

**CITY OF REDONDO BEACH
RECREATION & PARKS COMMISSION AGENDA
Wednesday, August 10, 2022**

CITY COUNCIL CHAMBER

**REGULAR MEETING OF THE RECREATION AND PARKS COMMISSION -
7PM**

**ALL PUBLIC MEETINGS HAVE RESUMED IN THE CITY COUNCIL
CHAMBER. MEMBERS OF THE PUBLIC MAY PARTICIPATE IN-PERSON,
BY ZOOM, EMAIL OR eCOMMENT.**

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*Click "In Progress" hyperlink under Video section of meeting

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TO JOIN ZOOM MEETING (FOR PUBLIC COMMENT ONLY):

Register in advance for this meeting:

https://us02web.zoom.us/webinar/register/WN_r3MK5EEemQuCIUv4UVfBKYg

After registering, you will receive a confirmation email containing information about joining the meeting.

If you are participating by phone, be sure to provide your phone # when registering. You will be provided a Toll Free number and a Meeting ID to access the meeting. Note; press # to bypass Participant ID. Attendees will be muted until the public participation period is opened. When you are called on to speak, press *6 to unmute your line. Note, comments from the public are limited to 3 minutes per speaker.

eCOMMENT: COMMENTS MAY BE ENTERED DIRECTLY ON WEBSITE AGENDA PAGE:

<https://redondo.granicusideas.com/meetings>

- 1) Public comments can be entered before and during the meeting.
- 2) Select a SPECIFIC AGENDA ITEM to enter your comment;
- 3) Public will be prompted to Sign-Up to create a free personal account (one-time) and then comments may be added to each Agenda item of interest.
- 4) Public comments entered into eComment (up to 2200 characters; equal to approximately 3 minutes of oral comments) will become part of the official meeting record. Comments may be read out loud during the meeting.

**EMAIL: TO PARTICIPATE BY WRITTEN COMMUNICATION WITH ATTACHED
DOCUMENTS BEFORE 3PM DAY OF MEETING:**

Written materials that include attachments pertaining to matters listed on the posted agenda

received after the agenda has been published will be added as supplemental materials under the relevant agenda item. Kelly.Orta@redondo.org

REGULAR MEETING OF THE RECREATION AND PARKS COMMISSION - 7PM

A. CALL MEETING TO ORDER

B. ROLL CALL

C. SALUTE TO THE FLAG

D. APPROVE ORDER OF AGENDA

E. BLUE FOLDER ITEMS - ADDITIONAL BACK UP MATERIALS

Blue folder items are additional back up material to administrative reports and/or public comments received after the printing and distribution of the agenda packet for receive and file.

E.1. [BLUE FOLDER ITEM](#)

CONTACT: CAMERON HARDING, COMMUNITY SERVICES DIRECTOR

F. CONSENT CALENDAR

Business items, except those formally noticed for public hearing, or discussion are assigned to the Consent Calendar. The Commission Members may request that any Consent Calendar item(s) be removed, discussed, and acted upon separately. Items removed from the Consent Calendar will be taken up under the "Excluded Consent Calendar" section below. Those items remaining on the Consent Calendar will be approved in one motion following Oral Communications.

F.1. [AFFIDAVIT OF POSTING](#)

CONTACT: CAMERON HARDING, COMMUNITY SERVICES DIRECTOR

F.2. [APPROVAL OF MINUTES: JUNE 8, 2022 AND JULY 13, 2022](#)

CONTACT: CAMERON HARDING, COMMUNITY SERVICES DIRECTOR

G. EXCLUDED CONSENT CALENDAR ITEMS

H. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

This section is intended to provide members of the public with the opportunity to comment on any subject that does not appear on this agenda for action. This section is limited to 30 minutes. Each speaker will be afforded three minutes to address the Commission. Each speaker will be permitted to speak only once. Written requests, if any, will be considered first under this section.

H.1. [PUBLIC PARTICIPATION ON NON-AGENDA ITEMS](#)

CONTACT: CAMERON HARDING, COMMUNITY SERVICES DIRECTOR

I. ITEMS CONTINUED FROM PREVIOUS AGENDAS

J. ITEMS FOR DISCUSSION PRIOR TO ACTION

J.1. [DISCUSSION AND CONSIDERATION OF PUBLIC USE OF PLAY EQUIPMENT LOCATED ON REDONDO BEACH UNIFIED SCHOOL DISTRICT SCHOOL SITES](#)

DURING NON-SCHOOL HOURS

CONTACT: CAMERON HARDING, COMMUNITY SERVICES DIRECTOR

J.2. REVIEW AND DISCUSSION OF THE DOMINGUEZ PARK PLAYGROUND CONCEPTUAL PLAN

CONTACT: CAMERON HARDING, COMMUNITY SERVICES DIRECTOR

J.3. COMMISSION SUBCOMMITTEE REVIEW

CONTACT: CAMERON HARDING, COMMUNITY SERVICES DIRECTOR

J.4. DIRECTOR'S REPORT

CONTACT: CAMERON HARDING, COMMUNITY SERVICES DIRECTOR

K. MEMBER ITEMS AND REFERRALS TO STAFF

L. ADJOURNMENT

The next meeting of the Redondo Beach Recreation and Parks Commission will be a regular meeting to be held at 7p.m. on September 14, 2022, in the Redondo Beach Council Chambers, at 415 Diamond Street, Redondo Beach, California.

It is the intention of the City of Redondo Beach to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting you will need special assistance beyond what is normally provided, the City will attempt to accommodate you in every reasonable manner. Please contact the City Clerk's Office at (310) 318-0656 at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

An agenda packet is available 24 hours at www.redondo.org under the City Clerk.



Administrative Report

E.1., File # RP22-4602

Meeting Date: 8/10/2022

To: RECREATION AND PARKS COMMISSION

From: CAMERON HARDING, COMMUNITY SERVICES DIRECTOR

TITLE
BLUE FOLDER ITEM



Administrative Report

F.1., File # RP22-4603

Meeting Date: 8/10/2022

To: RECREATION AND PARKS COMMISSION

From: CAMERON HARDING, COMMUNITY SERVICES DIRECTOR

TITLE

AFFIDAVIT OF POSTING



Community Services Department

1922 Artesia Boulevard
Redondo Beach, California 90278
www.redondo.org

tel: 310 318-0610
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STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF REDONDO BEACH)

AFFIDAVIT OF POSTING

In compliance with the Brown Act, the following materials have been posted at the locations indicated below:

Legislative Body Recreation and Park Commission

Posting Type Regular Meeting Agenda – In-Person Meeting

Posting Locations 415 Diamond Street, Redondo Beach, CA 90277
✓ City Hall Bulletin Board, Door “4”

Meeting Date & Time Wednesday, August 10, 2022 7:00 p.m.

As Community Services Director of the City of Redondo Beach, I declare, under penalty of perjury, the document noted above was posted at the date displayed below.

Cameron Harding, Community Services Director

Date: August 4, 2022



Administrative Report

F.2., File # RP22-4623

Meeting Date: 8/10/2022

To: RECREATION AND PARKS COMMISSION

From: CAMERON HARDING, COMMUNITY SERVICES DIRECTOR

TITLE

APPROVAL OF MINUTES: JUNE 8, 2022 AND JULY 13, 2022

A. CALL TO ORDER

A Regular Meeting of the Redondo Beach Recreation & Parks Commission was called to order by Chair McCauley at 7:00 PM, in the City Hall Council Chambers, 415 Diamond Street, Redondo Beach, California, and teleconference.

B. ROLL CALL

Commissioners Present: Escontrias, Korman-Soper, Light, Lang, Varvarigos, Rowe, and Chair McCauley

Commissioners Absent: None.

Officials Present: Kelly Orta, Senior Management Analyst
Michelle Pinedo, Recreation Supervisor

C. SALUTE TO THE FLAG

Chair McCauley led the Commissioners in a Salute to the Flag.

D. APPROVE ORDER OF AGENDA

Chair McCauley asked if there were any objections to the order of the agenda. Seeing none, the order of the agenda was approved.

E. BLUE FOLDER ITEMS – ADDITIONAL BACK UP MATERIALS

E.1. BLUE FOLDER ITEMS

Senior Management Analyst Orta confirmed that a Blue Folder Item was added on Wednesday, June 8, 2022, which is a presentation that will be provided by Staff later in the agenda.

Motion by Commissioner Korman-Soper, seconded by Commissioner Lang, to receive and file the Blue Folder Item. Motion carried unanimously, with no objection.

AYES: Escontrias, Korman-Soper, Light, Lang, Varvarigos, Rowe, and Chair McCauley

NOES: None.

ABSENT: None.

F. CONSENT CALENDAR

F.1. AFFIDAVIT OF POSTING

F.2. APPROVAL OF MINUTES: JANUARY 12, 2022

Senior Management Analyst Orta clarified for the record that the Recreation & Parks Commission Minutes of January 12, 2022, were previously approved. However, there was a minor edit that needed to be made to the motion regarding the Pickleball item.

The Commission approved the Recreation & Parks Commission Minutes of January 12, 2022. Motion carried unanimously, with no objection.

AYES: Escontrias, Korman-Soper, Light, Lang, Varvarigos, Rowe, and Chair McCauley

NOES: None.

ABSENT: None.

Motion by Commissioner Varvarigos, seconded by Commissioner Lang, to approve the Affidavit of Posting in the Consent Calendar. Motion carried unanimously, with no objection.

AYES: Escontrias, Korman-Soper, Light, Lang, Varvarigos, Rowe, and Chair McCauley

NOES: None.

ABSENT: None.

G. EXCLUDED CONSENT CALENDAR ITEMS

None.

H. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

H.1. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

Chair McCauley opened the floor to public comments.

Recreation Supervisor Pinedo confirmed that there were no eComments or Public Comments.

Seeing no requests to speak, Chair McCauley closed the floor to public comments.

I. ITEMS CONTINUED FROM PREVIOUS AGENDAS

None.

J. ITEMS FOR DISCUSSION PRIOR TO ACTION

J.1. COMMISSION SUBCOMMITTEE REVIEW AND PROJECT UPDATE

Senior Management Analyst Orta provided an introduction and overview of the item.

Non-Profit Group Outreach Subcommittee: Chair McCauley reported that the subcommittee has reached out to different non-profit community groups and setting up meetings to discuss some of their issues. Currently Chair McCauley has reached out to the sports groups and met with leaders of those organizations and took notes. The goal

is to continue to hold meetings and then bring those items from the groups to the Commission.

Commissioner Escontrias had no additional updates for the subcommittee.

Joint Commission Fundraising Subcommittee: Commissioner Varvarigos reported that the Historical Commissioners worked together to submit for the Wilderness Park to be a historic landmark. There were representatives from the Tongva Tribal Council in attendance and had a ceremony at the park for Earth Day. There was a large turnout from various groups at the event. There was no need for fundraising for this event, the focus was the historic value of Wilderness Park. Furthermore, inquired if there was a need to have three Commissioners for this subcommittee.

Senior Management Analyst Orta confirmed that there is only a need for one Commissioner but can go up to three.

Commissioner Varvarigos reported that the Public Art Commission is leading an art project regarding the Ito Family Open Space and that was also part of the Earth Day event.

Senior Management Analyst Orta added that the Public Art Commission and Historic Commission are working on some details for the Ito Family Open Space. A report will be provided to the Recreation & Parks Commission at a later date.

Chair McCauley opened the floor to public comments.

Recreation Supervisor Pinedo confirmed that there were no eComments or Public Comments.

Seeing no requests to speak, Chair McCauley closed the floor to public comments.

Commissioner Rowe stated for the record that he will be speaking to Commissioner Varvarigos about possibly joining the Joint Commission Fundraising Subcommittee as a second representative.

J.2. COMMUNITY SERVICES DEPARTMENT PROGRAM AND ACTIVITY UPDATES

Senior Management Analyst Orta provided an introduction to the item and the PowerPoint presentation regarding the Community Services Department: Programs + Activities Update. The PowerPoint presentation included the following details:

- Staff Recruitment
- Social Media
- Afterschool Playground Program
- Historical Museum
- Summer Newsletter
- Summer Camps
- Seaside Lagoon
- Senior & Family Services
- User Pay Activities

- Upcoming Events

Discussion followed regarding summer movies at the parks and schedule available through different media for public access.

Senior Management Analyst Orta responded and provided clarification to the Commissioner's questions.

Commissioner Korman-Soooper requested a detailed breakdown of the hiring program, what terms mean, efforts to expedite the hiring process, background checks, etc.

Recreation Supervisor Pinedo provided an update on the recruitment and hiring process. Details included COVID-19 vaccination status, drug test, background check as requested by the Human Resources Department. Some challenges include staff testing positive for COVID-19 and having other staff cover shifts.

Discussion followed regarding:

- Salaries at Redondo Beach being comparable to other cities.
- Determining why employees are leaving.
- Applications received since December 2021.
- Specific requirements of COVID-19 vaccination requirement, background checks, and drug testing.
- Retention and interest.
- Salary based on the revenue received by programs.
- Drugs that are being tested as part of the hiring process.
- Possibly waiving marijuana from the drug test.
- Details from beginning to end regarding hiring process.
- Classification for positions.
- Comparable compensation for the positions to the area.
- Seasonal positions.
- Assisting high school students on how to apply and submit all required documentation.
- Loss of employees to other neighboring Cities.
- Hours allotted for the positions.
- Time needed by Staff to collect the requested information.

Recreation Supervisor Pinedo and Senior Management Analyst Orta responded and provided clarification to the Commissioners' questions.

Senior Management Analyst Orta confirmed that information regarding this conversation will be taken back to staff and this discussion can continue at a future Recreation & Parks Commission meeting for further consideration.

Commissioner Rowe suggested for Commissioner Korman-Soooper to draft a letter for Recreation & Parks Commission consideration that will be presented to City Council as part of public comment regarding this matter.

Motion by Commissioner Korman-Soooper, seconded by Commissioner Light, for Commissioner Korman-Soooper to draft a letter to City Council addressing the issue of the

after-school playground program within the Recreations Department. The drafted letter will be included as a Blue Folder Item as part of the next Recreation and Parks Commission meeting in July. Motion carried unanimously, with no objection.

AYES: Escontrias, Korman-Soooper, Light, Lang, Varvarigos, Rowe, and Chair McCauley

NOES: None.

ABSENT: None.

Discussion continued regarding the report provided by staff, including:

- Wilderness Park extended operating hours be posted on social media.
- Social media is revamped for public information and information that is posted online.

Senior Management Analyst Orta responded and provided clarification to the Commissioners' questions.

J.3. DIRECTOR'S REPORT

Senior Management Analyst Orta provided the following updates under Director's Report:

- The backstop at Julia Field is not planned to be replaced, unless there is a request from the little league.
- North Redondo Bikeway Plan - The fitness equipment was removed from the plans due to the powerlines overhead, and the City was unable to locate fitness equipment that would meet the requirements. The funding was not re-allocated but was used for the same project.

Commissioner Varvarigos requested details regarding the restrictions of certain projects and the funding for the North Redondo Bikeway Plan and the information can be utilized for the Greenway Project.

Senior Management Analyst Orta responded and provided clarification to the questions.

Senior Management Analyst Orta continued to provide the following updates:

- Wilderness Park parking lot will be closed on July 30, 2022, from 7:00 AM – 12:30 PM, due to a Compost Event.
- A drafted RFP for Seaside Lagoon was created by staff and then reassigned to the Water Front Department for further development.

K. MEMBER ITEMS AND REFERRALS TO STAFF

Commissioner Lang inquired about Dominguez Park and the parcel next to the playground that the North Redondo Community Garden could use.

Commissioner Escontrias confirmed that the parcel and funding had been allocated for the Police K-9 training area.

L. ADJOURNMENT

Motion by Commissioner Varvarigos, seconded by Commissioner Light, to adjourn the meeting at 8:47 PM. Motion carried unanimously, with the following roll call vote:

AYES: Escontrias, Korman-Soper, Light, Lang, Varvarigos, Rowe, and
Chair McCauley

NOES: None.

ABSENT: None.

The next meeting of the Redondo Beach Recreation & Parks Commission will be a Regular Meeting to be held at 7:00 PM on July 13, 2022, in the Redondo Beach Council Chambers, at 415 Diamond Street, Redondo Beach, California, and via teleconference.

All written comments submitted via eComment are included in the record and available for public review on the City website.

Cameron Harding
Community Services Director

A. CALL TO ORDER

A Regular Meeting of the Redondo Beach Recreation & Parks Commission was called to order by Chair McCauley at 7:00 PM, in the City Hall Council Chambers, 415 Diamond Street, Redondo Beach, California, and teleconference.

B. ROLL CALL

Commissioners Present: Escontrias, Korman-Soper, Light, Lang, Varvarigos, Rowe, and Chair McCauley

Commissioners Absent: None.

Officials Present: Kelly Orta, Senior Management Analyst
Michelle Pinedo, Recreation Supervisor

C. SALUTE TO THE FLAG

Chair McCauley led the Commissioners in a Salute to the Flag.

D. APPROVE ORDER OF AGENDA

Motion by Lang, seconded by Varvarigos, to approve the order of the agenda. Motion carried unanimously, with no objection.

AYES: Escontrias, Korman-Soper, Light, Lang, Varvarigos, Rowe, and Chair McCauley

NOES: None.

ABSENT: None.

E. BLUE FOLDER ITEMS – ADDITIONAL BACK UP MATERIALS

E.1. BLUE FOLDER ITEMS

Senior Management Analyst Orta confirmed that there were two Blue Folder Items. The first item is the drafted letter for Item I.1. – Commission Drafted Letter to City Council. The second item is for J.1. – Wilderness Park Commemorative Bench Program.

Motion by Commissioner Korman-Soper, seconded by Commissioner Lowe, to receive and file the Blue Folder Items. Motion carried unanimously, with no objection.

AYES: Escontrias, Korman-Soper, Light, Lang, Varvarigos, Rowe, and Chair McCauley

NOES: None.

ABSENT: None.

F. CONSENT CALENDAR

F.1. AFFIDAVIT OF POSTING

F.2. APPROVAL OF MINUTES: APRIL 13, 2022

Motion by Commissioner Varvarigos, seconded by Commissioner Lowe, to approve the Recreation & Parks Commission Minutes of April 13, 2022 in the Consent Calendar. Motion carried unanimously, with no objection.

AYES: Escontrias, Korman-Soooper, Light, Lang, Varvarigos, Rowe, and Chair McCauley

NOES: None.

ABSENT: None.

Motion by Commissioner Korman-Soooper, seconded by Commissioner Varvarigos, to approve the Affidavit of Posting in the Consent Calendar. Motion carried unanimously, with no objection.

AYES: Escontrias, Korman-Soooper, Light, Lang, Varvarigos, Rowe, and Chair McCauley

NOES: None.

ABSENT: None.

G. EXCLUDED CONSENT CALENDAR ITEMS

None.

H. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

H.1. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

Chair McCauley opened the floor to public comments.

Recreation Supervisor Pinedo read the comments submitted via eComment by Caleb Chrzan.

The following individual(s) spoke:

Allen Klainbaum spoke on the City planting trees in front of homes and property owners are not taken into consideration for the location and placement of the trees throughout the process.

Seeing no further requests to speak, Chair McCauley closed the floor to public comments.

I. ITEMS CONTINUED FROM PREVIOUS AGENDAS

I.1. REVIEW AND CONSIDERATION OF A COMMISSION DRAFTED LETTER ADDRESSED TO THE CITY COUNCIL REGARDING STAFFING CONCERNS OF THE CITY'S AFTER SCHOOL PROGRAM

Senior Management Analyst Orta provided a brief background regarding the item.

Recreation Supervisor Pinedo provided the staff presentation that included the following details:

- Public outreach of staff recruitment.
- Promotion on social media.
- Scheduled interviews for 20 applicants, handful withdrew, and remaining are in the process with Human Resources.
- Employee availability to work.
- Banners redesigned with QR Code directly to Human Resources application portal.
- Banners will be placed at all parks.

Senior Management Analyst Orta added the previous discussion of drug testing portion of the hiring process. The City receives federal funds and thus, needs to comply with the request of drug test for new hires by the City.

Discussion followed regarding:

- Legal opinion by the City Attorney and the drug test requirement.
- Driver's license requirement for individuals that do not drive and if there is a need for a driver's license for the position.
- Applicant schedules changing from summer to fall.
- Salaries and wages.
- Number of participants waitlisted at each school site.
- Staffing needs are present across all divisions.
- Lack of staff due to hiring.
- Active recruitment by the department.
- City Council possible decision and direction to staff.
- Process of the drafted letter for City Council consideration.

Senior Management Analyst Orta and Recreation Supervisor Pinedo responded and provided clarification to the Commissioners' questions.

Discussion continued regarding information that can possibly be provided to City Council along with the letter such as the number of students on the waitlist, comparable list of salary and compensation in Redondo Beach and the neighboring Cities (Torrance, El Segundo, Manhattan Beach, etc.).

Senior Management Analyst Orta and Recreation Supervisor Pinedo responded and provided clarification to the Commissioners' questions.

Recreation Supervisor Pinedo provided the following data for the number of waitlisted children by school:

- Alta Vista Elementary School – 35
- Beryl Heights Elementary School - 40
- Birney Elementary School – 44
- Jefferson Elementary School – 52
- Lincoln Elementary School – 25
- Madison Elementary School – 37
- Tulita Elementary School – 16
- Washington Elementary School - 43

Motion by Commissioner Light, seconded by Commissioner Rowe, to approve the draft letter with the following amendments; a) rephrase the sentence to “parents of school age children,” b) remove mention of marijuana and drug testing concerns, c) addressed from the Commission as a whole, d) letter will acknowledge the staff recruitment efforts and all that staff has been doing, e) inclusion of the number of waitlisted children and the anticipation that the number may increase closer to the beginning of school, and f) recommend a salary survey be completed that compares to neighboring Cities. Motion carried unanimously, with the following roll call vote:

AYES: Escontrias, Korman-Soooper, Light, Lang, Varvarigos, Rowe, and
Chair McCauley

NOES: None.

ABSENT: None.

J. ITEMS FOR DISCUSSION PRIOR TO ACTION

J.1. REVIEW OF THE CITY’S CURRENT COMMEMORATIVE BENCH DONATION PROGRAM

Senior Management Analyst Orta provided the staff presentation regarding a request received to include Wilderness Park as part of the commemorative bench program.

Discussion followed regarding Wilderness Park including use of a natural bench and not concrete; receiving input from the South Bay Parkland Conservancy; use of benches that are not stationary and movable as needed; cost of bench and plaque, and maintenance by City staff and conservancy group.

Chair McCauley opened the floor to public comments.

The following individual(s) spoke:

Barbara Epstein spoke in favor of the benches and the location of where benches can be placed at Wilderness Park.

Seeing no further requests to speak, Chair McCauley closed the floor to public comments.

Motion by Commissioner Light, seconded by Commissioner Varvarigos, to approve Wilderness Park as part of the bench donation program. Use option one and or option seven for a bench design while maintaining a natural look, reasonable costs, and products that appear natural. Motion carried unanimously, with no objection.

AYES: Escontrias, Korman-Soooper, Light, Lang, Varvarigos, Rowe, and Chair McCauley

NOES: None.

ABSENT: None.

J.2. COMMISSION SUBCOMMITTEE REVIEW AND PROJECT UPDATE

Senior Management Analyst Orta provided an introduction and overview of the item.

There were no reports.

J.3. DIRECTOR'S REPORT

Senior Management Analyst Orta provided the following updates under Director's Report:

- Dominguez Park – Staff has started drafting a Request for Proposal for the replacement of the playground equipment. Will be using the conceptual plan based on public input received.

K. MEMBER ITEMS AND REFERRALS TO STAFF

Chair McCauley inquired whether there was available space for the Subcommittee's to hold public meetings.

Senior Management Analyst Orta responded to questions.

Commissioner Lang sent an email to the Redondo Beach Unified School District asking if the school yard playgrounds could be open to the public such as Manhattan Beach Unified School District and Palos Verdes School District. Both districts open their school playgrounds to the public during the summer or when school is not in session. The item could be agendaized for the next meeting to discuss the possibility of RBUSD allowing the public to use their school playgrounds when not in use during school hours.

Motion by Commissioner Lang, seconded by Commissioner Rowe, to have Dan Elder or a member of the Redondo Beach Unified School District Board of Education attend a Recreation & Parks Commission meeting and discuss opening up play yards for the community. Motion carried unanimously, with no objection.

AYES: Escontrias, Korman-Soooper, Light, Lang, Varvarigos, Rowe, and Chair McCauley

NOES: None.

ABSENT: None.

Commissioner Rowe requested a future discussion on the recreational use of wheeled vehicles (skateboards, bicycles, and ebikes) in the parks.

Motion by Commissioner Rowe, seconded by Commissioner Light, to discuss at a future Recreation & Parks Commission meeting the recreational use of wheeled vehicles in the parks. Motion carried unanimously, with no objection.

AYES: Escontrias, Korman-Soper, Light, Lang, Varvarigos, Rowe, and
Chair McCauley

NOES: None.

ABSENT: None.

L. ADJOURNMENT

Motion by Commissioner Light, seconded by Commissioner Rowe, to adjourn the meeting at 8:55 PM. Motion carried unanimously, with the following roll call vote:

AYES: Escontrias, Korman-Soper, Light, Lang, Varvarigos, Rowe, and
Chair McCauley

NOES: None.

ABSENT: None.

The next meeting of the Redondo Beach Recreation & Parks Commission will be a Regular Meeting to be held at 7:00 PM on August 10, 2022, in the Redondo Beach Council Chambers, at 415 Diamond Street, Redondo Beach, California, and via teleconference.

All written comments submitted via eComment are included in the record and available for public review on the City website.

Cameron Harding
Community Services Director



Administrative Report

H.1., **File #** RP22-4624

Meeting Date: 8/10/2022

To: RECREATION AND PARKS COMMISSION

From: CAMERON HARDING, COMMUNITY SERVICES DIRECTOR

TITLE

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS



Administrative Report

J.1., File # RP22-4629

Meeting Date: 8/10/2022

TO: RECREATION AND PARKS COMMISSION
FROM: CAMERON HARDING, COMMUNITY SERVICES DIRECTOR

TITLE

DISCUSSION AND CONSIDERATION OF PUBLIC USE OF PLAY EQUIPMENT LOCATED ON REDONDO BEACH UNIFIED SCHOOL DISTRICT SCHOOL SITES DURING NON-SCHOOL HOURS

BACKGROUND

At the Recreation and Parks Commission's ("Commission") July 13 meeting, Commissioner Lang requested a future discussion regarding the public's use of play equipment located on Redondo Beach Unified School District's (RBUSD) school sites during non-school hours. Through the assistance of Commissioner Lang, Staff contacted RBUSD Board of Education Member Dan Elder to ask if he was available to attend an upcoming meeting to begin discussing this potential opportunity that would provide additional park amenities for the community.

Following a presentation from Board member Elder, the Commission should consider whether it would like to direct Staff to look into this matter further and provide a more formal analysis of the procedures for implementation, potential concerns, financial impacts, and other items related to this partnership.

ATTACHMENTS

None



Administrative Report

J.2., File # RP22-4628

Meeting Date: 8/10/2022

TO: RECREATION AND PARKS COMMISSION
FROM: CAMERON HARDING, COMMUNITY SERVICES DIRECTOR

TITLE

REVIEW AND DISCUSSION OF THE DOMINGUEZ PARK PLAYGROUND CONCEPTUAL PLAN

BACKGROUND

Dominguez Park is a 24-acre park located at 200 Flagler Lane between 190th and Beryl Streets. The park includes play and picnic areas; a dog park; Heritage Court that includes the Historical Museum and the living history Morrell House; and two little league baseball fields. There are two primary projects listed in the Capital Improvement Program for this location including improvements to the dog park and northern edge of the park; and replacement of the playground equipment and enhancements to the play area including pathways and landscaping. The existing playground, located at the south west corner of the park, has reached the end of its useful life and needs to be replaced to ensure the community's safe use of this popular recreation amenity. Efforts to renovate the playground area are being spearheaded by the Community Services Department.

In May 2018, the Recreation and Park Commission ("Commission") approved an outreach plan to discuss replacement of the play equipment. Outreach began in August 2018 with the results presented to the Commission in December 2018. That discussion raised concerns about the area surrounding the play equipment, which resulted in the adoption of a broader scope of work to include landscaping and the adjoining pathways.

In December of 2019, a landscape architect was engaged through an on-call contract with the City to develop a conceptual design for the reimagining of the 1.25-acre area around the play equipment. A copy of this conceptual plan is included as Attachment 1.

The following priorities were provided to the landscape architect to inform the conceptual design:

- New playground equipment
- Rubberized surfacing
- New pathways and trail layout
- An adjoined playground incorporating the lower level in a way that is "fully inclusive/full spectrum, focusing on both the physical and social aspects of inclusion and development through play."
- Increase of natural elements
- Less structure

- More connectivity
- Improved ADA accessibility
- New shade elements
- More durable surfaces
- Review of the maintenance access road location.

In October 2020, the Commission reviewed and discussed the conceptual plan prepared by the consultant. Included as Attachment 2 are the minutes from that discussion. Noted below are highlights of the input provided by the Commission:

- Connecting the perimeter road straight to Flagler Lane instead of winding around the park.
- Consider whether the City can connect walking trails or bike paths with proposed pathways in the Beach Cities Health District's renovation.
- Consider adding a walking path along Flagler Lane and along the opposite side of the park.
- Reuse of existing rocks and boulders to create flow between the upper and lower areas of the park.
- Inclusion of a native plant garden.
- Inclusion of shade structures.
- Inclusion of natural play elements, noting South Park, located in Hermosa Beach, as an example.

Staff are currently working on developing the Request for Proposal (RFP) for a vendor to provide a final design of the playground and construction of the improvements. Considering the amount of time that has lapsed since the City completed the public outreach for the playground area as a result of the COVID-19 pandemic, Staff requests the Commission review the conceptual plan and input provided by the Commission at its October 2020 meeting to affirm the elements that should be included in the final design. The final design will be brought back to the Commission prior to presentation to the City Council.

ATTACHMENTS

1. Conceptual Plan
2. Minutes of the October 2020 Commission Meeting

Dominguez Park Playground Redesign Improvements



**MINUTES OF THE
REDONDO BEACH RECREATION AND PARKS COMMISSION MEETING
OCTOBER 14, 2020**

A. CALL TO ORDER

A regular meeting of the Recreation and Parks Commission, conducted as a Zoom meeting, was called to order by Vice-chair Varvarigos at 7:00 p.m. City Clerk Eleanor Manzano administered the Oath of Office to all new and re-appointed Commissioners.

B. ROLL CALL

Commissioners Present: Berling, Korman-Soooper, Varvarigos, Escontrias,
Almeida, McCauley
Commissioners Absent: Arrata
Officials Present: John LaRock, Community Services Director
Eleanor Manzano, City Clerk
Teresa Hartman, Recording Secretary

C. SALUTE TO THE FLAG

At the request of Vice-chair Varvarigos, Commissioner Korman-Soooper led the Salute to the Flag.

D. APPROVAL OF ORDER OF AGENDA

Motion by Commissioner Korman-Soooper, seconded by Commissioner Berling, to approve the Order of Agenda. Motion carried unanimously, with Commissioner Arrata absent.

E. BLUE FOLDER ITEMS

None.

F. CONSENT CALENDAR ITEMS

1. Approval of Affidavit of Posting for the Recreation and Parks Commission Regular Meeting of October 14, 2020.
2. Approval of the minutes of the Recreation and Parks Commission Regular Meeting of March 11, 2020.

Motion by Commissioner Berling, seconded by Commissioner Korman-Soooper, to approve the Consent Calendar. Motion carried unanimously, with the exception of Commissioner McCauley, who abstained, having not seen the agenda items, and Commissioner Arrata, who was absent.

G. EXCLUDED CONSENT CALENDAR

None.

H. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

None.

I. ITEMS CONTINUED FROM PREVIOUS AGENDAS

None.

J. ITEMS FOR DISCUSSION PRIOR TO ACTION

J.1. ELECTION OF OFFICERS

Community Services Director John LaRock introduced this item, saying that every year in October, according to the City Charter, each commission holds elections for the positions of Chair and Vice-chair. The Chair runs the meetings, and the Vice-chair serves in this capacity when the Chair is absent. Members of the Commission can nominate themselves or another member of the Commission for these positions.

Vice-chair Varvarigos opened the discussion and asked the Commissioners for nominations. Commissioner Berling nominated Commissioner Korman-Soooper for Chair. Commissioner McCauley seconded the motion. Commissioner Korman-Soooper nominated Commissioner Berling for Vice-chair. Commissioner Almeida seconded the motion. Both motions were unanimously approved, with Commissioner Arrata absent.

Commissioner Korman-Soooper assumed the role of conducting the meeting, and Community Services Director LaRock thanked Commissioner Varvarigos for serving as Vice-chair during the previous term and conducting several meetings in the absence of a Chair.

J.2. COMMUNITY GARDENS PRESENTATION

Community Services Director John LaRock said that a community garden has been a topic of interest and a number of individuals have approached the City to express their interest in installing a community garden in various public spaces throughout the City. There is a new effort, a partnership between the South Bay Parkland Conservancy and a representative from the Garden of Guadalupe, Brianna Egan, who will have a presentation for the Commission at tonight's meeting. They have solicited the City Council for consideration of their plan for beginning a community garden in a specific location. It would be the City Council's decision whether or not the City can advance this kind of a project. The presentation tonight is to provide information to the Commission about what may be proposed to the City Council at their upcoming Strategic Planning Session. Director LaRock introduced Brianna Egan, who joined the meeting remotely.

Brianna Egan shared her screen with the Commissioners and began her presentation. She said that the South Bay Parkland Conservancy is very interested in providing green space for all the residents of the South Bay cities. She became involved in this effort through a neighborhood garden project that sprung up over the summer, which they called the Garden of Guadalupe. Other members of the committee are Barbara Epstein, Mara Kapano, Bill Petitt, and Caroline Vu. Other community members voiced support for their project, when a survey of 60 residents was taken. They have not yet heard from the City about a site that they could use, but Councilman Nils Nehrenheim suggested that they consider Alta Vista park. There is a section at the corner of Julia and Serpentine that has a triangle space with good sunlight, parking nearby, and access to irrigation. They would like to build a fenced garden with plots available for annual rental. They would model it after the Hermosa Beach Community Garden. There could be a workshop space with seating, and community compost bins. A community orchard could border the space. They would also like to have a native habitat restoration project along the Alta Vista hillside. Ms. Egan listed the benefits this garden could provide for the community, including knowledge sharing, community building, and partnering with schools for teaching ecology, nutrition and environmental issues. She then invited Mara Kapano, from the South Bay Parkland Conservancy, to speak to the Commission.

Mara Kapano spoke about the plan for how they would pay for the development of the garden without having to request funds from the City. They came up with an estimated budget, which

she displayed on the screen. They hope to be able to fund the initial project through donations. She asked for questions from the Commissioners. Commissioner Berling asked whether they had planned to present a pro-forma budget to City Council including the rental fees they plan to charge for plots. She replied that they do plan to provide more details including that information.

Barbara Epstein, who is on the Board of the South Bay Parkland Conservancy, spoke next in support of the project. She thanked Brianna Egan for her excellent presentation and greeted the Commission, then turned it over to Brianna again, who said the community garden would be managed by South Bay Parkland Conservancy. They plan to raise funds for the garden through grants, donations, and annual fees for the plots. They hope the Alta Vista proposed location can be a proof of concept, and that they can eventually establish other sites in North Redondo and other parts of the City. She showed a design draft for the Alta Vista Park location and said it has space for 26 raised boxes, a shade structure and storage shed. She concluded by stating their requests to the City for the use of the land, for inclusion in the City Council's Strategic Planning Session on October 29th, and an exploratory process communicating with City staff. She asked if the Commissioners had any questions related to their proposal.

Chair Korman-Soper thanked Ms. Egan and complimented her on her presentation. She asked about how community gardens work. Ms. Egan replied that members pay an annual fee and agree to certain rules about maintaining their garden and the types of plants they can grow. Chair Korman-Soper asked about securing the location to prevent trespassing. Ms. Egan said that some of the neighboring cities have their gardens secured with padlocks that members only can open. Chair Korman-Soper remarked that the adjacent parking lot is usually not crowded, but sometimes it can be busy with sports leagues.

Commissioner McCauley commented that Alta Vista is a heavily used park and expressed concern about the traffic on the weekends. He likes the idea of school participation in the garden. Ms. Egan said they are not necessarily married to that location. They are waiting for the City to identify possible locations. There may be an area in Dominguez Park; they are open to suggestions from the City and will adapt their plans. She asked what he would recommend. Commissioner McCauley recommended that they communicate with the sports leagues.

Commissioner Escontrias asked about how much of a cost this would be to the City. Would the irrigation and water be donated by the City? Ms. Egan said there is a difference between the start-up costs and the ongoing costs. She said they haven't yet projected the ongoing costs for the water. They are not asking for the City to financially sustain the project. The site is currently covered by grass and the hillside is covered by ivy, so there are costs of maintaining it now. They will make it a priority to project the future costs and discuss the budget with the City.

Commissioner Varvarigos expressed support for having the City partner with the South Bay Parkland Conservancy on this project and said it is definitely something that the community needs and doesn't have now. He likes the idea of using a space in a park that currently is not being used. He would like to see many community gardens in Redondo Beach. He asked if there is a log of community comments that can be accessed. Ms. Egan said the comments of support from the community were submitted as attachments to the agenda item. People can also sign up for the South Bay Parkland Conservancy's newsletter for current information. Commissioner Varvarigos commented that he really likes the idea of the workshop area as a space for the community to have shared learning and outdoor discussions, and he proposed a motion in support of this initiative for a community garden in Alta Vista Park.

Chair Korman-Soooper made a motion to move the idea for a community garden forward to City Council with the approval of the Recreation and Parks Commission, and to add, if the proposed location is to be Alta Vista Park, that Alta Vista School, Redondo Sunset and AYSO leagues are to be included in the discussion of the proposed location, and to receive and file the report on the community garden proposal. Commissioner Varvarigos seconded the motion. Motion approved unanimously, with Commissioner Arrata absent.

Community Services Director LaRock read an online comment from Sheila Lamb. She said she believes that a community garden will increase the quality of life of residents and she is in favor of the proposal.

J.3. DOMINGUEZ PARK PLAYGROUND REPLACEMENT PROJECT

Community Services Director LaRock gave a presentation about the Capital Improvement Project to replace the derelict playground equipment in Dominguez Park. On the screen, he showed a map of the layout of Dominguez Park and described its features. Southern California Gas currently has a construction project in the Northeast corner of the park. Currently the two playground areas are not connected. The playground surfaces are now either sand or a rubberized surface that has hardened over time to a concrete consistency. The pathways are also sand. There is also a roadway that City Public Works vehicles use, near the upper playground area. The proximity of the roadway to the playground space is a safety hazard, and the entire area, with the exception of the restroom area, is currently not ADA compliant. The City employed a landscape architect company called Architerra to come up with a family friendly and ADA compliant design for the playground area, which he showed on the screen. Before the shutdown, the City and Architerra held a community meeting in which members of the public provided input on how they would like to see the park enhanced. The fundamental design of the playground area is what we are dealing with now. Later we will consider the actual playground equipment. The design envisions a long slide connecting the upper and lower playground areas. There are fences to separate the play area from the roadway. There are some new trees in the design, along with existing trees. The available budget for the park is just over \$1,200,000. Later in the process, the Commission will hear from possible vendors for the project. Director LaRock invited the Commission's input on the conceptual rendering of the playground replacement project he had described and displayed on the screen.

Commissioner Berling asked whether there would be a way to have the perimeter road go straight to connect with Flagler Lane instead of winding around through the park. Director LaRock thanked him for the suggestion and said that all the Commission's input would be considered.

Commissioner McCauley agreed with Commissioner Berling, and suggested connecting the road at the top from the number 19 to the number 12 on the rendering.

Commissioner Varvarigos said he had received a community comment about the design firm, but he realizes now that the project is not really at the stage of actual playground design. Director LaRock said he had read the same comment, but he replied that Architerra had done many designs of playgrounds in several states. Commissioner Varvarigos commented that Beach Cities Health District, in their plans for their new campus, is planning walking trails, and we may be able to connect the plan for Dominguez Park trails to their plan. Director LaRock said that they also have a bike path planned for their property, as well as walking paths, and agreed that it would be good to consider the continuity of trails. Commissioner Varvarigos suggested a walking path along Flagler Lane, and along the opposite side of the park, as well.

He suggested using the existing rocks and boulders in the park to create flow between the upper and lower areas of the park and to plant a native plant garden surrounding them. He expressed a desire to incorporate native plant gardens in the planned design.

Chair Korman-Soper asked about shade structures and Director LaRock replied that we are not at that stage of the project now, but those specific elements will be chosen later in the process. Chair Korman-Soper commented that she likes the nature elements in South Park in Hermosa Beach and would like to see those types of things in the design.

Community Services Director LaRock read a public comment from Sheila Lamb who expressed the view that the consultant we used did not have enough experience in playground design and construction. Director LaRock had responded to this comment earlier in the meeting.

Motion by commissioner Berling, seconded by Commissioner McCauley, to receive and file the report on the Dominguez Park Playground Replacement Project, along with all the input from the Commission. Motion unanimously approved, with Commissioner Arrata absent.

J.4. CITY EMERGENCY ORDERS IN RESPONSE TO THE NOVEL CORONAVIRUS (COVID19) AND IMPACT ON RECREATION FACILITIES AND AMENITIES

Community Services Director LaRock noted that until now, the Commission has not met since the pandemic and the shutdown of parks and park amenities began. There have now been incremental openings, as directed by the State of California and LA County. The City Manager is also the Emergency Manager, and it is through his orders that we initiate any openings or closings. The Emergency Manager and City Council aligned our policies for parks with those of LA County Parks and Recreation. Since August, we have reactivated tennis at Anderson and Alta Vista Parks. The playgrounds opened just last Friday, and the State provided all counties with signage in English and Spanish to remind people of the rules. This Friday, the 16th, we will be opening the Aviation track for public use with appropriate signage. All three of our senior centers--Veterans, Perry, and Anderson--are still closed. The teen center remains closed, as well as the historic library in Veterans Park. The Aviation gymnasium and the Performing Arts Center remain closed. The community center at Alta Vista Park and the two museums in Dominguez Park are closed. The Seaside Lagoon is closed, and special events are not permitted. The next thing we're waiting for is the allowance for basketball and volleyball. There are cases of people not following the rules in parks, and Beach Cities Health District has held meetings about how best to reinforce following the rules, suggesting having "ambassadors" to remind people.

Chair Korman-Soper said she had twelve emails related to this topic and asked if she should read them aloud. Director LaRock said she could read them tonight or email them to him and he would add them to the agenda for the next meeting. Chair Korman-Soper read all of the emails, which were complaints about grown-ups and/or children seen not wearing masks near the playground areas in City parks. She said her husband is on the Public Safety Commission and she hopes that between the several Commissions that are involved, there can be a broader discussion about this, because it is somewhat of an urgent matter. Director LaRock commented that last night the City Council did discuss the issue, and the letter she and her husband wrote as public comment was read into the record at the City Council meeting. The broader issue of compliance was discussed. The City Council decided last night not to have a mask ordinance for the City. Chair Korman-Soper commented that Hermosa Beach has signs that say masks *must* be worn, whereas Redondo Beach's signs say masks *should* be worn. She feels that when neighboring communities differ on this, it makes it especially confusing for people.

Commissioner McCauley thanked Chair Korman-Soooper for reading the citizens' comments. He asked Director LaRock whether sports leagues are now allowed to use the City fields. Director LaRock replied that under the approved County guidelines for youth sports, yes, they can use the fields.

Commissioner Almeida inquired about the stairs at Avenue C and whether they will be opened up. Director LaRock replied that those stairs are County property. He will check on that and follow up with an answer for Commissioner Almeida.

Commissioner Varvarigos commented that he is grateful the parks are reopening and he agrees with the wearing of masks. He understands that there are a lot of things like bike helmets, walking dogs in parks, or not wearing masks that the Police Dept. simply does not have the resources to enforce. While he and his boys always wear masks when they are out, he would not want to live in a community where residents are reporting people to the Police Dept for things like that.

Motion by Commissioner Berling, seconded by Commissioner McCauley, to receive and file the report. Motion carried unanimously, with Commissioner Arrata absent.

K. COMMISSIONER REFERRALS TO STAFF

Chair Korman-Soooper said she had received a complaint about a dirty bathroom in Perry Park. Director LaRock said he had seen that email already. Chair Korman-Soooper mentioned another complaint about an ambulance parked near Anderson Park and someone who is loud disturbing the area with noise. Director LaRock said that this has been brought to the attention of those who are responsible for dealing with the homeless issue, and they have a strategy to address the issue. Chair Korman-Soooper also said she has received requests from residents to have hand sanitizing or hand washing stations installed in all the parks. Director LaRock replied that Public Works does not have the staff to provide the service and maintenance that would require. They have to adjust to maintaining the new dog waste bag dispensers and additional work related to dog waste. They cannot manage other new additions to their rotations among the twenty-one parks they are responsible for maintaining.

L. ADJOURNMENT

Motion by Commissioner Almeida, seconded by Commissioner Berling, to adjourn the meeting. Motion approved unanimously with Commissioner Arrata absent.

Chair Korman-Soooper adjourned the meeting at 9:45 p.m.

Respectfully submitted,

John LaRock
Community Services Director



Administrative Report

J.3., File # RP22-4625

Meeting Date: 8/10/2022

To: RECREATION AND PARKS COMMISSION

From: CAMERON HARDING, COMMUNITY SERVICES DIRECTOR

TITLE

COMMISSION SUBCOMMITTEE REVIEW



Administrative Report

J.4., File # RP22-4626

Meeting Date: 8/10/2022

To: RECREATION AND PARKS COMMISSION

From: CAMERON HARDING, COMMUNITY SERVICES DIRECTOR

TITLE

DIRECTOR'S REPORT

EXECUTIVE SUMMARY

A verbal update on miscellaneous items will be provided at the meeting.