



Administrative Report

H.4., File # 21-1927

Meeting Date: 1/19/2021

To: MAYOR AND CITY COUNCIL
From: MARNI RUHLAND, FINANCE DIRECTOR

TITLE

APPROVE CONTRACTS UNDER \$35,000:

1. APPROVE AGREEMENT WITH DIANE CLEARY FOR MINUTES SECRETARY SERVICES IN AN AMOUNT NOT TO EXCEED \$35.00 PER HOUR FOR THE TERM OF JANUARY 1, 2021 TO DECEMBER 31, 2021.
2. APPROVE AGREEMENT WITH GLICKSMAN CONSULTING LLC FOR ACTUARIAL SERVICES IN AN AMOUNT NOT TO EXCEED \$34,999 FOR THE TERM JULY 2, 2020 TO JULY 31, 2021.

EXECUTIVE SUMMARY

Approve Contracts Under \$35,000

APPROVED BY:

Joe Hoefgen, City Manager

ATTACHMENTS

Contracts, Signatures and Insurance