



Administrative Report

H.6., File # 21-3073

Meeting Date: 10/5/2021

To: MAYOR AND CITY COUNCIL
From: ELEANOR MANZANO, CITY CLERK

TITLE

EXCUSE ABSENCES OF VARIOUS COMMISSIONERS FROM VARIOUS COMMISSION MEETINGS.

EXECUTIVE SUMMARY

<u>Commissioner</u>	<u>Board/Commission</u>	<u>Meeting Date</u>
Andrew Gamet	Youth	September 2, 2021
Daniel Marinelli	Public Safety	September 20, 2021
Andrew Beauchamp	Library	October 4, 2021

On August 30, 2021, the City Clerk received notification from Commissioner Gamet requesting an excused absence for the September 2, 2021 Youth Commission Meeting for personal reasons.

On September 20, 2021, the City Clerk received notification from Commissioner Marinelli requesting an excused absence for the September 20, 2021 Public Safety Commission Meeting for business reasons.

On September 29, 2021, the City Clerk received notification from Commissioner Beauchamp requesting an excused absence for the October 4, 2021 Library Commission Meeting for personal reasons.

BACKGROUND

As of September 3, 2019, the City Council authorized the City Clerk to revise the policy pertaining to requests for excused absences, whereby Board Members and Commissioners are now required to communicate impending absences directly to the City Clerk for processing.

APPROVED BY:

Eleanor Manzano, City Clerk

FISCAL IMPACT

None