



OverDrive® Digital Library Reserve Order Form

Library Information	
Name of Library: City of Redondo Beach for the Redondo Beach Public Library	
Address: 303 N Pacific Coast Hwy	
City, State/Province, Postal Code: Redondo Beach, CA 90277-2838	Country: USA
Primary Contact	
Name: Susan Anderson	Title: Library Director
Telephone: 310-318-0674	Email: susan.anderson@redondo.org
Accounting Contact (all invoices will be emailed to the contact listed below):	
Name: Susan Anderson	Title: Library Director
Telephone: 310-318-0674	Email: susan.anderson@redondo.org
Bill To Address: 303 N. Pacific Coast Hwy.	
City, State/Province, Postal Code: Redondo Beach, CA 90277	Country: United States

☐ OverDrive sends emails about promotions, new products and services. By checking this box, you consent to receiving OverDrive's communications and promotional emails to your Primary Contact email address. These emails also include an easy method to manage your subscription(s), including unsubscribing to future emails.

Annual Fee Special Offer Pricing

My Library will be invoiced an **Annual Fee Special Offer Pricing of \$ 1,500 (USD)** within thirty (30) days upon signed receipt of this Order Form. The Annual Fee Special Offer Pricing is available for a limited time and will be invoiced to the Library if Library returns this signed Order Form on or before September 30, 2020.

In addition to the Annual Fee, Library requests to be invoiced in the amount of \$0.00 to be put on deposit with OverDrive for future content purchases.

All payments due to OverDrive under this Agreement are due within forty five (45) days of presentation of invoice.

OverDrive Terms and Conditions:

The Term of this Agreement shall be for **one (1) year**, commencing on the go-live date.

OverDrive Digital Library Reserve is licensed pursuant to the OverDrive Digital Library Reserve Access Agreement, attached hereto as Exhibit A-1 the terms of which are incorporated herein.

Acknowledgement and Acceptance:

On behalf of my Library, I represent and warrant that I have the authority to enter into this Agreement and my signature below indicates my Library's agreement and acceptance of the OverDrive Digital Library Reserve Access Agreement.

By (signature) _____ Title Mayor

Name (Print) William C. Brand Date October 6, 2020 10/1/2020 | 8:59 AM P

ATTEST:

By: _____

Eleanor Manzano, City Clerk

APPROVED AS TO FORM:

By: _____

Michael W. Webb, City Attorney

DocuSigned by:

Diane Strickfaden

Diane
Strickfaden
Risk Manager

DocuSigned by:

Erica Lazzaro

5DF276BA527A480...

Erica Lazzaro

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OverDrive Digital Library features included with Annual Fee:

<i>Collection</i>
Thousands of classic eBooks from Project Gutenberg – free
Web-based staff training to use collection development tools in OverDrive’s Marketplace catalog of 700,000+ popular & educational eBooks, audiobooks, & video
<i>Services</i>
Library-branded website plus system-wide updates
Authentication options
Web-based staff training – lead by expert trainer (live)
Web-based staff training – access to online Learning Center (recordings)
Reporting module
Customizable marketing resources to promote service to staff and community both inside & outside the library
Secondary-level user support
<i>Technology</i>
OverDrive apps for eBooks, audiobooks, video
Support for Kindle® (US only), and iPad®, plus all major devices
Configuration and license fee
Third-party licenses for digital rights management
Maintenance, hosting & support services
Bandwidth for all downloads

Please complete this order form and return by fax to +1 216-573-6889 or email to sales@overdrive.com.

Thank you for your order!



Library Consent Form

LIBRARY INFORMATION

Name of Public Library/Participating Library/Consortium ("Library"): Redondo Beach Public Library
 OverDrive-Hosted Website URL: (ex: mylib.overdrive.com) rbpl.overdrive.com

PRIMARY CONTACT

Name: Susan Anderson Title: Director
 Telephone: 310-318-0674 Email: Susan.anderson@redondo.org

Public Library Connect (PLC) enables students in designated schools within the library's service area to directly access their OverDrive digital collection.

Terms and Conditions:

- The undersigned consents to allowing students from designated schools and/or school districts ("Participating School") to utilize student IDs or school or district sign on credentials to be authenticated and borrow Digital Content from the Library's OverDrive Digital Collection.
- Access for students using PLC is provided to the Library at no cost and does not require any Library integration or other ILS changes.
- Titles checked out by students using PLC will be reported in the Library's Marketplace Checkout report under "Borrowed from: Sora."
- Participating Schools using PLC shall be limited to schools or districts within Library's legal service area and are subject to OverDrive approval. Each Participating School shall execute a consent form to agree to the terms of Library's service agreement with OverDrive.
- The term of PLC shall run concurrent with the Library's OverDrive agreement. In the event of termination or expiration of Library's OverDrive agreement, Participating Schools will no longer have access to PLC.

Sign us up!

On behalf of Library, my signature below indicates acceptance of the above Terms and Conditions, as well as authority for my library to enter into this agreement.

By: (signature) Erica Lazzaro Title: Executive Vice President, Publisher Serv
DocuSigned by: Erica Lazzaro 5DF276BA527A480...
 Name: (Print) Erica Lazzaro Date: 10/1/2020 | 5:43 AM PDT

Please complete this consent form and email to connect@overdrive.com or return by fax to +1 216-573-6889.

Diane Strickfaden Title: Risk Manager
DocuSigned by: Diane Strickfaden ABED8CF35EEF48C...
OverDrive One OverDrive Way, Cleveland, OH 44125 • P: 1+ 216-573-6886 F: 1+ 216-573-6889
 Diane Strickfaden, Risk Manager



CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)
08/25/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Aon Risk Services Central, Inc. Philadelphia PA Office One Liberty Place 1650 Market Street Suite 1000	CONTACT NAME:	
	PHONE (A/C. No. Ext): (866) 283-7122	FAX (A/C. No.): (800) 363-0105
INSURED OverDrive Holdings, Inc. One OverDrive Way Cleveland OH 44125 USA	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
	NAIC #	
	INSURER A: National Fire Ins. Co. of Hartford	20478
	INSURER B: The Continental Insurance Company	35289
	INSURER C: Valley Forge Insurance Co	20508
INSURER D: Transportation Insurance Co.	20494	
INSURER E: Indian Harbor Insurance Company	36940	
INSURER F:		

COVERAGES **CERTIFICATE NUMBER:** 570083632943 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Limits shown are as requested

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			PMT6080688803	06/09/2020	06/09/2021	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$15,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000
C	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY			6080688817	06/09/2020	06/09/2021	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB DED <input checked="" type="checkbox"/> RETENTION \$10,000			CUE6080688848	06/09/2020	06/09/2021	EACH OCCURRENCE \$15,000,000 AGGREGATE \$15,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N	N/A	6080688820 AOS 6080688834 CA	06/09/2020	06/09/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE-EA EMPLOYEE \$1,000,000 E.L. DISEASE-POLICY LIMIT \$1,000,000
D					06/09/2020	06/09/2021	
E	Cyber Liability			MTP9041302 SIR applies per policy terms & conditions	06/09/2020	06/09/2021	Aggregate \$10,000,000 SIR per Aggregate \$300,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Redondo Beach Public Library is included as Additional Insured in accordance with the policy provisions of the General Liability policy.

CERTIFICATE HOLDER

CANCELLATION

City of Redondo Beach for the Redondo Beach Public Library 303 N. Pacific Coast Hwy. Redondo Beach CA 90277-2838 USA	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Aon Risk Services Central, Inc.</i>

