shall be presented and paid in accordance with such regulations as the City Council shall prescribe by ordinance.