

A. CALL TO ORDER

A Special Meeting of the Redondo Beach Budget and Finance Commission was called to order by Chair Marin at 6:30 PM, in the City Hall Council Chambers, 415 Diamond Street, Redondo Beach, California and teleconference.

B. ROLL CALL

Commissioners Present: Castle, Woodham, Conroy, Solomon, Vice Chair Jeste, and Chair Marin

Commissioners Absent: Samples

Officials Present: Mike Witzansky, City Manager
Melissa Villa, Administrative Specialist

C. SALUTE TO THE FLAG

Chair Marin led the Commissioners in a Salute to the Flag.

D. APPROVE ORDER OF AGENDA

Motion by Commissioner Woodham, seconded by Commissioner Solomon, to approve the order of the agenda. Motion carried unanimously, with no objection.

AYES: Castle, Woodham, Conroy, Solomon, Vice Chair Jeste, and Chair Marin

NOES: None.

ABSENT: Samples.

E. BLUE FOLDER ITEMS - ADDITIONAL BACK UP MATERIALS

E.1. For Blue Folder Documents Approved at the Budget and Finance Commission Meeting.

Administrative Specialist, Villa confirmed that there were no Blue Folder Items.

F. CONSENT CALENDAR

F.1. APPROVE AFFIDAVIT OF POSTING FOR THE REGULAR BUDGET AND FINANCE COMMISSION MEETING OF JANUARY 31, 2023

F.2. APPROVAL OF THE MINUTES FROM THE REGULAR BUDGET AND FINANCE COMMISSION MEETING OF NOVEMBER 10, 2022 AND DECEMBER 8, 2022

Motion by Commissioner Castle, seconded by Commissioner Conroy, to approve the Consent Calendar. Motion carried unanimously, with no objection.

AYES: Castle, Woodham, Conroy, Solomon, Vice Chair Jeste, and Chair Marin.
NOES: None.
ABSENT: Samples.

G. EXCLUDED CONSENT CALENDAR ITEMS

None.

H. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

H.1. For eComments and Emails Received from the Public

Chair Marin opened the floor to public comments.

Administrative Specialist, Villa confirmed that there were no eComments or public comments received.

Seeing no requests to speak, Chair Marin closed the floor to public comments.

I. ITEMS CONTINUED FROM PREVIOUS AGENDAS

None.

J. ITEMS FOR DISCUSSION PRIOR TO ACTION

J.1. DISCUSSION AND RECOMMENDATIONS TO THE CITY COUNCIL REGARDING AGREEMENTS OF THE GENERAL FUND BALANCE FOR THE FISCAL YEAR ENDED JUNE 30, 2022

City Manager Witzansky provided the introduction and staff presentation to the item for Budget and Finance Commission's consideration. The staff presentation included the following details:

- Unfunded Accrued Liabilities (UAL)
- Two Elections for 2023
- Future UAL Placed for Future Use
- Revenue and Expenditures
- Types of Increased Revenues (Cannabis Permits, Short Term Rentals, etc)
- Staff Recruitment, Retention, and PEPRRA Benefits
- Incentives During Labor Negotiations
- Recruitment Efforts for the Police Department
- Structural Budget for Fiscal Year 2023-2024
- Projects to Create Sustained Revenue
- Short Term Rentals (Possible Revenue Source)
- Flexibility within Budget for Approvals by Year
- Fire Department Staffing
- Proactive in Hiring Prior to Increased Retirements (Public Safety Positions and Predictive Modeling)

- Reclassifications in Recruitment
- Important Key Dates for City Council and Budget and Finance Commission

Discussion followed regarding payments coded in the UAL, ISF booking changing with the new data, UAL returning for review and consideration at a later date, Commissioners' obtaining the record data to review along with the UAL when presented, CalPERS formulation, online purchases creating City revenue, loss by the City from sales tax revenue, using zip codes for sales tax revenue, high revenue earned from restaurants and Transient Occupational Tax (TOT), budgeted staff positions consistent with other Cities, the recruitment process for various vacancies, public safety recruitment and retention, surplus used to paid UAL and if that would cause a deficit at this time, enhanced revenue projects updates, short term rentals and the City's prohibitions, enforcement of short term rentals, appreciation on the detailed staff report provided to the Commissioners for discussion and consideration, rename of CalPERS reserve fund, increase for current fiscal year due to good and services increasing, assistance with admin personnel for Fire Department, overtime in staffing, using Police Officers at crossing guard stations, salary enhancements and labor negotiations, City Council audit committee and meeting dates, auditing expense and agreement, revenue increases and cost decreases, review of analysis for the City of Redondo Beach Fire Department changing to Los Angeles County Fire Services, letter v summarizing the Budget and Finance Commission's recommendations to City Council for budget process, renaming of the CalPERS reserve fund and the implications on certain terminology, and grant facilitator position.

City Manager Witzansky responded and provided clarification to the Commissioners' questions.

Chair Marin opened the floor to public comments.

Administrative Specialist, Villa confirmed that there were no eComments or public comments received.

Seeing no requests to speak, Chair Marin closed the floor to public comments.

Motion by Commissioner Solomon, seconded by Commissioner Conroy, to approve staff recommendations and the change of the name to the CalPERS Reserve Fund. Motion carried unanimously, with the following roll call vote:

AYES: Castle, Woodham, Conroy, Solomon, Vice Chair Jeste, and Chair Marin.
 NOES: None.
 ABSENT: Samples.

K. MEMBER ITEMS AND REFERRALS TO STAFF

Commissioner Conroy, Vice Chair Jeste, and Commissioner Castle thanked staff for their work in putting the information together for the Budget and Finance Commission's consideration.

Commissioner Woodham requested for staff to provide the data/history of the UAL for review.

Commissioner Solomon requested for the quarterly report that is provided to the City Council and City Clerk to be provided to the Budget and Finance Commission to receive those reports, or to be made available for access.

City Manager Witzansky confirmed that staff will put something in place to be provided to the Commissioners.

L. ADJOURNMENT

Motion by Commissioner Woodham, seconded by Commissioner Conroy, to adjourn the meeting at 8:44 PM. Motion carried unanimously, with no objection.

AYES: Castle, Woodham, Conroy, Solomon, Vice Chair Jeste, and Chair Marin.
NOES: None.
ABSENT: Samples.

The next meeting of the Redondo Beach Budget & Finance Commission will be a Regular Commission Meeting to be held at 6:30 PM on February 9, 2023, in the Redondo Beach Council Chambers, at 415 Diamond Street, Redondo Beach, California and via teleconference.

All written comments submitted via eComment are included in the record and available for public review on the City website.



Doug Kaku
Grants Financial Administrator