



# Administrative Report

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F.3., File # HI21-2059

Meeting Date: 2/17/2021

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**TO:** HISTORICAL COMMISSION  
**FROM:** LAURIE KOIKE, INTERIM COMMUNITY SERVICES DIRECTOR

**TITLE**  
MUSEUM DONATION FUND REPORT

**RECOMMENDATION**  
Receive and file a report on the Museum Donation Fund

**BACKGROUND**  
The Museum Donation Fund is an account held by the City to fund improvements and related activities at the Redondo Beach Historical Museum. Donation revenue is derived from a percentage of the sales of the postcard book as well as by donations made by visitors to the Museum. As noted in the table below, the available fund balance is \$1,897.52, which includes revenue of \$247.52 from Arcadia Publishing for royalties related to the historical postcard book. A review of the Museum Donation Fund by Finance has resulted in an increase from the last reported balance of \$653.18 in 2020.

<u>Museum Fund</u>	<u>Total</u>
<b>FY 2020-21 Opening Balance</b> (account 10033750-530080 - D1006)	\$1,650.00
<b>Arcadia Publishing</b> Historical Postcard Book Royalties (account 10033750-411930 - D1006)	\$ 247.52
<b>FY 2020-21 Available Balance</b>	\$1,897.52

**ATTACHMENTS**  
None.