



Administrative Report

F.3., File # BF20-1500

Meeting Date: 10/8/2020

To: BUDGET AND FINANCE COMMISSION
From: MARNI RUHLAND, FINANCE DIRECTOR

TITLE

RECEIVE AND FILE THE BUDGET AND FINANCE COMMISSION'S TENTATIVE CALENDAR FOR 2020/2021

EXECUTIVE SUMMARY

Attached is a tentative 2020/2021 calendar through March 2021 for the Budget and Finance Commission that lists the major topics to be discussed each month.

BACKGROUND

With the FY 2020-21 City Council direction for the Budget and Finance Commission to meet monthly, staff has prepared the attached tentative 2020/2021 calendar through March 2021. The major topics to be discussed each month include the outstanding referrals to staff made by both the City Council and the Commission.

A few updates have been made to the calendar as follows:

- The months of January through March 2021 have been added.
- The discussion regarding fee waivers has been delayed due to lack of current information that has resulted from the COVID-related closures
- A presentation by a CalPERS Stakeholder Relations representative has been added to the topics for December.
- The discussion regarding the Self-Insurance Program Fund has been divided into smaller components. The November presentation regarding the City's liability and workers' compensation actuarials will be made by the individual who prepared the studies.
- The release of the Revenue Manual has been delayed due to the Financial Services Department's decreased staffing (the FY 2020-21 budget's deauthorization of two positions) and increased workload (CARES Act related items).

COORDINATION

To keep the Commission abreast of the outstanding referral items, this calendar is now included on all Budget and Finance Commission agendas with updates as needed.

FISCAL IMPACT

None.

ATTACHMENTS

Tentative 2020/2021 Calendar