

**MINUTES OF THE
REDONDO BEACH HARBOR COMMISSION MEETING
JUNE 2, 2021**

A. CALL MEETING TO ORDER

A Virtual special meeting of the Harbor Commission was held pursuant to Executive Order N-29-20 issued by Governor Newsom on March 17, 2020, and was called to order by Chair Light at 6:30 p.m.

B. ROLL CALL

Commissioners Present: Bauer, Callahan, Carlson, Chrzan, Light, Kilroy, Walters

Commissioners Absent: None

Officials Present: Stephen Proud, W.E.D. Director
Laurie Kioke, W.E.D.
Elizabeth Hause, W.E.D.
Jason May, Fire Division Chief
Jason Sapien, Police Sergeant

C. SALUTE TO THE FLAG

Commissioner Chrzan led the assembly in the salute to the flag.

D. APPROVAL OF ORDER OF AGENDA

Motion by Commissioner Bauer, seconded by Commissioner Callahan to approve the order of the agenda. Motion carried, without objection.

E. BLUE FOLDER ITEMS

E.1. For Blue Folder Documents Approved at the Harbor Commission Meeting

F. CONSENT CALENDAR

F.1. APPROVAL OF AFFIDAVIT OF POSTING FOR THE HARBOR COMMISSION MEETING OF JUNE 2, 2021

F.2. APPROVAL OF THE FOLLOWING MINUTES: MAY 10, 2021

W.E.D. Director Proud announced there were no public eComments or emails received from the public regarding the Consent Calendar.

Motion by Commissioner Kilroy, seconded by Commissioner Callahan, to approve the Consent Calendar, as presented. Motion carried, without objection.

G. EXCLUDED CONSENT CALENDAR ITEMS - None

H. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS - None

H.1 For eComments and Emails Received from the Public

There were no public comments.

I. EX PARTE COMMUNICATION - None

J. PUBLIC HEARINGS - None

K. ITEMS CONTINUED FROM PREVIOUS AGENDAS - None

L. ITEMS FOR DISCUSSION PRIOR TO ACTION

L.1. QUARTERLY PUBLIC SAFETY REPORT

Fire Division Chief Jason May presented the report including Harbor Patrol statistics and narrated a PowerPoint presentation regarding the Harbor Special Event Process addressing COVID-19 events during the fall, challenges, permits and process and timeline.

In reply to Commissioner Callahan's question, Chief May reported there is no fee for the application but there is a fee for registering for the moorings in the Harbor and noted the intent is to have one event per single day.

Commissioner Kilroy asked what criteria rises to the level of an event and Chief May stated it is a social gather that may impact the waterfront, as a whole.

Discussion followed regarding monitoring amplified sound, alcohol consumption, the number of moorings available and costs for \$1 million of liability insurance.

Sergeant Sapien presented the Police Department and the Marine Enforcement Unit statistics and addressed the process for handling abandoned boats.

Motion by Commissioner Bauer, seconded by Commissioner Callahan, to receive and file the Quarterly Safety Reports. Motion carried, without objection.

L.2. DISCUSSION AND POSSIBLE ACTION REGARDING HARBOR COMMISSION INPUT RELATED TO THE CITY OF REDONDO BEACH PROPOSED FY 2021-2022 BUDGET AND FY 2021-2026 CAPITAL IMPROVEMENT PROGRAM

W.E.D. Director Proud narrated a PowerPoint presentation of the Redondo Beach Harbor Enterprise Budget Update; discussed additional opportunities for the Commission to add input and addressed an overview of the Enterprise Fund, Revenue Assumptions, Operating Budget, Decision Packages, Capital Improvements, recommendations, and deferred rents.

Discussion followed regarding consideration of increased lease revenues from restaurants offering outdoor dining and Beach Life Festival revenues to the City.

Chair Light asked that the City Council consider reducing the ISF to the Harbor; spoke about the Seaside Lagoon Concept Plan being in the CIP as its own project, moving ahead with projects once the Amenities Plan is in place and applying for grants for the boat launch, as soon as possible.

Discussion followed regarding the need to upgrade restrooms and the pay station at the marina.

Chair Light requested considering allocating TOT and sales tax from the Harbor back into the Harbor Enterprise Fund to help fund the present structural deficit.

Commissioner Kilroy commented on suggesting that Council allocate TOT and sales tax from the Harbor into the Harbor Enterprise Funds instead of the General Fund but noted it would result in cuts to the Police and Fire Departments.

Discussion followed regarding fund balances after the decision packages, COVID-19 losses related to the Harbor and making a fair contribution of CARE funds to the Harbor Enterprise Funds.

Commissioner Kilroy reported the Harbor was disproportionately impacted by COVID-19 losses, compared to the City and a larger portion of the money from the State should go into the Harbor Enterprise Funds. He suggested adding language that the COVID-19 money be split, proportionately to the impacts suffered by COVID-19 and discussed the need to upgrade the pier parking structure.

Commissioner Callahan acknowledged the challenges small businesses have had to stay afloat during the pandemic and commented positively on the budget presented.

Commissioner Carlson referenced Budget Package 53 and asked how it relates to other Amenities Plan money found in other areas and W.E.D. Director Proud spoke about design money that had been set aside for the Sports Fishing Pier as well as other projects that will return to the fund balance.

Commissioner Bauer agreed with Commissioner Kilroy's commented regarding COVID-19 funds as well as Chair Light's comments on TOT and sales tax and referenced Decision Package 56 noting the math is not correct in terms of the amount being allocated.

Commissioner Chrzan noted there are no expenditures related to Moonstone Park and the pier and W.E.D. Director Proud reported the Moonstone Park money is in a carry-over account. Commissioner Chrzan agreed with allocating more of the COVID-19 money to the Harbor Enterprise Funds; suggested fast tracking the parking structure and restroom projects and commented on Seaside Lagoon.

Discussion followed regarding the possibility of the Federal Government issuing an infrastructure package, potential grant funding opportunities, the Seaside Lagoon project, CIP related to the Amenities Plan and moving quickly to implement automated parking at the Marina.

W.E.D. Director Proud announced an email was received from Mark Hanson suggesting that a doorbell and telephone number be installed on the front door of the Harbor Patrol office.

There were no other public comments on this item.

Motion by Chair Light, seconded by Commissioner Carlson, to recommend that City Council:

- *Consider reducing the ISF to the Harbor*
- *Make COVID-19 funds proportional to the COVID-19 losses resulting in an increase of stimulus funds to the Harbor Enterprise Funds*
- *Consider retaining TOT and sales tax in the Harbor Enterprise Funds*

- *Pulling all budget items related to Harbor Amenities Plan to the left to act as soon as possible after completion of the Amenities Plan*
- *Establish Seaside Lagoon as its own CIP project*
- *That pay station solutions be designed to comply with Measure C*
- *That the Harbor Commission supports the rest of the budget package and related recommendations*

Motion carried, unanimously, by roll call vote.

Motion by Commissioner Bauer, seconded by Commissioner Callahan, to receive and file the staff report and related documents. Motion carried, without objection.

L.3. DIRECTOR'S REPORT

Previous Council Items

- City Council approved a resolution for Swim Across America Open Water Swim Day
- City Council considered an estoppel certificate for the Portofino Hotel which is refinancing their debt
- City Council considered a small lease amendment to the Redondo Beach Hotel lease to eliminate their furniture, fixtures, and equipment reserve fund

Upcoming Council Items

- City Council will consider a small lease with Charlie's on the Pier

Miscellaneous Follow-up Items

- Staff received five proposals in response to the Public Amenities Plan RFP
- Met with Mike and Sarah Martin with the Redondo Beach Sailing Club regarding working, collaboratively with the City in relation to the City's sailing instruction program
- Provided an update of COVID-19 restrictions and protocols
- Discussed upcoming Fourth of July events including fireworks shows
- Spoke about upcoming pier and harbor events
- The Pier Association is working on restarting the Summer Concert Series and Movie Night

W.E.D. Director Proud reported he will let the Commission know when it will begin meeting in person again.

M. ITEMS FROM STAFF - None

N. COMMISSION ITEMS AND REFERRALS TO STAFF

Commissioner Carlson spoke about sea-level rise and the possibility of offering some master leases a lease extension in exchange for them to do something about sea-level rise.

Chair Light thanked Director Proud for contacting the Martins and referenced an email from Jeremy and asked Director Proud to review it;

O. ADJOURNMENT

Motion by Commissioner Callahan, seconded by Commissioner Kilroy, to adjourn the meeting. Motion carried, without objection.

At 8:44 p.m., Chair Light adjourned the meeting to a regular meeting of the Harbor Commission on July 12, 2021, at 6:30 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Stephen Proud on behalf of". The signature is fluid and cursive, with the words "on behalf of" written in a smaller, more compact script.

Stephen Proud, Director
Waterfront & Economic Development