

Certified Local Government Program -- 2018-2019 Annual Report

(Reporting period is from October 1, 2018 through September 30, 2019)

INSTRUCTIONS: This is a Word form with expanding text fields and check boxes. It will probably open as Read-Only. Save it to your computer before you begin entering data. This form can be saved and reopened.

Because this is a WORD form, it will behave generally like a regular Word document except that the font, size, and color are set by the text field.

- Start typing where indicated to provide the requested information.
- Click on the check box to mark either yes or no.
- To enter more than one item in a particular text box, just insert an extra line (Enter) between the items.

Save completed form and email as an attachment to Lucinda.Woodward@parks.ca.gov. You can also convert it to a PDF and send as an email attachment. Use the Acrobat tab in WORD and select Create and Attach to Email. You can then attach the required documents to that email. If the attachments are too large (greater than 10mb total), you will need to send them in a second or third email.

Name of CLG

City of Redondo Beach, Community Development Department – Planning Division

Report Prepared by: Antonio Gardea

Date of commission/board review: TBD (Due to COVID-19)

MINIMUM REQUIREMENTS FOR CERTIFICATION

I. Enforce Appropriate State or Local Legislation for the Designation and Protection of Historic Properties.

A. Preservation Laws

1. What amendments or revisions, if any, are you considering to the certified ordinance? Please forward drafts or proposals.

REMINDER: Pursuant to the CLG Agreement, OHP must have the opportunity to review and comment on ordinance changes prior to adoption. Changes that do not meet the CLG requirements could affect certification status.

No amendments or revisions are being considered to the certified ordinance.

2. Provide an electronic link to your ordinance or appropriate section(s) of the municipal/zoning code.

<http://www.qcode.com/redondobeach> Title 10, Planning and Zoning Chapter 4, Historic Preservation Ordinance

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B. New Local Landmark Designations (Comprehensive list of properties/districts designated under local ordinance, HPOZ, etc.)

1. During the reporting period, October 1, 2018 – September 30, 2019, what properties/districts have been locally designated?

Property Name/Address	Date Designated	If a district, number of contributors	Date Recorded by County Recorder
601 Garnet Street	2/6/2019	N/A	Pending
724 N. Irena Avenue	2/6/2019	N/A	Pending

REMINDER: Pursuant to California Government Code § 27288.2, “the county recorder shall record a certified resolution establishing an historical resources designation issued by the State Historical Resources Commission or a local agency, or unit thereof.”

2. What properties/districts have been de-designated this past year? For districts, include the total number of resource contributors?

Property Name/Address	Date Removed	Reason
None	N/A	N/A

C. Historic Preservation Element/Plan

1. Do you address historic preservation in your general plan? ☒ No
☐ Yes, in a separate historic preservation element. ☐ Yes, it is included in another element.

Provide an electronic link to the historic preservation section(s) of the General Plan or to the separate historic preservation element. [Type here.](#)

D. Review Responsibilities

1. Who takes responsibility for design review or Certificates of Appropriateness?

☐ All projects subject to design review go the commission.

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☒ Some projects are reviewed at the staff level without commission review. What is the threshold between staff-only review and full-commission review? Maintenance projects are reviewed by Staff and minor alterations like window replacements are reviewed by the Minor Alterations Subcommittee. The Subcommittee is comprised of two appointed Preservation Commissioners.

2. California Environmental Quality Act

- What is the role of the staff and commission in *providing input* to CEQA documents prepared for or by the local government? Staff is responsible for preparing and providing input regarding CEQA documents. The Preservation Commission provides input during the public hearing.

What is the role of the staff and commission in *reviewing* CEQA documents for projects that are proposed within the jurisdiction of the local government? The Preservation Commission makes findings to adopt a CEQA determination, very typically a categorical exemption declaration.

3. Section 106 of the National Historic Preservation Act

- What is the role of the staff and commission in *providing input* to Section 106 documents prepared for or by; the local government? Staff is responsible for preparing and providing input regarding Section 106 documents. The Preservation Commission provides input during the public hearing.
- What is the role of the staff and commission in *reviewing* Section 106 documents for projects that are proposed within the jurisdiction of the local government? The Preservation Commission reviews Section 106 documents associated with a project during the hearing process.

II. Establish an Adequate and Qualified Historic Preservation Review Commission by State or Local Legislation.

A. Commission Membership

Name	Professional Discipline	Date Appointed	Date Term Ends	Email Address
David Jackson	Insurance Broker	10/1/2018	9/30/2022	jacksondavidw@aol.com

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Jeff Matsuno	Teacher/Artist	10/01/2017	9/30/2021	Jmatsuno3@verizon.net
Jeannie Penner-More	Real Estate	10/1/2016	9/30/2020	jeannieshomes@aol.com
Edward Caldwell	Attorney	10/1/2019	9/30/2023	edwardc@westbasin.org
Sharon Ritums	Telecommunications	10/1/2017	9/30/2021	scrlett@hotmail.com
Michele McNearney	Real Estate	10/1/2018	9/30/2023	mickeymcnearney@yahoo.com
Benjamin Morse	Automotive	5/7/2019	9/30/2020	111benmorse111@gmail.com
Type here.	Type here.	Type here.	Type here.	Type here.
Type here.	Type here.	Type here.	Type here.	Type here.

Attach resumes and Statement of Qualifications forms for all members.

1. If you do not have two qualified professionals on your commission, explain why the professional qualifications not been met and how professional expertise is otherwise being provided. *David Jackson is a long-time member of the Redondo Beach Historical Society and is actively involved in their events and activities. Jeff Matsuno is an artist and teacher with a strong background in Art History as well as experience in renovation, restoration, building and construction.*
2. If all positions are not currently filled, why is there a vacancy, and when will the position will be filled? Type here.

B. Staff to the Commission/CLG staff

1. Is the staff to your commission the same as your CLG coordinator? ☒ Yes ☐ No If not, who serves as staff? [Click or tap here to enter text.](#)
2. If the position(s) is not currently filled, why is there a vacancy? N/A

Name/Title	Discipline	Dept. Affiliation	Email Address
Stacey Kinsella, Associate	City Planner	Community Development	Stacey.kinsella@redondo.org

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Antonio Gardea, Senior	City Planner	Community Development	Antonio.gardea@redondo.org
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Attach resumes and Statement of Qualifications forms for staff.

C. Attendance Record

Please complete attendance chart for each commissioner and staff member. Commissions are required to meet four times a year, at a minimum. If you haven't met at least four times, explain why not.

Commissioner/Staff	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Jackson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Matsuno	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Penner-More	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Caldwell	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Ritums	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
McNearney	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Morse	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Stacey Kinsella	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Antonio Gardea	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Type here.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

D. Training Received

Indicate what training each commissioner and staff member has received. Remember it is a CLG requirement is that all commissioners and staff to the commission attend at least one training program relevant to your commission each year. It is up to the CLG to determine the relevancy of the training.

Commissioner/Staff Name	Training Title & Description (including method presentation, e.g., webinar,	Duration of Training	Training Provider	Date
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	workshop)			
Stacey Kinsella	"Take me on a Trip": The Architectural Styles and History Behind Disney's Attractions (webinar)	1.5 hours	California Preservation Foundation	9/18/2019
Stacey Kinsella & Antonio Gardea	Getty Conservation Institute – Arches Software (tour)	4 hours	Getty Conservation Institute	10/4/2019
Antonio Gardea	Redondo Beach Historical Society Home Tour	4 hours	RB Historical Society	5/11/2019
Stacey Kinsella	Presentations: 1. Redondo Beach Historical Society Home Tour; 2. California Preservation Conference; 3. Restoration Project – 124 S. Guadalupe Avenue	1.5 hours	Staff provided presentations #1 and #2; John Loomis of 30 th Street Architects provided #3	#1 and #2 on 6/5/2019; #3 on 9/4/2019
Antonio Gardea	"	"	"	"
Commissisoners Caldwell; Jackson; Mastuno; McNearney; Morse; & Penner-More	"	"	"	"
Stacey Kinsella	California Preservation Conference in Palm Springs	3 days	California Preservation Foundation	5/8/2019 – 5/10/2019
Type here.	Type here.	Type here.	Type here.	Type here.

III. Maintain a System for the Survey and Inventory of Properties that Furthers the Purposes of the National Historic Preservation Act

A. Historical Contexts: initiated, researched, or developed in the reporting year (excluding those funded by OHP)

NOTE: California CLG procedures require CLGs to submit survey results, including historic contexts, to OHP. (If you have not done so, submit an electronic copy or link if available online with this report.)

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Context Name	Description	How it is Being Used	Date Submitted to OHP
None	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.

B. New Surveys or Survey Updates (excluding those funded by OHP)

NOTE: The evaluation of a single property is not a survey. Also, material changes to a property that is included in a survey, is not a change to the survey and should not be reported here.

Survey Area	Context Based-yes/no	Level: Reconnaissance or Intensive	Acreage	# of Properties Surveyed	Date Completed	Date Submitted to OHP
None	Type here.	Type here.	Type here.	Type here.	Type here.	Type here.

How are you using the survey data? Type here.

IV. Provide for Adequate Public Participation in the Local Historic Preservation Program

A. Public Education

What public outreach, training, or publications programs has the CLG undertaken? How were the commissioners and staff involved? Please provide an electronic link to all publications or other products not previously provided to OHP.

Item or Event	Description	Date
Cable Television Commercial	A television commercial advertising the City's Historic Preservation program is broadcast on the local cable network.	Ongoing
A "Photographic Collection of Historic Landmark Properties" book	This book contains photographs and brief descriptions of all landmark properties in the City. Copies of the 2009 edition are kept throughout City Hall and available in the Main Library.	

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Item or Event	Description	Date
City Redondo Beach Historic Preservation Video and documents	A video is available in the City's Main Library which describes the benefits of the local historic preservation program, incentives and interviews with landmark owners. All the City's official written preservation documents are filed in the Main Library and available to the public.	
Various Events, Redondo Beach Historical Society	The Redondo Beach Historical Society holds several events during the year at the historic Morrell House, and holds the semi-annual Redondo Beach Historic Home Tour. The Society also curates museum tours of the Morrell House.	

ADDITIONAL INFORMATION FOR NATIONAL PARK SERVICE ANNUAL PRODUCTS REPORTS FOR CLGS

NOTE: OHP will forward this information to NPS on your behalf. Please read "Guidance for completing the Annual Products Report for CLGs" located at http://www.nps.gov/clg/2015CLG_GPRA/FY2013_BaselineQuestionnaireGuidance-May2015.docx.

A. CLG Inventory Program

During the reporting period (October 1, 2018-September 30, 2019) how many historic properties did your local government **add** to the CLG inventory? This is the total number of historic properties and contributors to districts (or your best estimate of the number) added to your inventory **from all programs**, local, state, and Federal, during the reporting year. These might include National Register, California Register, California Historic Landmarks, locally funded surveys, CLG surveys, and local designations.

Program area	Number of Properties added
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Local	Two properties
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B. Local Register (i.e., Local Landmarks and Historic Districts) Program

1. During the reporting period (October 1, 2018-September 30, 2019) did you have a local register program to create local landmarks and/or local districts (or a similar list of designations) created by local law? ☒ Yes ☐ No
2. If the answer is yes, then how many properties have been added to your register or designated from October 1, 2018 to September 30, 2019? Two

C. Local Tax Incentives Program

1. During the reporting period (October 1, 2018-September 30, 2019) did you have a Local Tax Incentives Program, such as the Mills Act? ☒ Yes ☐ No
2. If the answer is yes, how many properties have been added to this program from October 1, 2018 to September 30, 2019? *Click or tap here to enter text.*

Name of Program	Number of Properties Added During 2018-2019	Total Number of Properties Benefiting From Program
Mills Act	Two properties	103

D. Local “bricks and mortar” grants/loan program

1. During the reporting period (October 1, 2018-September 30, 2019) did you have a local government historic preservation grant and/or loan program for rehabilitating/restoring historic properties? ☐ Yes ☒ No
2. If the answer is yes, then how many properties have been assisted under the program(s) from October 1, 2018 to September 30, 2019? *Type here.*

Name of Program	Number of Properties that have Benefited
N/A	<i>Type here.</i>

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E. Design Review/Local Regulatory Program

1. During the reporting period (October 1, 2018-September 30, 2019) did your local government have a historic preservation regulatory law(s) (e.g., an ordinance) authorizing Commission and/or staff review of local government projects or impacts on historic properties? ☒ Yes ☐ No
2. If the answer is yes, how many historic properties did your local government review for compliance with your local government's historic preservation regulatory law(s) from October 1, 2018 to September 30, 2019? We have a Certificate of Appropriateness review process and three applications were processed.

F. Local Property Acquisition Program

1. During the reporting period (October 1, 2018-September 30, 2019) did you have a local program to acquire (or help to acquire) historic properties in whole or in part through purchase, donation, or other means? ☐ Yes ☒ No
2. If the answer is yes, then how many properties have been assisted under the program(s) from October 1, 2018 to September 30, 2019? Type here.

Name of Program	Number of Properties that have Benefited
Type here.	Type here.

IN ADDITION TO THE MINIMUM CLG REQUIREMENTS, OHP IS INTERESTED IN A SUMMARY OF LOCAL PRESERVATION PROGRAMS

- A. What are your most critical preservation planning issues? **The most critical preservation issue is the need to update the Historic Resources Surveys. The last surveys were completed in 1986 (South Redondo Beach) and 1996 (North Redondo Beach). The Preservation Commission has requested that the City Council consider this as a strategic plan item. While there has been interest from Councilmembers, the City Council has yet to allocate funds to an updated survey.**
- B. What is the single accomplishment of your local government this year that has done the most to further preservation in your community? **The biggest accomplishment has been providing more educational opportunities to**

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both staff and the Commission. Three educational presentations were given at Commission hearings, one of which was provided by a Preservation Architect. Staff was able to attend a webinar, a local historic home tour, a tour of The Getty Preservation Institute, and attend a conference. All of these educational opportunities help inform our members and further elevate their abilities to assess historic properties.

- C. What recognition are you providing for successful preservation projects or programs? **There are no recognition programs at this time but staff is seeking a partnership with the Historical Society to provide plaques for Landmark properties. The Historical Society does features new and/or high profile landmark buildings on the popular Historic Home Tour. The tour's popularity helps to highlight the landmark homes and historic preservation program.**
- D. What are your local historic preservation goals for 2019-2020? **The Comissions is still interested in requesting that the City Council consider allocating funds for an updated City-wide survey. The Commission is also interested in obtaining funding for plaques to recognize Landmark properties. Plaques were provided to the Gertruda Avenue Historic District several years ago and we would like to do a similar program for individual Landmarks.**
- E. So that we may better serve you in the future, are there specific areas and/or issues with which you could use technical assistance from OHP? **Staff and Commissioners can always use additional technical training.**
- F. In what subject areas would you like to see training provided by the OHP? How you like would to see the training delivered (workshops, online, technical assistance bulletins, etc.)?

Training Needed or Desired	Desired Delivery Format
Best practices for restoration and rehabilitation of historic buildings.	webinar

- G. Would you be willing to host a training working workshop in cooperation with OHP? ☐ Yes ☒ No
- H. Is there anything else you would like to share with OHP? We have re-activated our Minor Alterations Subcommittee. While we only had one meeting on April 22, 2019, you will see several more during the next reporting period. Most of the

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projects prior to re-activating the Subcommittee were either maintenance or major alterations. We have had several Mills Act owners request review of minor work that go beyond mere maintenance. This helps support our owners who want to provide more care to their senior homes and staff is thrilled to have a more expedited review process for these small projects. Our Preservation Ordinance (adopted 1989) has always had the provision for the subcommittee.

XII Attachments (electronic)

- ☒ Resumes and Statement of Qualifications forms for **all** commission members/alternatives and staff
- ☒ Minutes from commission meetings
- ☐ Drafts of proposed changes to the ordinance
- ☐ Drafts of proposed changes to the General Plan
- ☐ Public outreach publications

Email to Lucinda.Woodward@parks.ca.gov