



# Administrative Report

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H.5., File # 21-2556

Meeting Date: 6/1/2021

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**To:** MAYOR AND CITY COUNCIL  
**From:** MARNI RUHLAND, FINANCE DIRECTOR

**TITLE**

APPROVE CONTRACTS UNDER \$35,000:

1. APPROVE AGREEMENT WITH CHARTER COMMUNICATIONS OPERATING, LLC FOR PUBLIC EDUCATION GOVERNMENT (PEG) CHANNEL 8 BROADCAST SERVICE UPGRADE TO HIGH DEFINITION FOR THE AMOUNT NOT TO EXCEED \$26,530 FOR THE TERM JUNE 1, 2021 TO MAY 31, 2024.
2. APPROVE AGREEMENT WITH U.S. DEPARTMENT OF THE TREASURY ACCEPTING TERMS AND CONDITIONS IN ORDER FOR THE CITY TO RECEIVE FUNDS FROM THE CORONAVIRUS LOCAL FISCAL RECOVERY FUND FOR THE PERIOD OF PERFORMANCE THROUGH DECEMBER 31, 2026.
3. APPROVE AGREEMENTS AND MERCHANT APPLICATIONS WITH GLOBAL PAYMENTS DIRECT, INC. FOR CREDIT CARD PROCESSING SERVICES TRANSITIONING TO A PERCENTAGE BASED CREDIT CARD ACCEPTANCE FEE PAID BY CARDHOLDERS FOR EACH CREDIT CARD TRANSACTION PROCESSED AT CITY HALL (CASHIER'S OFFICE), MAIN LIBRARY, NORTH BRANCH LIBRARY, PASSPORT OFFICE AND ONLINE AT NO COST TO THE CITY UNTIL TERMINATED.

**EXECUTIVE SUMMARY**

Approve Contracts Under \$35,000

**APPROVED BY:**

*Joe Hoefgen, City Manager*

**ATTACHMENTS**

Contracts, Signatures and Insurance