



# Administrative Report

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H.5., File # 21-2002

Meeting Date: 2/16/2021

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**To:** MAYOR AND CITY COUNCIL  
**From:** TED SEMAAN, PUBLIC WORKS DIRECTOR

## **TITLE**

APPROVE THE FIRST AMENDMENT TO THE AGREEMENT WITH PACIFIC ARCHITECTURE AND ENGINEERING FOR ARCHITECTURAL CONSTRUCTION SUPPORT SERVICES FOR THE REDONDO BEACH TRANSIT CENTER PROJECT, JOB NO. 20120 FOR AN ADDITIONAL AMOUNT OF \$50,000 FOR A TOTAL NOT TO EXCEED AMOUNT OF \$65,000 FOR THE EXISTING TERM

## **EXECUTIVE SUMMARY**

This contract with Pacific Architecture and Engineering, Inc. ("PAC") was initiated to provide architectural support services during the construction of the City's Transit Center Project and was necessary to replace services anticipated to be provided by the original designer who has since withdrawn from the project. Architectural support services include overall coordination of the project's various professional disciplines to clarify design intent as requested by the Contractor. In addition, PAC provides responses to specific inquiries made by the contractor and solutions for unexpected changes in conditions related to building architecture and appurtenant facilities. At the time of contract initiation, an initial contract value was selected to allow services to commence with the beginning of construction. As time has elapsed, a better estimate of the work volume has been made and this amendment will increase the contract value to better estimate the rate of work required by the construction. In addition, the City's Transit Division has requested additional project renderings be prepared for their use. Funding for this agreement and the Redondo Beach Transit Center Project is composed entirely of restricted transportation and grant funds.

## **BACKGROUND**

The City's Transit Center Project design was developed by Atkins Engineering who finalized their design in 2016 just prior to relocating their Southern California based services out of the state. At that time, they withdrew from the project and their contract has since expired. Certain design services were still needed to support the construction phase of the project, and the City engaged professional service providers in several design disciplines to fill the gap, including PAC to provide architectural support services.

On October 24, 2019 the City issued an RFP soliciting architectural services for the project. No outside firms responded to the RFP. Since architectural services are also provided by PAC, they agreed to take on the additional responsibilities. On August 4, 2020 the City Council authorized a professional services contract in the amount of \$15,000 to provide said services. The value was

selected as a starting point to allow PAC's work to begin commensurate with the activities of the construction contractor. After several months' experience, the demand for support services as provided by PAC is better known and this First Amendment to the contract to increase the contract value by \$50,000 to \$65,000 is recommended by staff.

In addition to the work to provide construction era support services for the architecture discipline, The City's Transit Division has asked PAC to provide additional project renderings for their use and coordination with the other transit agencies intending to use the facility. Additional scope and fee for these renderings is also part of the proposed contact value.

PAC has another open contract on this project, initiated several years ago, for project management services, which is a different scope of work. A new contract was required due to federal procurement guidelines that applied to this (and other) construction era design support service contracts.

#### **COORDINATION**

The First Amendment was prepared by and approved as to form by the City Attorney's Office.

#### **FISCAL IMPACT**

The potential fees awarded under this contract are accounted for in the overall project budget and require no additional appropriation.

#### **APPROVED BY:**

*Joe Hoefgen, City Manager*

#### **ATTACHMENTS**

1. First Amendment
2. Original Agreement
3. Insurance