

**CITY OF REDONDO BEACH
HARBOR COMMISSION MINUTES
Monday, June 13, 2022**

A. CALL MEETING TO ORDER

A meeting of the Harbor Commission was held at the City of Redondo Beach City Council Chambers and was called to order by Chair Carlson at 6:30 p.m.

B. ROLL CALL

Commissioners Present: Bauer, Chrzan, Light, Chair Carlson

Commissioners Absent: Callahan, Kilroy, Walters

Officials Present: Greg Kapovich, W.E.D. Director
Laurie Koike, W.E.D. Manager
Keith Kauffman, Fire Chief
Mike Witzansky, City Manager

C. SALUTE TO THE FLAG

Commissioner Bauer led the assembly in the salute to the flag.

D. APPROVAL OF ORDER OF AGENDA

Motion by Commissioner Light seconded by Commissioner Chrzan, to approve the order of the agenda, as presented. Hearing no objections, Chair Carlson so ordered.

E. BLUE FOLDER ITEMS – ADDITIONAL BACK UP MATERIALS

E.1 For Blue Folder Documents Approved at the Harbor Commission Meeting

Blue Folder Items were accepted without objections.

F. CONSENT CALENDAR

F.1. APPROVAL OF THE FOLLOWING MINUTES: MAY 9, 2022

F.2. APPROVAL OF AFFIDAVIT OF POSTING FOR THE HARBOR COMMISSION MEETING OF JUNE 13, 2022

Motion by Commissioner Bauer seconded by Commissioner Chrzan, to approve the Consent Calendar, as presented. Hearing no objections, Chair Carlson so ordered.

G. EXCLUDED CONSENT CALENDAR ITEMS - None

H. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

H.1 For eComments and Emails Received from the Public

Clark McNulty introduced himself; referenced discussions relative to marine education programs; spoke about his non-profit, oceansglobal.org and hoped they can join the discussion and participate in the City's efforts to establish a marine educational facility in the harbor.

Motion by Commissioner Light seconded by Commissioner Chrzan, to receive and file Mr. McNulty's materials. Hearing no objections, Chair Carlson so ordered.

Discussion followed regarding funding sources for the Oceans Global organization.

I. EX PARTE COMMUNICATION - None

J. PUBLIC HEARINGS - None

K. ITEMS CONTINUED FROM PREVIOUS AGENDAS - None

L. ITEMS FOR DISCUSSION PRIOR TO ACTION

L.1. DISCUSSION AND POSSIBLE ACTION ON THE ASSESSMENT OF THE REDONDO BEACH FIRE DEPARTMENT

Redondo Beach Fire Department Chief Keith Kauffman presented details of a recent fire assessment and discussed significant incidents and events.

Discussion followed regarding getting input from the Harbor Commission, handling contingencies and layers of redundancy, reasons for presenting the assessment to City Council, the need for a well-qualified Harbor Master, increased responsibilities for Harbor Patrol or having a Division Chief in the Fire Department take over Harbor Master responsibilities, whether the County study includes the Harbor Patrol, the need for an MOU with the County, conducting specialized training for Boat Captains, challenges in mixing the Harbor Patrol with the Fire Department, staffing ratios, limiting overtime, available options to increase efficiencies, the need for continuous training, holding Harbor safety days, participation by the Coast Guard Auxiliary, ALS training and replacing one of the boats.

Lee Collier spoke about the importance of having 24/7 coverage in the Harbor for water rescue; discussed the need for a charge person on every vessel; addressed the importance of continuity; noted harbor management requires specialized skills and agreed with the need for a Harbor Master.

Mark Hanson thanked the Chief for his work; spoke about the necessary qualifications for a Harbor Master and having 24/7 coverage from within the Harbor and discussed assigning a Division Chief to the Harbor, temporarily, while recruiting for the Harbor Master position.

Discussion continued regarding assigning one Division Chief or Police Supervisor to the Harbor, the upcoming City Council CIP meeting, and making recommendations to City Council regarding the assessment.

W.E.D. Director Greg Kapovich summarized the talking points for recommendation to City Council as follows:

- Have the City continue managing the Harbor and review the possibility of County Baywatch managing the Harbor
- Preference for Option 5 as an interim solution
- Have two distinct positions for Boat Captain and Fire Captain
- Require extensive harbor and marine experience for the future Harbor Master position
- Fully staff the Harbor Patrol 24/7 regardless of the season
- Open two MOUs, one for the Fire Department to increase staffing levels to reduce overtime and another with the County for increased redundancy
- Increase the level and quality of training for Harbor Patrol personnel
- Add administrative support positions to the Fire Department, inclusive of the Harbor Patrol

Commissioner Light spoke in support of having a Division Chief operate the Harbor in the interim while recruiting for a Harbor Master and opposed having a "land side" assignment (Option 5).

Chair Carlson agreed with having a Division Chief or Captain within the Fire Department in charge of the Harbor, temporarily, but stressed the need for a permanent Harbor Master to assume responsibilities as soon as possible as a stand-alone position within City Hall and spoke about maintaining the existing "land side" duties for now but did not want to see land side duties increased, as staffing is a challenge at present.

Chair Carlson recommended increasing administrative support, developing requirements and needs for an MOU with the County and obtaining a full cost assessment for full coverage by the County.

Commissioner Chrzan commented on the need to automate staffing availability and suggested excluding a Police Department Captain from being assigned as an Interim Harbor Master.

Discussion followed regarding having the Harbor Patrol as a third public safety organization, the need for continued discussions and development of an implementation plan, including performance measures and distinguishing between EMTs (land side) and Marine Safety personnel.

Motion by Commissioner Light seconded by Commissioner Bauer, to direct Chair Carlson and staff to write and forward a letter to City Council summarizing recommendations as listed above. Hearing no objections, Chair Carlson so ordered.

Recess/Reconvene

Chair Carlson called for a recess at 8:30 p.m. The meeting reconvened at 8:33 p.m. with all Commissioners present except Commissioners Callahan, Kilroy and Walters.

L.2. DISCUSSION AND CONSIDERATION OF THE FISCAL YEAR 2022-23 PROPOSED BUDGET, FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM, AND ASSOCIATED BUDGET RESPONSE REPORTS

City Manager Mike Witzansky narrated a PowerPoint presentation with an overview of the FY 2022-23 proposed budget, Capital Improvement Projects and specific decision packages related to the waterfront.

Discussion followed regarding whether dredged material will be dumped in the Harbor or outside the Harbor, operational deficits in the Tidelands and Uplands funds, room for improvement, a drop in internal service fees, absorption of the Marine Maritime Response Unit, allocating more of the budget towards the Harbor Patrol versus a Marine Enforcement Unit, funding for reducing shore and off-shore

debris on storm drains, addressing sources within the Harbor (i.e., Styrofoam pellets), upgrades to bicycle lanes and reconciling them to the Amenities Plan, and Basin 3 seawall improvements and assessments of the other seawalls to identify needed improvements.

Motion by Chair Carlson, seconded by Commissioner Bauer, that the City consider funding the evaluation of the seawall in the other two basins and the Galveston wall. Hearing no objections, Chair Carlson so ordered.

Discussion followed regarding the boat ramp design work, seeking grant funding, the International Boardwalk resurfacing, the possibility of installing pavers or an epoxy to make the surface sustainable under a surging environment, the possibility of using materials that specialize in reducing heat island effect, using a cohesive design approach throughout the Harbor, Marina Parking Lot pay stations, opening the gate on Portofino Way, the egress/ingress plan for the boat ramp, implementing Measure C requirements for reduced parking rates for repeat users, improving camera security at the International Boardwalk including dining decks and the Skate Park, addressing sea level rise, Seaside Lagoon, the Sports Fishing pier, prioritizing projects, W.E.D. staffing, funding Phase 2 of the Skate Park and recommending working on Phase 1 and 2 of the Skate Park, concurrently.

In reply to Commissioner Light's question, City Manager Witzansky discussed W.E.D. carry-over projects.

Chair Carlson summarized the Harbor Commission comments as follows:

- Regarding offshore debris, remove Styrofoam debris
- Ensure bicycle lane improvements are consistent with the Amenities Plan
- Funding evaluation of other seawalls in addition to Basin 3
- In favor of the boat ramp and dredging
- In favor of resurfacing the International Boardwalk
- In favor of Marina Park pay stations
- In favor of including more security cameras along the dining decks and the Skate Park, as well as running fiber to businesses in the waterfront for improved WiFi
- In favor of addressing sea level rise
- In favor of improvements to Seaside Lagoon
- Prioritizing the Sports Fishing pier
- Funding Phase 2 of the Skate Park and working on Phase 1 and 2, concurrently.

Motion by Commissioner Light, seconded by Commissioner Bauer, to direct Chair Carlson to write a letter to City Council summarizing the Harbor Commission comments as listed above and direction for Chair Carlson to present it to City Council at its next meeting. Hearing no objections, Chair Carlson so ordered.

Discussion followed regarding applying DP3 to outdoor right-of-way space, supporting DP62, including cleaning of the dining deck area under DP70, looking at ways to supplement general street sweeping of all pier areas, recommending that City Council explore implementing Option 5 as an interim solution, which includes assigning a Fire Captain to the Harbor in the short term and establish an independent Harbor Master position to oversee the Harbor permanently.

Discussion continued regarding wayfinding signage and connectivity between amenities within the waterfront.

Chair Carlson invited public comments.

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Mark Hanson proposed that the Harbor Commission recommend that City Council approve a fee waiver of \$2000 for the Boat Parade and bleachers.

There were no other public comments on this matter.

Commissioner Light spoke in support of subsidizing fees and expenses up to \$4000 for the Boat Parade and bleachers.

Discussion followed regarding food trucks.

Motion by Commissioner Light, seconded by Commissioner Chrzan, to recommend that City Council reinstate granting up to \$4000 to cover fee waivers and expenses for the Boat Parade and bleachers. Hearing no objections, Chair Carlson so ordered.

L.3. DISCUSSION AND CONSIDERATION OF A STOREFRONT IMPROVEMENT PROGRAM FOR THE INTERNATIONAL BOARDWALK COMMERCIAL CORRIDOR

W.E.D. Director Kapovich narrated a PowerPoint presentation with details of the proposed storefront improvement program for the International Boardwalk Commercial Corridor.

There were no public comments on this item.

Motion by Commissioner Light, seconded by Commissioner Chrzan, to support the proposed storefront improvement program for the International Boardwalk Commercial Corridor. Hearing no objections, Chair Carlson so ordered.

L.4. Director's Report

Previous Council Items

- City Council approved a lease for the former Ruby's site
- City Council received a presentation regarding the Ocean Encounters concept for an educational facility.

Upcoming Items

- City Council will consider extending a contract with SWA for the Public Amenities Plan
- City Council will consider several new leases

Miscellaneous Follow-up Items

- Staff is preparing an RFP for pest bird abatement (Falcon program)
- Opening of new restrooms at Monstad Pier
- Upcoming Harbor Commission agenda items
- Marina Car Show every Friday through September 30, 2022
- Beachside Brawl Premier

M. ITEMS FROM STAFF - None

N. COMMISSION ITEMS AND REFERRALS TO STAFF

Commissioner Chrzan reported she had requested information regarding parking pricing on Marina Way.

Chair Carlson spoke about replacing railings on the pier and noted increased costs for the project.

Commissioner Light asked about the status of the seasonal Stand Up Paddleboard (SUP) business, the outdoor dining program, and commented favorably regarding the recent Beach Life Festival.

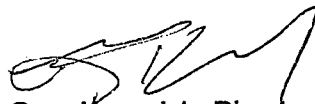
O. ADJOURNMENT

Motion by Commissioner Bauer, seconded by Commissioner Light, to adjourn the meeting. Hearing no objections, Chair Carlson so ordered.

At 11:00 p.m., Chair Carlson adjourned the meeting to July 11, 2022.

All written comments submitted via eComment are included in the record and available for public review on the City website.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Greg Kapovich', is written over the printed name.

Greg Kapovich, Director
Waterfront & Economic Development