

RESOLUTION NO. CC-0607-79

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REDONDO BEACH, CALIFORNIA, ESTABLISHING GUIDELINES FOR A PARKS, FACILITIES AND OPEN SPACE COMMEMORATIVE DONATION PROGRAM

WHEREAS, the City of Redondo Beach wishes to establish a *Parks, Facilities and Open Space Commemorative Donation Program*; and

WHEREAS, the program will provide an equitable and uniform set of guidelines for the acceptance of donations for commemorative benches, trees and other park and facility-related items such as picnic tables, signage, bicycle racks, play equipment, maintenance equipment, drinking fountains, *Path of History* markers, etc.; and

WHEREAS, the donation program will provide opportunities for residents, businesses and community groups to honor the memory of loved ones, commemorate anniversaries, and acknowledge outstanding organizations; and

WHEREAS, the donation program will provide an additional source of funding for trees, park furnishings and other equipment and facility-related capital needs in the City.

THEREFORE, the Mayor and City Council do adopt the following guidelines for a *Parks, Facilities and Open Space Commemorative Donation Program*, to be administered by the Recreation and Community Services Department:

Program Guidelines

1. Potential donors may select commemorative benches and trees from a predetermined list in the *Parks, Facilities and Open Space Commemorative Donation Program* catalog/brochure. The catalog will provide information about the number, type, price and location of benches and trees available and will include additional administrative guidelines developed by City staff to further clarify the donation process.
2. Potential donors may also make "special donations" to their favorite parks or facilities for items other than benches or trees. Special donation items, depending on donor preferences, may include play equipment, picnic tables, flag poles, park planters, fountains, directional signage, *Path of History* markers, entry gates, bike racks, maintenance and safety equipment, etc. As City staff identify special donation items of particular community interest (in addition to benches and trees), the items will be included in subsequent catalogs.

3. Any proposed special donation item will be evaluated on an individual basis by appropriate City staff and subject to approval by the Recreation and Community Services Director. Evaluation criteria may include:
 - a. Compatibility with City infrastructure, plans and safety requirements
 - b. Compatibility with site design and furnishings
 - c. Maintenance needs/costs
 - d. Number and type of other donated items in the vicinity of the site
 - e. The commemorated individual's impact on the community
 - f. The appropriateness of the content or message presented by the special donation item

Decisions made by the Director may be appealed by the donor, or forwarded by the Director, to the Recreation and Parks Commission for further review and to the City Council for final approval.

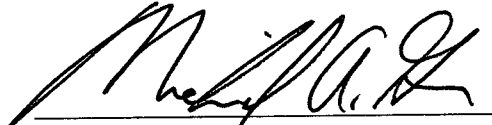
4. All donors will receive a letter or Certificate of Appreciation from the City. The City will also develop a database that includes photographs of each donated item, the date of the donation, the name of the donor, and the commemorative purpose. Recognition for benches, trees, and special donations may include signage. In such cases, the donor will have the option to select from a predetermined list of recognition phrases developed by City staff that could be placed on a sign or plaque.
5. The program will be self-sustaining. Donors will be responsible for the full cost of all items donated, including shipping, installation, administrative, and maintenance costs.
6. All donated items become the property of the City of Redondo Beach, unless otherwise designated.
7. The City may decline any donation and retains the authority over final approval of any language included on the donated item.
8. The City will not guarantee the replacement of donated items if they are damaged or vandalized.
9. The City reserves the right to relocate and/or remove donated items at any time.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF REDONDO BEACH, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. This resolution shall take effect immediately upon its adoption by the City Council, and the City Clerk shall certify the vote adopting this resolution.

SECTION 2. The City Clerk shall certify to the passage and adoption of this resolution and shall enter the same in the Book of Original Resolutions.

PASSED, APPROVED AND ADOPTED this 19th day of September, 2006.


Michael A. Gin, Mayor

ATTEST:

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF REDONDO BEACH)

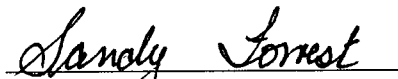
I, Sandy Forrest, City Clerk of the City of Redondo Beach, California, do hereby certify that the foregoing Resolution No. CC-0607-79 was duly passed, approved and adopted by the City Council of the City of Redondo Beach, California, at a regular meeting of said City Council held on the 19th day of September, 2006, by the following roll call vote:

AYES: Aspel, Cagle, Szerlip, Diels, Parsons

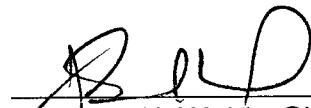
NOES: None

ABSENT: None

ABSTAIN: None


Sandy Forrest, City Clerk

APPROVED AS TO FORM:


for Michael W. Webb, City Attorney
BY DIRECTION