



Administrative Report

N.3., File # 21-1911

Meeting Date: 1/19/2021

To: MAYOR AND CITY COUNCIL
From: MARNI RUHLAND, FINANCE DIRECTOR

TITLE

DISCUSSION AND POSSIBLE ACTION REGARDING THE BUDGET AND FINANCE COMMISSION'S REQUEST FOR PREPARATION OF A WORKERS' COMPENSATION STUDY FOR THE FIRE DEPARTMENT

EXECUTIVE SUMMARY

The attached letter from the Budget and Finance Commission to the City Council requests the preparation of a workers' compensation study for the Fire Department specifically.

BACKGROUND

At its December 15, 2020 meeting, the City Council voted (by a 4-1 vote with Councilwoman Emdee voting no) to bring as a discussion item the Budget and Finance Commission's request for the preparation of a workers' compensation study for the Fire Department specifically.

The Budget and Finance Commission has received information regarding the City's Self-Insurance Program Fund in both the context of the County Fire Feasibility Study and the fund's negative fund balance. They have been able to discuss this information with staff, the City's third-party administrator, and the actuary who annually prepares the studies of the liability and workers' compensation self-insurance programs. From these discussions, the Commission has learned that the actuary could prepare a workers' compensation study for the Fire Department specifically. In the attached letter, they are requesting City Council's approval to have the study prepared.

Should the City Council direct the preparation of the study, the contract with Glicksman Consulting would need to be amended and a budget amendment for the \$1,500 cost would need to be made.

COORDINATION

Preparation of a workers' compensation study for the Fire Department specifically would be coordinated by the Financial Services and Human Resources Departments. The resulting study would be presented to the Budget and Finance Commission.

FISCAL IMPACT

The cost of a workers' compensation study for the Fire Department specifically would be \$1,500.

APPROVED BY:

Joe Hoefgen, City Manager

ATTACHMENTS

Budget and Finance Commission Letter to the City Council