



CITY OF REDONDO BEACH
APPLICATION FOR SPECIAL EVENT

Submit completed application to:

City of Redondo Beach
Phone: 310-372-1171, Ext. 3771 Fax 310-798-8273
1922 Artesia Blvd, Redondo Beach, 90278
Processing Fee: Non-Profit Applicants \$50.00
For-Profit Applicants \$100.00

I. APPLICANT & EVENT INFORMATION

- A. Title of Event: Riviera Village Certified Farmers Market
- B. Date & Time of Event: Every Sunday, 9:00AM-2:00PM (Open to the Public)
- C. EVENT SPONSOR Riviera Village Association (RVA)

Contact Name Jeff Ginsburg, President RVA

Address: 1799 S. Catalina Avenue # RVA, Redondo Beach, CA 90277-5503

Day Phone (310) 792-7704 x 7007

Cell Phone (310)-462-3221

E- Mail: CO@nsicorp.net

Authorizing Signature [Signature] Date 1-21-2021

Print Name and Title in Organization Jeff Ginsburg - President

D. ORGANIZER/PROMOTER INFORMATION

Contact Name Lynda Habash, RVCFM, Market Manager

Address: 24325 Crenshaw Blvd. # 102., Torrance, CA 90505

Day Phone (310) 684-1695 Cell Phone (310)-780-3637

E- Mail rbcfarmersmarket@gmail.com or lhabash@ca.rr.com

Authorizing Signature Lynda S. Habash Date 12/14/2020

Print Name and Title in Company: Lynda Habash, Owner - Start To Finish Event Services, Inc.

II. DETAILS OF THE EVENT

- A. Title of Event: Riviera Village Certified Farmers Market
- B. Location of Event: 1801 South Elena Avenue, Redondo Beach, CA
- B. List Setup and Strike Dates/Times

Set up Dates	Set up Times	Strike Dates	Strike Times
Every Sunday	7:00AM	Every Sunday	3:00PM

List Event Dates/Times

Event Dates	Event Times
Every Sunday	9:00AM -2:00PM

- C. Description of Event : Farmers Market
- D. Raises Funds for Riviera Village Association, a nonprofit organization
- E. Anticipated Attendance (number) Adults 100+ Youth 30+
- F. What percentage of attendees will be residents of Redondo Beach? 80 %
- G. Admission or Entry Fees: No Charge
- H. Parking Arrangements: Farmer market vendor's setup in parking spaces in the parking lots.
- I. Tow-Away parking spaces for: See attached document that indicates each parking meter spaces

III. CITY SERVICES AND PERSONNEL

Describe types, times and location of any requested City services and/or variances from normal traffic, parking, City Ordinances, etc.

Refer to attached documents that include detail location of each parking lot utilized by farmers market

IV. ELEMENTS: CHECK ALL THAT APPLY TO YOUR EVENT

	Amplified Sound (police)		Celebrities (police)		Banners/Balloons
X	Food		Ticket sales		Raffle
	Alcohol		Stage or risers		Access to water
X	Street Closure	X	Tent	X	Booths
	Access to electric		Security		Barbecue
	Animals/Rides		Refueler Unit		Generator
	Other: explain	X	Portable restrooms unit		

V. SITE PLAN AND EQUIPMENT LAYOUT

Attach a detailed site plan depicting the event's layout, e.g. route map, equipment, parking, alcoholic and non-alcoholic concession areas, food concession areas, tables, seating, tents, canopies, stages, signs, banners, parking and traffic routes, sound amplification systems, etc. Anytime the public Right-of-Way is impacted due to activities, you are required to submit Temporary Traffic Control Plans to the City Engineer and/or his representative for approval. The applicant shall provide, at applicant's sole cost, all the barricades, delineation, traffic signs and any other required traffic controls necessary. All signs, delineators, barricades, etc. and their installation shall conform to the State of California Standard Specifications & the current edition of the California Manual on Uniform Traffic Control Devices (MUTCD). Include other materials to assist in providing visual clarification of the event.

Flammable materials (e.g. tent) or cooking equipment will require the approval of the City Fire Department and possibly the County Health Department. Stages, displays, tents and power arrangements will require review by the Building Department. Sound amplification must be permitted by the Chief of Police. City permit for alcohol sales will be contingent upon receiving a copy of your State ABC Permit. All vendors/service providers (caterer, security, rental companies, etc.) will be required to obtain a Redondo Beach Business License.

VI. SURETY AND INSURANCE REQUIREMENTS

Entity must obtain and maintain insurance policies with the following provisions:

- A. The City of Redondo Beach, its officers, elected and appointed officials, employees and volunteers are named on as insureds with respects to liability arising out of special event.
 - Minimum coverage of \$1,000,000 per occurrence / \$2,000,000 general aggregate for General Liability
 - Additional Insured endorsement required
 - Minimum coverage of \$1,000,000 for Property Damage
- B. The insurance is primary and not excess or contributing to, any insurance issued in the name of the City of Redondo Beach.
- C. The insurer has waived all rights of subrogation against The City of Redondo Beach, its officers, elected and appointed officials, employees and volunteers.
- D. Workers Compensation conforming to all applicable Federal and State requirements
- E. The City of Redondo Beach will receive 30 days written notice of any change in coverage or cancellation of the policy.

Any exceptions to the above requirements must be approved by the Risk Management Department.

VII. FINANCIAL INFORMATION

- A. Attach an event budget which includes amounts for budget and funding sources for personr equipment, permits, City services, supplies, entertainment, promotion, security, insurance, etc.
- B. Identify estimated proceeds of the event and the intended distribution of the proceeds after the eve Include the amount and purpose of the funds to be distributed.

- C. State the actual proceeds of this event in the previous year or years. Identify the individuals or gro to whom the proceeds were actually distributed following the event. Include dollar amounts a purpose for which funds were used.

VIII. DESCRIBE HOW YOUR EVENT WILL BENEFIT THE RESIDENTS OF THE CITY OF REDONDO BEACH

The farmers market offers to the community while promoting healthy eating by providing fresh agricultural products feature: Eggs, vegetables, and fruit direct from the small farms to the community. Other market vendors feature: prepared foods, fresh juices, yogurts, fresh fish, baked bread, pastries goods and businesses from the local business district.

IX. WAIVER, RELEASE AND HOLD HARMLESS

Event Sponsor/Organizer shall indemnify, defend and hold harmless the City of Redondo Beach (City) and its officers, employees, elected and appointed officials, and volunteers from any and all claims, damages, losses and expenses including without limitation attorney's fees and costs and expert witness fees, caused in whole or in part by any negligent act or omission of the Event Sponsor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, or its failure to comply with any law, except where caused by the active negligence, sole negligence or willful misconduct of the City.

X. CERTIFICATION

I, the undersigned, certify that the information provided in this application is complete and accurate to the best of my knowledge and agree to all the provisions of the application. I understand that material changes to the event may result in permit denial or assessment of additional fees. The sponsoring organization accepts all responsibility for payment of any additional costs for City services. I am the authorized official contact for all aspects concerning permits for this event.

Print Name Jeff GlasburgPrint Title President of Riviera Village AssociationSignature Date 1-21-2021

RIVERA VILLAGE CERTIFIED FARMER MARKET – EXPANSION PARKING LOT

SIGNAGE PLACEMENT ON PARKING METER POLES – LIST

North Side – (12) Parking Meter Pole #'s

RL70A / RL70B
 RL48A / RL48B
 RL68A / RL68B
 RL50A / RL50B
 RL66A / RL66B
 RL52A / RL52B
 RL64A / RL64B
 RL54A / RL54B
 RL62A / RL62B
 RL56A / RL56B
 RL60A / RL60B
 RL58A / RL58B



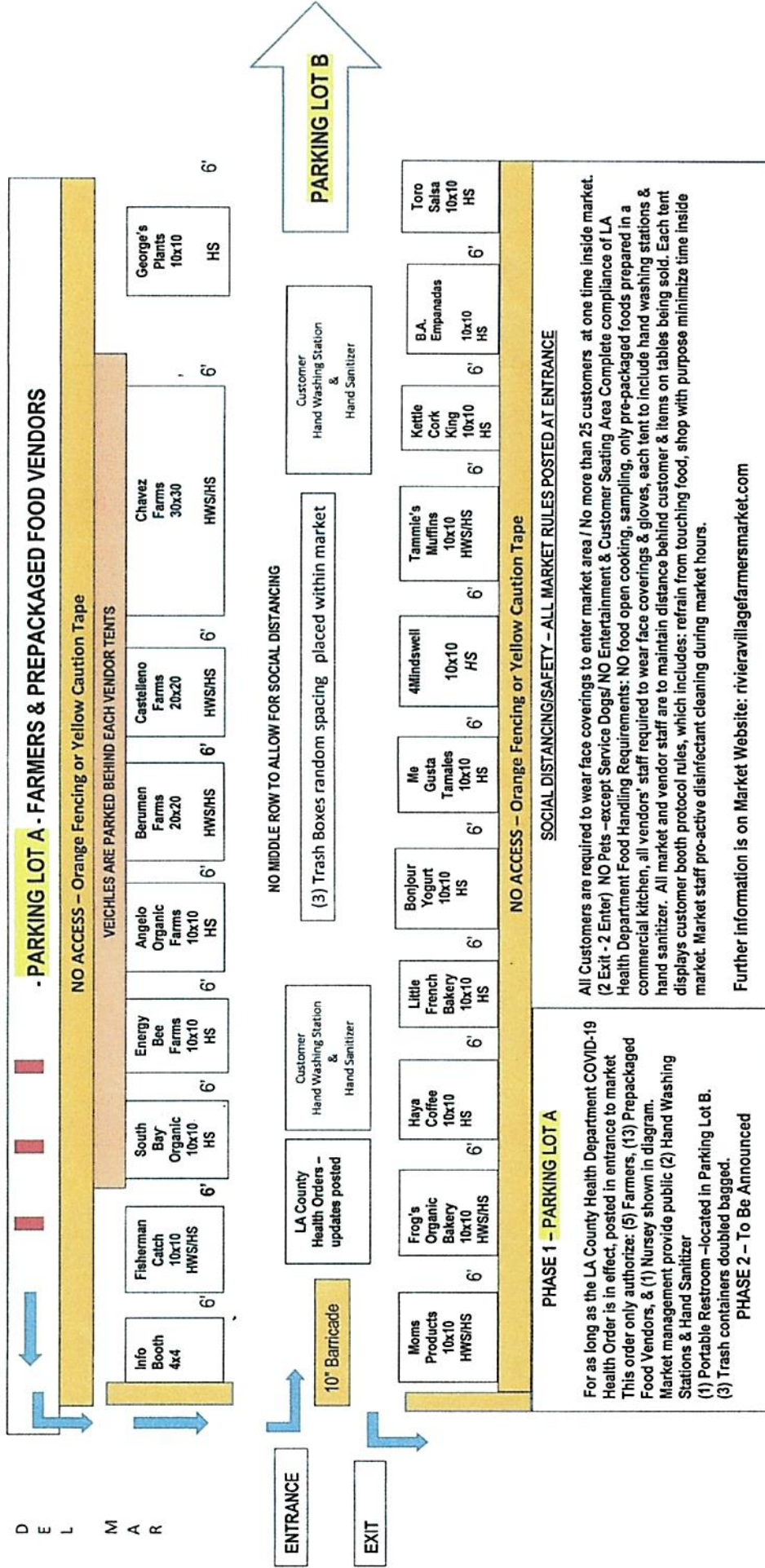
South Side –(11) Parking Meter Po

RL87A
 RL88A / RL88B
 RL126A / RL126B
 RL90A / RL90B
 RL124A / RL 124B
 RL92A / RL92B
 RL122A / RL122B
 RL 94A / RL94B
 RL120A / RL120B
 RL96A / RL96B
 RL97A

Riviera Village Certified Farmers Market Site Map (not to scale) as of 12.14.2020 per

LA County Health Department COVID-19 Health Order effective 11.25.2020 & City of Redondo Beach, City Council approval

Market Hours: Every Sunday, 9:00AM-2:00PM / Market Address: 1801 South Elena Avenue, Redondo Beach



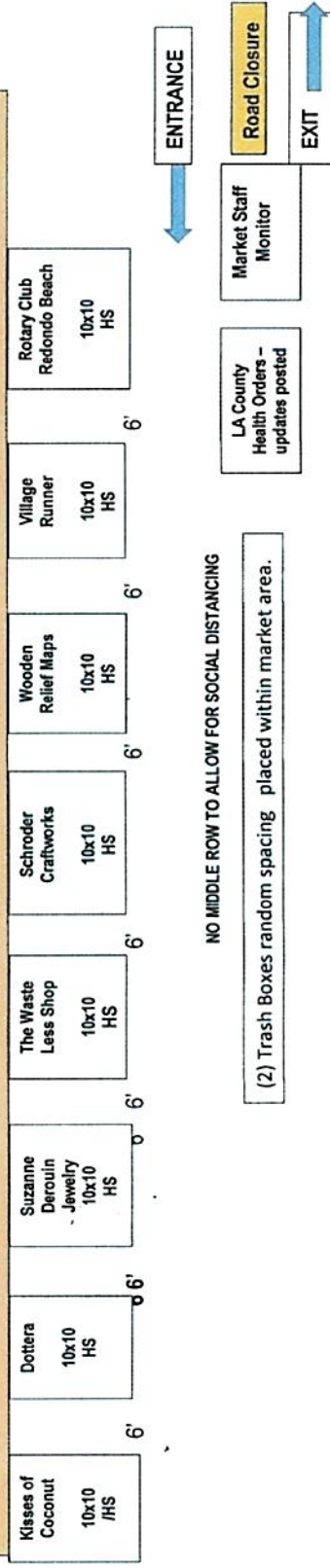
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PARKING LOT B – ARTISAN VENDORS

NO ACCESS – Orange Fencing or Yellow Caution Tape

VEHICLES ARE PARKED BEHIND EACH VENDOR TENTS



NO ACCESS – Orange Fencing or Yellow Caution Tape

SOCIAL DISTANCING/SAFETY – ALL MARKET RULES POSTED AT ENTRANCE

PHASE 1 – PARKING LOT B

For as long as the LA County Health Department COVID-19 Health Order is in effect, posted in entrance to market (14) Artisan Vendors
Market management provide public (1) Hand Washing Stations & Hand Sanitizer
(1) Portable Restroom –located in Parking Lot B.
(2) Trash containers doubled bagged.

PHASE 2 – To Be Announced

All Customers are required to wear face coverings to enter market area / No more than 25 customers at one time inside market.
(2 Exit - 2 Enter) NO Pets –except Service Dogs/ NO Entertainment & Customer Seating Area Complete compliance of LA Health Department Food Handling Requirements: NO food open cooking, sampling, only pre-packaged foods prepared in a commercial kitchen, all vendors including Artisan & market staff required to wear face coverings & gloves, each tent to include hand washing stations & or hand sanitizer. All market and vendor staff are to maintain distance behind customer & items on tables being sold. Each tent displays customer booth protocol rules, which includes: refrain from touching food, shop with purpose minimize time inside market. Market staff pro-active disinfectant cleaning during market hours.

Further information is on Market Website: rivieravillagefarmersmarket.com