

RESOLUTION NO. CC-2010-073

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REDONDO BEACH, CALIFORNIA, ADOPTING THE CITY OF REDONDO BEACH'S CONFLICT OF INTEREST CODE AND REPEALING ALL OTHER CONFLICT OF INTEREST CODES.

WHEREAS, the Political Reform Act, California Government Code Section 81000, et seq. requires that state and local government agencies adopt and promulgate Conflict of Interest Codes; and

WHEREAS, such Act and implementing regulations require that the City of Redondo Beach designate those positions within the City which make or participate in the making of governmental decisions which may foreseeably have a material effect on any financial interest, and that person in those positions, whether officers, employees, members of boards and commissions, or consultants shall be termed "designated employees"; and

WHEREAS, the City's current Conflict of Interest Code (the "Code"), was adopted on October 2, 2018, by Resolution No. CC-1810-059-; and

WHEREAS, Section 87306 and 87306.5 of the Government Code require that the City review its Code biennially and amend the designations when change is necessitated by changed circumstances, including the creation or deletion of positions, the revising of titles of existing positions and relevant changes in the duties assigned to existing positions; and

WHEREAS, this Resolution containing a Conflict of Interest Code reflecting such changes has been proposed and submitted to the City Council (the Code reviewing body) for approval.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF REDONDO BEACH, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That Resolution No. CC-1810-059 is hereby repealed in its entirety.

SECTION 2. That the new Conflict of Interest Code for the City of Redondo Beach, California is hereby adopted, including therewith:

- a) Exhibit "A", incorporating by reference the terms of Regulations of the Fair Political Practices Commission, Title 2, Division 6, California Code of Regulations §18730, and any amendments thereto duly adopted by the Fair Political Practices Commission (FPPC); and

- b) Exhibit "B", defining the disclosure categories for reporting financial interests; and
- c) Exhibit "C", designating the officers, employees (including temporary or interim), and members of Boards and Commissions who must file conflict of interest statements in accordance with assigned disclosure categories.

SECTION 3. That all officers, employees, and members of Boards and Commissions, all of which are "designated employees" whose positions are listed in Exhibit "C" shall file FPPC Form 700 entitled "Statement of Economic Interests" with the City Clerk annually (April 1) and upon assuming and leaving office, in accordance with the disclosure categories listed therein and in Exhibit "B".

SECTION 4. That specified consultants who have been determined in accordance with the regulations of the Fair Political Practices Commission to be "designated employees" shall file said Form 700 annually (April 1) and upon assuming and leaving their contractual duties (office) with the City in accordance with the disclosure categories listed therein and in Exhibit "B". Such list shall be kept current by the City Manager as necessary to comply with the regulations of said Commission.

SECTION 5. That the following persons shall file a Statement of Economic Interest, Form 700, annually, and upon assuming and leaving office with the Fair Political Practices Commission: the Mayor, members of the City Council, the City Manager, the City Attorney, the City Treasurer, members of the Planning Commission, and other city officials who manage public investments. They are not designated in the City's Conflict of Interest Code.

SECTION 6. That the City Clerk shall certify to the passage and adoption of this Resolution and shall enter the same in the Book of Original Resolutions.

PASSED, APPROVED AND ADOPTED this 6th day of October, 2020.

William C. Brand, Mayor

APPROVED AS TO FORM:

ATTEST:

Michael W. Webb, City Attorney

Eleanor Manzano, CMC, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF REDONDO BEACH)

I, Eleanor Manzano, City Clerk of the City of Redondo Beach, California, do hereby certify that Resolution No. CC-2010-073 was passed and adopted by the City Council of the City of Redondo Beach, California, at a regular meeting of said City Council held on the 6th day of October, 2020, and there after signed and approved by the Mayor and attested by the City Clerk, and that said resolution was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Eleanor Manzano, CMC
City Clerk

EXHIBIT "A"
CONFLICT OF INTEREST CODE
CITY OF REDONDO BEACH, CALIFORNIA

Incorporation of FPPC Regulations and Amendments

The Political Reform Act, Government Code Section 81000, et seq. requires that state and local government agencies adopt and promulgate Conflict of Interest Codes. The Fair Political Practices Commission (FPPC) has adopted a regulation, 2 Cal. Code of Regs. Section 18730, which contains the terms of a standard Conflict of Interest Code. It can be incorporated by reference and may be amended by the FPPC after public notice and hearings to conform to amendments in the Political Reform Act. Therefore, the terms of 2 Cal. Code of Regs. Section 18730 and any amendments to it duly adopted by the FPPC are hereby incorporated by reference and, along with the attached Exhibit "B" in which disclosure categories are set forth; Exhibit "C" in which officers, employees, members of City Boards and Commissions are designated constitute the Conflict of Interest Code for the City of Redondo Beach, California. Pursuant to said Section 18730, designated employees shall file statements of economic interests with the City Clerk. Original statements of all designated employees shall be retained by the City Clerk, except that original statements of those required by law to file Form 700 with the FPPC, shall be mailed to the FPPC, and a copy shall be retained by the City Clerk. The City Clerk shall make the statements available for public inspection and reproduction.

EXHIBIT "B"
CONFLICT OF INTEREST CODE
CITY OF REDONDO BEACH, CALIFORNIA

***Master List of Disclosure Categories
Reportable Income, Interest in Real Property,
Investments and Business Positions;
And Definitions***

Disclosure Category

1. All sources of income, interests in real property, and investments and business positions in business entities.
2. All sources of income and investments and business positions in business entities.
3. Interests in real property.
4. Investments and business positions in business entities, and sources of income from entities providing supplies, training, services, vehicles, facilities, equipment (including electronic equipment), or machinery of the type used by designated employee's unit.
5. Investments and business positions in business entities and income from sources engaged in construction or development.
6. Investments and business positions in, and income from sources engaged in the construction of public works projects and in supplying material, vehicles, equipment and services therefor.
7. Investments and business positions in, and income from, employment agencies or entities which provide employment or pre-employment services. Services include, but are not limited to testing, training, consulting, job classification studies and salary surveys.
8. Investments and business positions in, and income from, business entities which are of the type to provide any of the various types of insurance coverage and/or actuarial services.
9. Investments and business positions in business entities, and income from sources which supply or manufacture firefighting equipment, vehicles or supplies or medical services, supplies or services used by paramedics.

Definitions:

“Disclosure Category”— The parameters of the information required to be reported by a designated employee, based on the degree of responsibility the designated employee has in making, or in participating in the making of governmental decisions within his or her unit, which may foreseeably have a material effect on any financial interest.

“Designated Employee”— Officers, employees (including temporary or interim), members of Boards and Commissions, and specified consultants.

“Unit”— The particular department, board, commission, office, or other entity in which the designated employee works or serves.

“Jurisdiction”— Generally, located in the City of Redondo Beach, or within two miles of the City of Redondo Beach, or within two miles of any land owned or used by the City. (See Form 700, Instructions for individual Schedules for further information.)

“Business Positions”— Includes the name of any business entity of the type set forth in the designated employee’s disclosure category, in which the designated employee holds any positions. (See Form 700, Instructions for individual Schedules for further information.)

EXHIBIT "C" DESIGNATED EMPLOYEES

Officers, employees (including temporary or interim), and members of Boards and Commissions serving in the positions listed below are termed "designated employees" and must file a Form 700 (Statement of Economic Interests) with the City Clerk annually (April 1), and upon assuming and leaving office. Each designated employee has been assigned a disclosure category which he or she will be required to address when filing the required Form 700.

Department	Position	Disclosure Category
Administration	Assistant City Manager	1
City Attorney	Assistant City Attorney	1
	Assistant City Attorney - Prosecution	1
	Senior Deputy City Attorney	4
	Deputy City Attorney	4
	Senior Deputy City Prosecutor	4
	Deputy City Prosecutor	4
	Contract Attorney	4, 7, 8
City Clerk	City Clerk (As Chief Financial Officer)	4
	Chief Deputy City Clerk	4
City Treasurer	Deputy City Treasurer	1
Community Development	Community Development Director	1
	Associate Planner	5
	Senior Code Enforcement Officer	5
	Code Enforcement Officer	5
	Senior Planner	5
	Chief Building Official	4, 5, 6
	Plan Check Engineer	4, 5, 6
	Senior Plan Check Engineer	4, 5, 6
	Planning Manager	4, 5, 6
	Senior Building Inspector	4, 5, 6
	Building Inspector	4, 5, 6
Community Services	Community Services Director	1
	Housing Supervisor	4
	Recreation & Youth Services Manager	

Department	Position	Disclosure Category
	Recreation Supervisor	4
	Technical Theater Supervisor	4
	Transportation & Transit OPS Manager	4
Financial Services	Finance Director	1
	Payroll and Finance Manager	4,8
	Assistant Financial Services Director	4,8
	Purchasing Analyst	4
Fire	Fire Chief	1
	Deputy Fire Marshall	4, 9
	Fire Division Chief	4, 9
	Fire Prevention Officer	4, 9
	Fire Prevention Plan Checker	4, 9
	Hazardous Material Specialist	4, 9
Human Resources	Human Resources Director	1
Information Technology	Information Technology Director	4
	Info. Tech. Operations Supervisor	4
Library	Library Services Director	4
	Senior Librarian	4
Police	Police Chief	1
	Police Captain	4
	Administrative Manager	4
	Police Lieutenant	4
	Records Manager	4
Public Works	Public Works Director	1
	City Engineer	1
	Civil Engineer	1
	Principal Civil Engineer	4, 5, 6
	Associate Civil Engineer	4, 5, 6
	Associate Civil Engineer (Transportation)	4, 5, 6
	Assistant Civil Engineer	4, 5, 6
	Capital Project Program Manager	4, 5, 6
	Intern (Part-Time)	4, 5, 6
	GIS Specialist	4, 5, 6

Department	Position	Disclosure Category
	Engineer (Part-Time)	4, 5, 6
	Public Works Inspector	4, 5, 6
	Transportation Engineer	4, 5, 6
	Deputy Public Works Director	4, 6
	Public Works Manager/Building	
	Maintenance Manager	4, 6
	Public Works Manager/Parks & Urban	
	Forestry	4, 6
	Public Works Manager/Streets-Sewers	4, 6
	Senior Management Analyst	4, 6
Waterfront & Economic Development		
	Waterfront & Economic Development	
	Director	1
	Support Services Manager	1
	Senior Management Analyst	1
Members of the following Boards and Commissions		
	Board of Appeals – Uniform Codes	4
	Handicapped Access Appeals Board	4
	Harbor Commission	3, 4
	Preservation Commission	3, 4
	Successor Agency to the Former RDA	3, 4
	Budget and Finance Commission	3, 4
	Governing Board Enhanced	
	Infrastructure Financing District No. 1	
	(EIFD)	1, 2, 3

CONSULTANTS

The consultants providing services or functions are “designated employees” within the scope of the Conflict of Interest laws of the State of California who must file a Form 700 Statement of Economic Interests with the City Clerk annually (April 1), and upon assuming and ending their services to the City.

The City Manager may determine in writing that a particular consultant, although a “designated employee”, is hired to perform a range of duties that is limited in scope and thus is not required to comply fully with the disclosure requirements described in this section. Such determination shall include a description of the consultant’s duties and, based upon that description, a statement of the extent of disclosure requirements. The City Manager’s determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

POSITION	NAME	DEPARTMENT	DISCLOSURE CATEGORY
City Manager	Joe Hoefgen	Administration	FPPC
Assistant City Manager	Mike Witzansky	Administration	1
City Attorney	Michael Webb	City Attorney	FPPC
Assistant City Attorney	Cheryl Park	City Attorney	1
Assistant City Attorney - Prosecution	Melanie Chavira	City Attorney	1
Senior Deputy City Attorney	Cristine Shin	City Attorney	4
Senior Deputy City Attorney	Jillian Martins	City Attorney	4
Deputy City Prosecutor	Ana Papadakis	City Attorney	4
Deputy City Attorney	Joy Abaquin	City Attorney	4
Senior Deputy City Prosecutor	Sydne Michel	City Attorney	4
Contract Attorney	VACANT	City Attorney	4, 7, 8
Contract Attorney	VACANT	City Attorney	4, 7, 8
City Clerk (As Chief Financial Officer)	Eleanor Manzano	City Clerk	4
Chief Deputy City Clerk	Vickie Kroneberger	City Clerk	4
City Treasurer	Steven Diels	City Treasurer	FPPC
Deputy City Treasurer	Nilesh Mehta	City Treasurer	1
Community Development Director	Brandy Forbes	Community Development	1
Associate Planner	Stacey Kinsella	Community Development	5
Senior Code Enforcement Officer	Jo Salcido	Community Development	5
Code Enforcement Officer	Norma Cook	Community Development	5
Senior Planner	Antonio Gardea	Community Development	5
Chief Building Official	Michael Ross	Community Development	4, 5, 6
Plan Check Engineer	Eric Lu	Community Development	4, 5, 6
Senior Building Inspector	Bryan Zuppinger	Community Development	4, 5, 6
Senior Building Inspector	Peter Tucker	Community Development	4, 5, 6
Senior Plan Check Engineer	Steve Shiang	Community Development	4, 5, 6
Planning Manager	Sean Scully	Community Development	4, 5, 6
Senior Building Inspector	Bryan Zuppinger	Community Development	4, 5, 6
Building Inspector	Paul Mericle	Community Development	4, 5, 6
Community Services Director	John La Rock	Community Services	1
Housing Supervisor	Angelica Zavala	Community Services	4
Recreation & Youth Services Manager	VACANT	Community Services	4
Recreation Supervisor	John York	Community Services	4
Technical Theater Supervisor	Jack Meyer	Community Services	4
Transportation & Transit OPS Manager	Joyce Rooney	Community Services	4

POSITION	NAME	DEPARTMENT	DISCLOSURE CATEGORY
Finance Director	Marni Ruhland	Financial Services	1
Assistant Financial Services Director	Lori Yamasaka	Financial Services	4, 8
Payroll and Finance Manager	Wendy O'Kelly	Financial Services	4, 8
Purchasing Analyst	Robert Norman	Financial Services	4
Fire Chief	Robert Metzger	Fire	1
Deputy Fire Marshall	Brian Regan	Fire	4, 9
Fire Division Chief	Issac Yang	Fire	4, 9
Fire Division Chief	Dave Smith	Fire	4, 9
Fire Division Chief	Jason May	Fire	4, 9
Fire Prevention Officer	Steve McGrath	Fire	4, 9
Fire Prevention Plan Checker	Jesse Franco	Fire	4, 9
Hazardous Material Specialist	VACANT	Fire	4, 9
Human Resources Director	Diana Strickfaden	Human Resources	1
Information Technology Director	Chris Benson	Information Services	4
Info. Tech. Operations Supervisor	Matt Ruhland	Information Services	4
Library Director	Susan Anderson	Library	4
Senior Librarian	Erin Schoonover	Library	4
Police Chief	Keith Kauffman	Police	1
Police Captain	Joe Hoffman	Police	4
Police Captain	Jon Naylor	Police	4
Police Lieutenant	Wayne Windman	Police	4
Police Lieutenant	Shawn Freeman	Police	4
Police Lieutenant	Jeffrey Mendenace	Police	4
Police Lieutenant	Mario Fizulich	Police	4
Police Lieutenant	Fabian Saucedo	Police	4
Police Lieutenant	Michael Martinez	Police	4
Administrative Manager	Debra Kochheim	Police	4
Records Manager	VACANT	Police	4
Public Works Director	Ted Semaan	Public Works	1
City Engineer	Andrew Winje	Public Works	1
Civil Engineer	Daniel Gruezo	Public Works	1
Assistant Civil Engineer	Javier Urista	Public Works	4, 5, 6
Assistant Civil Engineer	Nancy Wong	Public Works	4, 5, 6
Transportation Engineer	Gene Kim	Public Works	4, 5, 6

POSITION	NAME	DEPARTMENT	DISCLOSURE CATEGORY
Associate Civil Engineer	Cuong Dang	Public Works	4, 5, 6
Associate Civil Engineer	Didar Khandker	Public Works	4, 5, 6
Associate Civil Engineer	Geraldine Trivedi	Public Works	4, 5, 6
Associate Civil Engineer	Saila Potukuchi	Public Works	4, 5, 6
Associate Civil Engineer (Transportation)	VACANT	Public Works	4, 5, 6
Capital Project Program Manager	Bradley Lindahl	Public Works	4, 5, 6
GIS Specialist	Ryan Tucker	Public Works	4, 5, 6
Intern (P/T)	VACANT	Public Works	4, 5, 6
Principal Civil Engineer	Lauren Sablan		4, 5, 6
Public Works Inspector	Karl Karunatilaka	Public Works	4, 5, 6
Engineer (P/T)	Jack Rydell	Public Works	4, 5, 6
Deputy Public Works Director	Mike Klein	Public Works	4, 6
Public Works Manager/Building Maintenance Manager	Gary Laolagi	Public Works	4, 6
Public Works Manager/Parks & Urban Forestry	Alberto Alejandre	Public Works	4, 6
Public Works Manager/Streets-Sewers	Frank Contreras	Public Works	4, 6
Senior Management Analyst	Jesse Reyes	Public Works	4, 6
Senior Management Analyst	Rob Osborne	Public Works	4, 6
Waterfront & Economic Dev. Director	Stephen Proud	Waterfront & Economic Dev	1
Support Services Manager	Laurie Koike	Waterfront & Economic Dev	1
Senior Management Analyst	Elizabeth Hause	Waterfront & Economic Dev	1