

**CITY OF REDONDO BEACH  
HISTORICAL COMMISSION AGENDA  
Wednesday, October 21, 2020**

**THIS VIRTUAL MEETING IS HELD PURSUANT TO EXECUTIVE ORDER N-29-20 ISSUED BY  
GOVERNOR NEWSOM ON MARCH 17, 2020.**

**REGULAR MEETING OF THE HISTORICAL COMMISSION - 7:00 PM**

**ALL COMMISSION MEMBERS ARE PARTICIPATING BY VIRTUAL  
MEETING. MEMBERS OF THE PUBLIC MAY ONLY PARTICIPATE BY  
ZOOM, EMAIL OR eCOMMENT.**

Historical Commission meetings are broadcast live through Spectrum Cable, Channel 8, and Frontier Communications, Channel 41. Live streams and indexed archives of meetings are available via internet. Visit the City's office website at [www.Redondo.org/rbtv](http://www.Redondo.org/rbtv).

TO WATCH MEETING LIVE ON CITY'S WEBSITE:

<https://redondo.legistar.com/Calendar.aspx>

\*Click "In Progress" hyperlink under Video section of meeting

TO WATCH MEETING LIVE ON YOUTUBE:

<https://www.youtube.com/c/CityofRedondoBeachIT>

TO JOIN ZOOM MEETING (FOR PUBLIC COMMENT ONLY):

Register in advance for this meeting:

[https://us02web.zoom.us/webinar/register/WN\\_ob\\_QAPzDTeitUG9QhtbNYg](https://us02web.zoom.us/webinar/register/WN_ob_QAPzDTeitUG9QhtbNYg)

After registering, you will receive a confirmation email containing information about joining the meeting.

If you are participating by phone, be sure to provide your phone # when registering. You will be provided a Toll Free number and a Meeting ID to access the meeting. Note; press # to bypass Participant ID. Attendees will be muted until the public participation period is opened. When you are called on to speak, press \*6 to unmute your line. Note, comments from the public are limited to 3 minutes per speaker.

eCOMMENT: COMMENTS MAY BE ENTERED DIRECTLY ON WEBSITE AGENDA PAGE:

- 1) Public comments can be entered before and during the meeting.
- 2) Select a SPECIFIC AGENDA ITEM to enter your comment;
- 3) Public will be prompted to Sign-Up to create a free personal account (one-time) and then comments may be added to each Agenda item of interest.
- 4) Public comments entered into eComment (up to 2200 characters; equal to approximately 3 minutes of oral comments) will become part of the official meeting record. Comments may be read out loud during the meeting.

EMAIL: TO PARTICIPATE BY WRITTEN COMMUNICATION WITH ATTACHED DOCUMENTS BEFORE 3PM DAY OF MEETING:

Written materials that include attachments pertaining to matters listed on the posted agenda received after the agenda has been published will be added as supplemental materials under

the relevant agenda item. john.larock@redondo.org

## **REGULAR MEETING OF THE HISTORICAL COMMISSION - 7:00 PM**

- A. CALL MEETING TO ORDER/ADMINISTER OATH OF OFFICE FOR NEW AND RE-APPOINTED COMMISSIONERS**
- B. ROLL CALL**
- C. SALUTE TO THE FLAG**
- D. APPROVE ORDER OF AGENDA**
- E. BLUE FOLDER ITEMS - ADDITIONAL BACK UP MATERIALS**

*Blue folder items are additional back up material to administrative reports and/or public comments received after the printing and distribution of the agenda packet for receive and file.*

- E.1. [BLUE FOLDER ITEMS](#)**

- F. CONSENT CALENDAR**

*Business items, except those formally noticed for public hearing, or discussion are assigned to the Consent Calendar. The Commission Members may request that any Consent Calendar item(s) be removed, discussed, and acted upon separately. Items removed from the Consent Calendar will be taken up under the "Excluded Consent Calendar" section below. Those items remaining on the Consent Calendar will be approved in one motion following Oral Communications.*

- F.1. [AFFIDAVIT OF POSTING](#)**

- F.2. [APPROVAL OF MINUTES](#)**

- F.3. [MUSEUM DONATION FUND REPORT](#)**

- G. EXCLUDED CONSENT CALENDAR ITEMS**

- H. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS**

*This section is intended to provide members of the public with the opportunity to comment on any subject that does not appear on this agenda for action. This section is limited to 30 minutes. Each speaker will be afforded three minutes to address the Commission. Each speaker will be permitted to speak only once. Written requests, if any, will be considered first under this section.*

- H.1. [PUBLIC PARTICIPATION ON NON-AGENDA ITEMS](#)**

- I. ITEMS CONTINUED FROM PREVIOUS AGENDAS**

- J. ITEMS FOR DISCUSSION PRIOR TO ACTION**

- J.1. [ELECTION OF OFFICERS](#)**

- J.2. [STATUS OF THE CITY'S EMERGENCY ORDERS IN RESPONSE TO THE NOVEL CORONAVIRUS \(COVID-19\)](#)**

- K. MEMBER ITEMS AND REFERRALS TO STAFF**

- L. ADJOURNMENT**

*The next meeting of the Redondo Beach Historical Commission will be a regular meeting to be held at 7:00 p.m.*

*on December 16, 2020, in the Redondo Beach Council Chambers, at 415 Diamond Street, Redondo Beach, California via teleconference.*

*It is the intention of the City of Redondo Beach to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting you will need special assistance beyond what is normally provided, the City will attempt to accommodate you in every reasonable manner. Please contact the City Clerk's Office at (310) 318-0656 at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.*

*An agenda packet is available 24 hours at [www.redondo.org](http://www.redondo.org) under the City Clerk.*



# Administrative Report

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E.1., File # HI20-1522

Meeting Date: 10/21/2020

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**TITLE**

BLUE FOLDER ITEMS



# Administrative Report

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F.1., File # HI20-1595

Meeting Date: 10/21/2020

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**TITLE**

AFFIDAVIT OF POSTING



**Community Services Department**

1922 Artesia Boulevard  
Redondo Beach, California 90278  
www.redondo.org

tel: 310 318-0610  
fax: 310 798-8273

STATE OF CALIFORNIA                     )  
COUNTY OF LOS ANGELES             )     SS  
CITY OF REDONDO BEACH               )

### **AFFIDAVIT OF POSTING**

In compliance with the Brown Act, the following materials have been posted at the locations indicated below.

Legislative Body	Historical Commission
Posting Type	Regular Meeting Agenda – Virtual Meeting
Posting Locations	415 Diamond Street, Redondo Beach, CA 90277 ✓ City Hall Bulletin Board, Door “4”
Meeting Date & Time	Wednesday October 21, 2020, 7:00 p.m.

As Community Services Director of the City of Redondo Beach, I declare, under penalty of perjury, the document noted above was posted at the date displayed below.

*John La Rock, Community Services Director*

Date: October 15, 2020



# Administrative Report

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F.2., File # HI20-1527

Meeting Date: 10/21/2020

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**TITLE**

APPROVAL OF MINUTES

**MINUTES OF THE  
REDONDO BEACH HISTORICAL COMMISSION  
MEETING FEBRUARY 19, 2020**

**CALL TO ORDER**

A regular meeting of the Historical Commission was called to order by Vice Chair Maroko at 7:00 PM in the Redondo Beach City Council Chambers, 415 Diamond Street, Redondo Beach, CA.

**ROLL CALL**

Commissioners Present: Eller (arrived at 7:25 PM), Klinger, Maroko, Almeleh, Zaremski

Commissioners Absent: Arizmendez

Officials Present: John La Rock, Community Services Director  
Joyce Maddox, Cultural Arts Manager  
Maria Shafer, Recording Secretary

**SALUTE TO THE FLAG**

Vice Chair Maroko led the assembly in the salute to the flag.

**A. PRESENTATIONS/ANNOUNCEMENTS**

Vice Chair Maroko announced a community meeting at Dominguez Park on Saturday February 22<sup>nd</sup> from 10:00 PM to noon regarding the playground and reported the Morrell House and the Museum will be tented for termites the week of April 6<sup>th</sup>.

**A1. Museum Hours of Operation:**

Museum is open Wednesdays 10:00 AM to 1:00 PM and Saturdays and Sundays 12:00 PM to 4:00 PM

**B. APPROVAL OF ORDER OF AGENDA**

*Motion by Commissioner Klinger, seconded by Commissioner Almeleh, to approve the order of the agenda, as presented. Motion unanimously approved with Commissioner Eller and Chair Arizmendez, absent.*

**C. CONSENT CALENDAR**

Vice Chair Maroko pulled Item C2. from the Consent Calendar for separate discussion.

**C1. Approval of the Affidavit of Posting: February 19, 2020**

**C2. Approval of the Meeting Minutes of: December 18, 2019**



*Motion by Commissioner Klinger, seconded by Commissioner Zaremski, to approve Item C1. of the Consent Calendar. Motion unanimously approved with Commissioner Eller and Chair Arizmendez, absent.*

#### **D. EXCLUDED CONSENT CALENDAR**

##### **D1. (C2.) Approval of the Meeting Minutes of: December 18, 2019**

Vice Chair Maroko discussed Commissioner Berg being included as absent in the minutes and staff noted that was appropriate, as Commissioner Berg's resignation had not been made formal.

*Motion by Commissioner Klinger, seconded by Commissioner Zaremski, to approve Item C2. of the Consent Calendar, as presented. Motion unanimously approved with Commissioner Eller and Chair Arizmendez, absent.*

#### **E. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS - None**

#### **F. ITEMS FOR DISCUSSION PRIOR TO ACTION**

##### **F1. Subcommittee Reports**

- Oral History Subcommittee Report

Vice Chair Maroko provided an update on a recent subcommittee meeting; added he has converting audio tapes into digital working towards getting them transcribed; reported contacting people regarding interviews and encouraged the public to listen to the recordings.

- Joint Fundraising Subcommittee Report – No Report
- Travelling Museum Subcommittee Report

Commissioner Klinger spoke about needing another member for the Travelling Museum Subcommittee and explained the purpose of the subcommittee.

Commissioner Zaremski will discuss the item further with Commissioner Klinger.

Commissioner Eller arrived at this juncture (7:25 PM).

##### **F2. Historical Commissioner input relative to development of goals and objectives for the City's Strategic Plan**

Community Services Director La Rock introduced the item and deferred to Councilmember Horvath for a report.

Council Member Horvath explained the strategic planning process; noted City Council felt it important to get input from the various commissions regarding the need for the City to set long-term strategic goals and presented details of three options for creating 10-year goals covering the 2016-2026 timeframe.

Commissioner Eller spoke about the importance of agreement at lower levels.

Council Member Horvath suggested each Commissioner look at this from individual perspectives and hopefully reach consensus to form recommendations to present to City Council.

Commissioner Klinger discussed stressors, taking back local control, dealing with State and Federal regulations, developing fiber networks, getting students involved, considering inclusionary zoning policies, connecting the bike path and Prairie Park to the Galleria, renovating the Redondo Beach Museum, increasing accessibility for the youth and the possibility of working with staff and City Council to look for grant funding opportunities.

Council Member Horvath noted that staff is always looking for grant opportunities and there may be elements in park funding to look at restoring the Museum.

Vice Chair Maroko suggested including upgrades to the Museum under upgrades to parks and City facilities, considering impacts to the quality of community life related to the future Olympics and reviewing historical information regarding the City's vision to develop recommendations for visioning and goals, going forward.

Commissioner Klinger discussed his preference for Option 3 as it provides a greater number of details than the other options.

Commissioner Almeleh discussed the need for time to review the options and determine actions steps to discuss at the next Commission meeting and develop recommendations to City Council at that time.

Commissioner Eller discussed considering the Museum, not only as a recorder of the past, but as a vision center for the future; believed all three options work together and agreed with the need for additional time for the Commission to study the options and develop consensus and recommendations.

Commissioner Zaremski agreed about the need for more time to review and item.

Discussion followed regarding determining what City Council is seeking and the need for additional time to discuss the subject, gain consensus and generate recommendations for City Council.

Director La Rock noted City Council is taking an active poll of all Commissions regarding content of 10-year goals and on whether the City should have ten-year goals. Regardless of Commission consensus, there is opportunity to provide input, as individuals, directly to Council. He recommended receiving the report and returning in March to discuss motion-making and consensus for recommendations.

Commissioner Klinger suggested separating into "discussion buddies" to develop recommendations and present to the whole Commission at the next meeting.

Commissioner Eller noted many of the cycles the City faces are long-term; believed a ten-year goal makes sense and suggested each Commissioner develop recommendations based on areas of influence and return to the whole Commission for consensus at the next meeting.

Vice Chair Maroko stated there seems to be consensus on developing ten-year goals; suggested revisiting them at the next Commission meeting and choosing two volunteers to work with staff to draft recommendations to Council in the meantime.

Director La Rock noted the importance of the Commission's recommendations to City Council not reflect staff interests. Staff can help with the technical assembly of the recommendations, but the content of the memo needs to be from the Commission.

Discussion followed regarding meeting with "discussion buddies" or individually and emailing recommendations to staff prior to the next meeting.

*Motion by Commissioner Eller, seconded by Commissioner Almeleh, to support developing recommendations for City Council around ten-year goals. Motion unanimously approved with Chair Arizmendez, absent.*

Following discussion, Vice Chair Maroko stated individual Commissioners will submit their recommendations to staff; if there is no meeting in March, Commissioners Eller and Zaremski will compile the input on behalf of the Commission, to present to Council.

Director La Rock stated if the Commission is unable to meet in March, staff's action would be to provide copies of each Commissioner's recommendations to the City Council. Another option would be to have Council receive the Commission Members' six proposals for ten-year goals based on the Commission not having a quorum in March. Director La Rock asked Members of the Commission to submit their recommendations to staff one-week in advance of the March Commission meeting.

Commissioner Almeleh suggested providing comments instead of trying to develop ten-year goals.

*Motion by Commissioner Klinger, seconded by Commissioner Eller, to receive and file the report and provide input to City staff, as discussed. Motion unanimously approved with Chair Arizmendez, absent.*

### **F3. A moment in history**

Cultural Arts Manager Joyce Maddox presented the staff report.

*Motion by Commissioner Klinger, seconded by Commissioner Eller, to receive and file the report. Motion unanimously approved with Chair Arizmendez, absent.*

### **F4. Status of annual facility inspections for the Morrell House and Historical Museum**

Cultural Arts Manager Joyce Maddox presented the staff report.

Vice Chair Maroko reiterated the Morrell House and the Museum will be tented for termites the week of April 6<sup>th</sup> and noted there has never been a comprehensive inspection on the structural integrity of the Museum.

Commissioner Klinger commented on the importance of making sure that the entire structure is sound and asked staff to extend an invitation to the Public Works Department to make a presentation regarding the subject, to the Commission.

*Motion by Commissioner Eller, seconded by Commissioner Zaremski, to receive and file the report. Motion unanimously approved with Chair Arizmendez, absent.*

#### **F5. Museum Visitation Report**

Cultural Arts Manager Joyce Maddox presented the staff report.

*Motion by Commissioner Almeleh, seconded by Commissioner Eller, to receive and file the report. Motion unanimously approved with Chair Arizmendez, absent.*

#### **F6. Historical Museum Revenue and Expense Report**

Cultural Arts Manager Joyce Maddox presented the staff report.

*Motion by Commissioner Eller, seconded by Commissioner Zaremski, to receive and file the report. Motion unanimously approved with Chair Arizmendez, absent.*

#### **F7. Redondo Beach Memories**

Cultural Arts Manager Joyce Maddox presented the staff report.

Discussion followed regarding online submissions.

*Motion by Commissioner Eller, seconded by Commissioner Zaremski, to receive and file the report. Motion unanimously approved with Chair Arizmendez, absent.*

#### **F8. City of Redondo Beach Grant Policy**

Cultural Arts Manager Joyce Maddox presented the staff report.

Discussion followed regarding staff's efforts in seeking grant funding and the possibility of Members of the Commission and the public making staff aware of potential grant opportunities.

*Motion by Commissioner Klinger, seconded by Commissioner Zaremski, to receive and file the report. Motion unanimously approved with Chair Arizmendez, absent.*

#### **F9. City of Redondo Beach Social Media Policy**

Cultural Arts Manager Joyce Maddox presented the staff report.

Commissioner Klinger discussed social media accounts not having any affiliation with the City and the possibility of working with the Historical Society to have a social media account through them as the process, though the City is too slow for the speed of social media.

*Motion by Commissioner Eller, seconded by Commissioner Klinger, to receive and file the*

*report. Motion unanimously approved with Chair Arizmendez, absent.*

#### **F10. 2020-2021 City Budget Calendar and recommendations for Budget Hearing**

Cultural Arts Manager Joyce Maddox presented the staff report.

Vice Chair Maroko confirmed the upcoming Budget Hearing and reported the Commission needs to review CIP budget recommendations to City Council.

Commissioner Klinger noted the next agenda will have the recommendations of 10-year goals to Council and the CIP budget and suggested the need or additional time to review the items.

Discussion followed regarding limiting discussions in March to five-minutes and having full discussions in April to take action.

*Motion by Commissioner Almeleh, seconded by Commissioner Klinger, to receive and file the report; limit discussions on the ten-year goals to five minutes, in March and having a full discussion and action in April. Motion unanimously approved with Chair Arizmendez, absent.*

#### **G. COMMISSIONER REFERRALS TO STAFF**

Commissioner Klinger requested that an update on the Presidents' Letters frame be added to the next meeting agenda. He thanked staff for their work, asked for consideration of a full inspection at the Museum to ensure it is structurally sound and reported he will reach out to the Historical Society regarding social media.

Vice Chair Maroko discussed the need to update the Historical Commission roster on the City's website and asked about the status of business cards. He distributed copies of a "Path to History" project information on the City's website and asked about the possibility of getting a virtual "Path of History" and adding the item on a future agenda to discuss fundraising and content.

*Motion by Commissioner Klinger, seconded by Commissioner Eller, to direct staff to agendize a report on the "Path of History" program. Motion unanimously approved with Chair Arizmendez, absent.*

Vice Chair Maroko asked for a report regarding taking possession of the pictures of the Fire Department on the next agenda and requested copies of a PowerPoint presentation on the Museum Upgrade Subcommittee Input report by Commissioner Eller, dated April 17, 2019 for distribution to the Committee.

#### **H. ADJOURNMENT**

Vice Chair Maroko reported the next meeting of the Historical Commission is scheduled for Wednesday, March 18, 2020 at 7:00 PM.

*Motion by Commissioner Klinger, seconded by Commissioner Zaremski, to adjourn the meeting at 9:15 PM. Motion unanimously approved with Chair Arizmendez, absent.*

Respectfully submitted,

John La Rock  
Community Services Director



# Administrative Report

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F.3., File # HI20-1528

Meeting Date: 10/21/2020

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**TO:** HISTORICAL COMMISSION  
**FROM:** JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR

**TITLE**

MUSEUM DONATION FUND REPORT

**RECOMMENDATION**

Receive and file a report on the Museum donation fund.

**BACKGROUND**

The Museum donation fund is an account held by the City to fund improvements and related activities at the Redondo Beach historical Museum. Donation revenue is derived from a percentage of the sales of the postcard book as well as by donations made by visitors to the Museum. As noted in the table below, the available fund balance is \$653.18.

<u>Museum Fund</u>	<u>Total</u>
FY 2019-20 Closing Balance	224
FY 2020-21 Opening Balance	224
Fund Contributions	429.18
Expenses	-
FY 2020-21 Available Balance	653.18

**ATTACHMENTS**

None.



# Administrative Report

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H.1., **File #** HI20-1523

**Meeting Date:** 10/21/2020

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**TITLE**

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS





# Administrative Report

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J.1., File # HI20-1524

Meeting Date: 10/21/2020

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**TO:** HISTORICAL COMMISSION  
**FROM:** JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR

**TITLE**

ELECTION OF OFFICERS

**RECOMMENDATION**

1. That the Chairperson open nominations for the positions of Chairperson and Vice Chairperson; and,
2. That the Chairperson close nominations; and,
3. That the Chairperson call for motions and voting on Chairperson and Vice Chairperson; and,
4. That the newly elected Officers assume their seats

**BACKGROUND**

Elections of Officers for City Commissions are conducted annually at the regularly scheduled October Commission meeting or at the next available Commission meeting as per the City's Municipal Code. Any member of the Commission may serve as Chairperson or Vice Chairperson and there is no limit to the number of terms a Commissioner may serve as Chair or Vice Chair. It is recommended that the current Chairperson facilitate the election of both Commission Chairperson and Vice Chairperson.

**ATTACHMENTS**



# Administrative Report

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J.2., File # HI20-1566

Meeting Date: 10/21/2020

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**TO:** HISTORICAL COMMISSION  
**FROM:** JOHN LA ROCK, COMMUNITY SERVICES DIRECTOR

**TITLE**

STATUS OF THE CITY'S EMERGENCY ORDERS IN RESPONSE TO THE NOVEL CORONAVIRUS (COVID-19)

**RECOMMENDATION**

Receive and file a report on the City's Emergency Orders in response to the novel coronavirus (COVID-19)

**BACKGROUND**

The City Manager, in his role as the City's Emergency Manager, has issued a series of orders to respond to the pandemic and help prevent the spread of the coronavirus. Among the City's Emergency Orders is the closure of all recreation facilities until further notice, unless authorized for specific operation by order of the State and/or the LA County Department of Public Health.

For instance, City park playgrounds have been closed since March 16, 2020, but were reopened to the public on October 9, 2020 following a directive from the State's Health Department. The City has tied the reopening and reactivation of its recreation facilities and programming to the health orders and protocols of LA County.

The Historical Museum and Morrell House were closed effective March 16, 2020 and will remain closed until direction from the State and/or LA County allows these types of indoor recreation facilities to reopen.

**ATTACHMENTS**

None.