

RESOLUTION NO. CC-2008-056

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
REDONDO BEACH, CALIFORNIA AMENDING THE OFFICIAL
BOOK OF CLASSIFICATIONS BY MODIFYING THE CLASS
SPECIFICATION FOR THE FIREFIGHTER/PARAMEDIC
POSITION**

WHEREAS, pursuant to Sections 2-3.602 and 2-3.603 of Article 6, Chapter 3, Title 2 of the Redondo Beach Municipal Code, the Mayor and City Council shall set forth from time to time the Class Titles and Specifications for job classifications; and,

WHEREAS, it is necessary to amend the Official Book of Classifications to reflect such action of the City Council;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF REDONDO BEACH, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That the Official Book of Classifications is hereby amended, as reflected in the attached Exhibit "A" by modifying the class specification for the Firefighter/Paramedic position.

SECTION 2. The City Clerk shall certify to the passage and adoption of this resolution and shall enter the same in the Book of Original Resolutions.

PASSED, APPROVED AND ADOPTED this 4th day of August, 2020.

William C. Brand, Mayor

APPROVED AS TO FORM:

ATTEST:

Michael W. Webb, City Attorney

Eleanor Manzano, CMC, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES)ss
CITY OF REDONDO BEACH)

I, Eleanor Manzano, City Clerk of the City of Redondo Beach, California, do hereby certify that the foregoing Resolution No.CC-2008-056 was passed and adopted by the City Council of the City of Redondo Beach, California, at a regular meeting of said City Council held on the 4th day of August, 2020, and there after signed and approved by the Mayor and attested by the City Clerk, and that said resolution was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Eleanor Manzano, CMC
City Clerk

City of Redondo Beach Approved:
Class Specification Resolution:

FIREFIGHTER/PARAMEDIC

DEFINITION

Under the direction of the Fire Chief and supervisors, the position is accountable for performing specified duties, responsibilities, tasks and assignments of Fire Department operations.

JOB DUTIES, RESPONSIBILITIES AND EXPECTATIONS

The position is accountable to respond as a team member on an assigned fire company following a supervisor's direction to conduct emergency medical, rescue and non-emergency operations including, but not limited to:

- Organizes, manages and appropriately handles all aspects of emergency situations; works effectively in hazardous environments; performs standard firefighting procedures to include hose lays, ladder deployments, rescues, ventilation, salvage, overhaul, and cleanup functions; participates in all phases of Fire Department activities including fire suppression activities, usage and operation of special equipment, safety, hazardous materials abatement, medical aid response and fire prevention; conducts fire prevention inspections; and participates in wildland fire response activities.
- Performs at medical and fire environmental emergencies competently administering advanced emergency medical care to the sick and injured; communicates medical information to the hospital; documents emergency care rendered; discharges job duties in full compliance with State, County and City regulations and guidelines; attends department and hospital training sessions and maintains an individual paramedic license (and if not in possession of Los Angeles County paramedic accreditation at the time of hire, obtains such accreditation prior to 90-days of appointment); maintains responsibility of the patient until appropriately released to a higher level of medical authority; accurately assesses emergency medical problems and competently performs appropriate intervention; records information related to responses; maintains as confidential all patient information; and gives and follows oral and written instructions
- Supervises, instructs and evaluates the performance of probationary paramedic employees and/or trainees; provides on-the-job training; reports accurately and promptly any violations of Department of City policies or practice; reports accurately and promptly any observed concerns related to patient care by other employees; promptly self-reports any patient care issues or concerns; and, provides emergency medical procedures training to other employees
- Participates and assists in planning of drills and other training activities to learn and improve emergency response tasks

- Participates in evaluating new equipment and procedures; tracks work assignments; writes accurate and detailed reports; makes presentations and enters report data into Department records systems
- Safely operates department emergency vehicles and performs inventory and maintenance
- Delivers outstanding internal and external customer service; solves problems and communicates effectively with the public and fellow employees
- Participates in routine non-emergency activities such as station, apparatus, and equipment maintenance; fire prevention inspections; code enforcement; hydrant maintenance and district familiarization
- Performs routine in-station activities such as station housekeeping, equipment cleaning and maintenance
- Participates in physical fitness programs and maintains an acceptable level of physical fitness and ability to perform the essential functions of the position
- Uses City equipment, time, money and resources judiciously, safely and as authorized
- Performs public education activities and carries out positive public relations
- Exercises good judgment, self-restraint, cooperation and tact in dealing with a variety of issues and situations living and working in a fire station or in the field with peers, coworkers and supervisors
- Responds, at all times, to ordered duty recalls for staffing shortages, major alarms and emergencies
- Conducts duties, responsibilities, tasks and assignments with a constructive, cooperative, positive, professional attitude and demeanor
- Supports of the City's mission, goals, policies and objectives
- Supports City's corporate values of: Openness and honesty; integrity and ethics; accountability; outstanding customer service; teamwork; excellence; and fiscal responsibility
- Avoid on or off duty conducts that would reflect negatively on the Department or the City
- Performs other related duties as required

QUALIFICATIONS

The position requires knowledge of: modern firefighting methods and procedures; emergency medical methods and procedures; CPR techniques; performance of medical care in a non-negligent manner and in compliance with the applicable standard of care; safety practices and regulations; fire science; principles of fire prevention and arson investigation; various firefighting rescue and emergency medical tools and equipment; applicable State, County and City paramedic regulations, practices and procedures; principles of advanced emergency medicine, such as drug therapy and advanced airway management; safe emergency work practices; infectious control procedures; emergency radio communications procedures; medical terminology; interpretation of electrocardiograms; firefighting practices, terminology and procedures; the incident command system; emergency vehicle maintenance and operation; instructional techniques and conflict resolution techniques; and computer literacy in the use of Microsoft Word, Excel, and PowerPoint

The position requires the ability to: use various firefighting rescue and emergency medical tools and equipment; within the scope of duties understand and act in compliance with instructions of a physician or nurse and otherwise take appropriate action in rendering emergency medical care and other emergencies; effectively and safely fight fires using a variety of firefighting apparatus and equipment; work in dangerous conditions around fire, chemicals and smoke; safely follow directions; live and work cooperatively with co-workers; exercise tact, self-restraint and good judgment; communicate using email programs; and, understand and adhere to City policies for information technology and social media.

In addition to the above stated expectations, the position requires sound decision-making skills; critical thinking ability; problem solving and innovation skills; drive for results; analytic skills; interpersonal, customer service and diplomatic skills; appropriate judgement; ethical conduct; and constant improvement of skills and competencies.

The position requires:

- Possession of a high school diploma or G.E.D. equivalent
- A minimum age of 18 years at time of appointment
- Demonstrated ability to swim.
- Possession and maintenance of a valid Class "C" or Class "3" California Driver License issued by the State Department of Motor Vehicles.
 - Possession and maintenance of a valid Class "B" (firefighter restrictive) or Class C Firefighter Endorsement California Driver License (if not in possession at time of appointment, must be obtained within 12 months of appointment).
- Graduation from a California State certified Firefighter I Academy
 - Certification as a Firefighter I from the California State Fire Marshal is desirable
- Current California paramedic license or registration as a paramedic with the National Registry
 - Attainment of Los Angeles County paramedic accreditation is required within 90 days of appointment

The position requires meeting and retaining an acceptable level of physical fitness and ability to perform the essential functions of the position for the classification.

The following are highly desirable:

- Full-time firefighter experience
- EMT-1 and/or EMT-P experience
- Hazardous materials first responder operational (FRO) certification
- Associate's degree or Bachelor's degree from a regional accredited college or university.

HISTORY:

Revised by: Resolution No. CC-111-539, November 15, 2011