

**CITY OF REDONDO BEACH
LIBRARY COMMISSION AGENDA
Monday, October 3, 2022**

CITY COUNCIL CHAMBER

REGULAR MEETING OF THE LIBRARY COMMISSION - 7 PM

**ALL PUBLIC MEETINGS HAVE RESUMED IN THE CITY COUNCIL
CHAMBER. MEMBERS OF THE PUBLIC MAY PARTICIPATE IN-PERSON,
BY ZOOM, EMAIL OR eCOMMENT.**

Library Commission meetings are broadcast live through Spectrum Cable, Channel 8, and Frontier Communications, Channel 41. Live streams and indexed archives of meetings are available via internet. Visit the City's office website at www.Redondo.org/rbtv.

TO WATCH MEETING LIVE ON CITY'S WEBSITE:

<https://redondo.legistar.com/Calendar.aspx>

*Click "In Progress" hyperlink under Video section of meeting

TO WATCH MEETING LIVE ON YOUTUBE:

<https://www.youtube.com/c/CityofRedondoBeachIT>

TO JOIN ZOOM MEETING (FOR PUBLIC COMMENT ONLY):

Register in advance for this meeting:

https://us02web.zoom.us/webinar/register/WN_s--Z_dMXRKuBEn9FkhdF7w

After registering, you will receive a confirmation email containing information about joining the meeting.

If you are participating by phone, be sure to provide your phone # when registering. You will be provided a Toll Free number and a Meeting ID to access the meeting. Note; press # to bypass Participant ID. Attendees will be muted until the public participation period is opened. When you are called on to speak, press *6 to unmute your line. Note, comments from the public are limited to 3 minutes per speaker.

eCOMMENT: COMMENTS MAY BE ENTERED DIRECTLY ON WEBSITE AGENDA PAGE:

<https://redondo.granicusideas.com/meetings>

- 1) Public comments can be entered before and during the meeting.
- 2) Select a SPECIFIC AGENDA ITEM to enter your comment;
- 3) Public will be prompted to Sign-Up to create a free personal account (one-time) and then comments may be added to each Agenda item of interest.
- 4) Public comments entered into eComment (up to 2200 characters; equal to approximately 3 minutes of oral comments) will become part of the official meeting record. Comments may be read out loud during the meeting.

**EMAIL: TO PARTICIPATE BY WRITTEN COMMUNICATION WITH ATTACHED
DOCUMENTS BEFORE 3PM DAY OF MEETING:**

Written materials that include attachments pertaining to matters listed on the posted agenda received after the agenda has been published will be added as supplemental materials under

the relevant agenda item. Dana.Vinke@redondo.org

REGULAR MEETING OF THE LIBRARY COMMISSION - 7 PM

A. CALL MEETING TO ORDER

B. ROLL CALL

C. SALUTE TO THE FLAG

D. APPROVE ORDER OF AGENDA

E. BLUE FOLDER ITEMS - ADDITIONAL BACK UP MATERIALS

Blue folder items are additional back up material to administrative reports and/or public comments received after the printing and distribution of the agenda packet for receive and file.

F. CONSENT CALENDAR

Business items, except those formally noticed for public hearing, or discussion are assigned to the Consent Calendar. The Commission Members may request that any Consent Calendar item(s) be removed, discussed, and acted upon separately. Items removed from the Consent Calendar will be taken up under the "Excluded Consent Calendar" section below. Those items remaining on the Consent Calendar will be approved in one motion following Oral Communications.

F.1. [APPROVE AFFIDAVIT OF POSTING FOR THE REDONDO BEACH LIBRARY COMMISSION MEETING OF OCTOBER 3, 2022](#)

G. EXCLUDED CONSENT CALENDAR ITEMS

H. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

This section is intended to provide members of the public with the opportunity to comment on any subject that does not appear on this agenda for action. This section is limited to 30 minutes. Each speaker will be afforded three minutes to address the Commission. Each speaker will be permitted to speak only once. Written requests, if any, will be considered first under this section.

I. ITEMS CONTINUED FROM PREVIOUS AGENDAS

J. ITEMS FOR DISCUSSION PRIOR TO ACTION

J.1. [DIRECTOR'S REPORT](#)

K. MEMBER ITEMS AND REFERRALS TO STAFF

L. ADJOURNMENT

The next meeting of the Redondo Beach Library Commission will be a regular meeting to be held at 7 p.m. on November 7, 2022, in the Redondo Beach Council Chambers, at 415 Diamond Street, Redondo Beach, California.

It is the intention of the City of Redondo Beach to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting you will need special assistance beyond what is normally provided, the City will attempt to accommodate you in every reasonable manner. Please contact the City Clerk's Office at (310) 318-0656 at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

An agenda packet is available 24 hours at www.redondo.org under the City Clerk.



Administrative Report

F.1., File # LC22-4942

Meeting Date: 10/3/2022

TITLE

APPROVE AFFIDAVIT OF POSTING FOR THE REDONDO BEACH LIBRARY COMMISSION
MEETING OF OCTOBER 3, 2022

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF REDONDO BEACH)

AFFIDAVIT OF POSTING

In compliance with the Brown Act, the following materials have been posted at the locations indicated below.

Legislative Body	Library Commission
Posting Type	Regular Meeting Agenda
Posting Locations	415 Diamond Street, Redondo Beach, CA 90277 ✓ Adjacent to Council Chambers
Meeting Date & Time	OCOTBER 3, 2022 7:00 p.m.

As Administrative Coordinator of the City of Redondo Beach, I declare, under penalty of perjury, the document noted above was posted at the date displayed below.

Erin Schoonover, Senior Librarian

Date: September 29, 2022



Administrative Report

J.1., File # LC22-4943

Meeting Date: 10/3/2022

To: LIBRARY COMMISSION

From: DANA VINKE, LIBRARY DIRECTOR

TITLE
DIRECTOR'S REPORT



Administrative Report

Commission Meeting Date: October 3, 2022

To: LIBRARY COMMISSION
From: SUSAN ANDERSON, LIBRARY DIRECTOR
Subject: DIRECTOR'S REPORT – October 2022

There was no Commission meeting in September so this report is inclusive of August 2022 and September 2022 information and activities.

August Activities

- August 2 Library Director Susan Anderson, Senior Librarian Erin Schoonover, Technical Services Librarian Tim Parker, and IT and Public Works staff attended a Zoom meeting regarding implementation of open+access.
- August 3 Circulation Supervisor Mario Adame participated in a Maintenance Worker I interview panel for the City of Redondo Beach Public Works Department.
- August 4 A retirement luncheon and ice cream social was held for Library Director Susan Anderson.
- August 9 Circulation Supervisor Mario Adame held a meeting for all circulation staff; Library Director Susan Anderson attended.
- August 10 Library Director Susan Anderson, Technical Services Librarian Tim Parker, and Library Technician Scott Vilhauer attended a meeting with Baker and Taylor.
- August 11 Circulation Supervisor Mario Adame and Technical Services Librarian Tim Parker conducted interviews for part-time library clerks and pages.
- August 11 Senior Librarian Erin Schoonover and full-time clerks Lupita Chavez, Shelley Franklin, and Vicky Kasparian received training on accounts payable.
- August 17 Circulation Supervisor Mario Adame attended the Liebert Cassidy Whitmore training "Workplace Bullying: A Growing Concern."
- August 18 Library Director Susan Anderson attended a Friends of the Library meeting.
- August 23-24 Part-time Teen Services Librarian Simi Singh held a Harry Potter escape room activity for teens.
- August 24 Library Director Susan Anderson attended a Southern California Library Cooperative meeting.
- August 24 Public Works staff toured open+access at the Ocean Park Branch of Santa Monica Public Library.
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September Activities

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- September 7 Technical Services Librarian Tim Parker attended a BlueCloud Analytics training webinar.
- September 7 Technical Services Librarian Tim Parker attended a Conflict Resolution Training Webinar
- September 20 Technical Services Librarian Tim Parker meet with representatives of EBSCO and Novelist.
- September 20 Senior Librarian Erin Schoonover, Technical Services Librarian Tim Parker Youth Services Librarian Helaine Hamilton Mitchell, and IT and Public Works staff attended a Zoom meeting regarding implementation of open+access.
- September 20 Senior Librarian Erin Schoonover and Technical Services Librarian Tim Parker attended participated in an IT Assessment with an outside consultant.
- September 22 Senior Librarian Erin Schoonover attended a Friends of the Library Meeting.
- September 26 Library and City Staff welcomed the new Library Director Dana Vinke.

FACILITIES

- August 10 Public Works began repairing the flooring of the Main Library balcony.

October Calendar

- October 12 Local Author Talk with Ashton Politanoff on his novel "You'll Like It Here"

Attachments: September Library Calendar (FYI, reference)
October Library Calendar (upcoming events)
FY 22/23 Library Statistics
FY 22/23 Program Statistics
FY 22/23 Digital Statistics

CC: City Manager, Library Staff

September Library Events

STORYTIMES - MAIN LIBRARY IN-PERSON **

Baby Lapsit (0 to 18 months - NOTE: NEW DAY)

Thursdays, 11:15am-11:45am on 9/8, 9/15, 9/22 & 9/29
We welcome babies 0-18 months and their caregivers to join us for a fun indoor storytime full of songs, rhymes, and finger plays!

Ready to Read Storytime for 3-5 year-olds

Wednesdays, Noon-12:30pm on 9/7, 9/14, 9/21 & 9/28
A more structured Storytime for 3-5 year olds and their caregivers & siblings- full of early literacy concepts, songs, rhymes, movement, and fun!!

****Limit of 25 individuals –Tickets Required****

Tickets will be handed out at the Children's Reference desk at 15 minutes before the start of the program.

CODER DOJO - MAIN LIBRARY IN-PERSON - FOR AGES 7-17

Saturday, September 24 at 3:00-4:00pm

Registration Recommended++

To register go to: <https://zen.coderdojo.com/events/9e1c936f-f7c8-486d-8f35-46690e743e9b/sessions>

++Limit of 20. Bring: a laptop/Chromebook. Children 9 and under must be accompanied by an adult.

TEEN PROGRAMS AT MAIN LIBRARY IN-PERSON - 2nd Floor

Grades 6th-12th - Note: new times

TAC Meeting—Meet and Greet

Wednesday, September 7 at 4:00pm-5:00pm

Teen Program

Wednesday, September 21 at 4:00pm-5:00pm

LIBRARY CLOSED FOR LABOR DAY MONDAY, SEPTEMBER 5

S.T.E.A.M. ACTIVITIES FOR HOMESCHOOLERS @ MAIN LIBRARY

Friday, September 23 at 10:30am-11:30am

Registration Required++

To register go to: <https://www.eventbrite.com/e/steam-activities-for-homeschoolers-tickets-403173973207>

++Limit of 30. Bring a laptop or smartphone. Parent led and supervised. Aimed at grades 1-5

STORYTIMES - NORTH BRANCH LIBRARY IN-PERSON

Family Storytime (Note: New Day)

Tuesdays, 9/6, 9/13, 9/20 & 9/27 at 3:30pm-4:00pm

**** Tickets Required****

Tickets will be handed out at the North Branch reference desk at 3:15pm ****Limit of 30 individuals****

ADULT BOOK DISCUSSION (virtual zoom program)

Senior Librarian, Erin Schoonover, will lead the discussion.

Hamnet by Maggie O'Farrell

Tuesday, September 13, 6:30pm-7:30pm

Register at: www.redondo.org/library-

click on events calendar; click on the program date;

click on more info to register for this event

ADULT PROGRAMS In-PERSON PROGRAMS

Author Talk with Alison Clay-Duboff **Living With Veracity Dying With Dignity** **Saturday, September 10—11:00am-Noon**

Main Library - 2nd Floor Meeting Room

Author Talk with Jim Kempton **Women on Waves, A Cultural History of Surfing:** **From Ancient Goddesses and Hawaiian Queens to** **Malibu Movie Stars and Millennial Champions** **Saturday, September 17—2:00pm-3:00pm**

Main Library - 2nd Floor Meeting Room

H.E.L.P. Workshop **Caregiving Stages & Options** **Monday, September 26 - 11:30am-1:00pm**

Main Library - 2nd Floor Meeting Room

SPECIAL PROGRAMS @ MAIN LIBRARY IN-PERSON - Storytime Room **

Evening Storytime with Alex (for all ages)

Tuesday, September 13 at 5:00pm-5:30pm

Book Talk with Alex (for ages 5-10)

Tuesday, September 20 at 3:30pm-4:00pm

****Limit of 25 individuals –Tickets Required****

Tickets will be handed out at the Children's Reference desk at 15 minutes before the start of the program.

CHILDREN'S CRAFT & LEGO PROGRAMS IN-PERSON

Grandparents' Day Craft @ NORTH BRANCH LIBRARY **Meeting Room - Limit of 20 individuals**

Thursday, September 8 at 3:30pm-4:30pm

Grandparents' Day Craft @ MAIN LIBRARY **Meeting Room - 2nd Floor - Limit of 20 individuals**

Friday, September 9 at 3:30pm - 4:30pm

Lego Club @ MAIN LIBRARY **Meeting Room - 2nd Floor****

Mondays, 9/12 & 9/19 at 4:30pm - 5:30pm

Lego Club @ NORTH BRANCH LIBRARY **Meeting Room ****

Thursday, September 15 at 4:30pm - 5:30pm

Craft @ NORTH BRANCH LIBRARY **Meeting Room****

Thursday, September 29 at 3:30pm-4:30pm

****Tickets Required** Get tickets at the Children's Reference Desk**

****Limit of 40 individuals ****

Redondo Beach Main Library
303 N. Pacific Coast Hwy
Redondo Beach, CA 90277

Redondo Beach North Branch Library
2000 Artesia Blvd
Redondo Beach, CA 90278

WWW.REDONDO.ORG/LIBRARY
(310) 318-0675

Digital Circulation 2022-23 and 2021-22

2022-23	July	August	September	October	November	December	January	February	March	April	May	June	Total
CloudLibrary	1,662	1,524	0	0	0	0	0	0	0	0	0	0	3,186
Hoopla	2,092	2,240	0	0	0	0	0	0	0	0	0	0	4,332
Kanopy	580	566	0	0	0	0	0	0	0	0	0	0	1,146
Overdrive:	235	231	0	0	0	0	0	0	0	0	0	0	466
Magazines	211	226	0	0	0	0	0	0	0	0	0	0	437
Other/Video	6	0	0	0	0	0	0	0	0	0	0	0	6
Total													9,573
2021-22	July	August	September	October	November	December	January	February	March	April	May	June	Total
CloudLibrary	2,197	2,129	1,958	1,916	1,733	1,602	1,833	1,598	1,741	1,715	1,786	1,719	21,927
Hoopla	1,748	2,191	1,885	1,782	1,970	1,813	2,049	1,870	1,932	1,819	2,127	2,027	23,213
Kanopy	731	789	771	704	553	539	654	531	550	591	491	518	7,422
Overdrive:	143	96	120	96	108	193	185	136	156	160	166	230	1,789
Magazines	239	236	209	200	292	315	303	284	296	258	239	269	3,140
Other/Video	7	2	0	0	0	0	8	3	4	4	2	3	33
Total													57,524

REDONDO BEACH PUBLIC LIBRARY

LIBRARY COMMISSION

Statistics 2021-22

		JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL	
2022-23	GATE COUNT														
	MAIN LIBRARY	10,539	12,204	0	0	0	0	0	0	0	0	0	0	22,743	
	NORTH BRANCH	3,043	3,450	0	0	0	0	0	0	0	0	0	0	6,493	
	TOTAL	13,582	15,654	0	0	0	0	0	0	0	0	0	0	29,236	
2021-22	MAIN LIBRARY	7,622	8,149	8,932	9,166	8,281	6,473	8,285	7,888	9,930	9,239	9,762	11,059	104,786	
	NORTH BRANCH	2,403	2,458	2,742	2,307	2,245	1,691	2,300	2,200	2,696	2,531	2,650	3,094	29,317	
	TOTAL	10,025	10,607	11,674	11,473	10,526	8,164	10,585	10,088	12,626	11,770	12,412	14,153	134,103	
REGISTRATION															
2022-23	MAIN LIBRARY	79	56	0	0	0	0	0	0	0	0	0	0	135	
	NORTH BRANCH	20	21	0	0	0	0	0	0	0	0	0	0	41	
	TOTAL	99	77	0	0	0	0	0	0	0	0	0	0	176	
2021-22	MAIN LIBRARY	96	87	96	69	74	33	59	54	65	63	51	62	809	
	NORTH BRANCH	51	43	71	21	24	21	23	19	25	18	13	16	345	
	TOTAL	147	130	167	90	98	54	82	73	90	81	64	78	1154	
CIRCULATION															
2022-23	MAIN LIBRARY	25,642	24,107	0	0	0	0	0	0	0	0	0	0	49,749	
	NORTH BRANCH	11,218	10,687	0	0	0	0	0	0	0	0	0	0	21,905	
	TOTAL	36,860	34,794	0	0	0	0	0	0	0	0	0	0	71,654	
2021-22	MAIN LIBRARY	22,915	21,904	20,485	20,591	19,598	13,288	21,395	17,968	19,735	20,174	20,181	23,563	241,797	
	NORTH BRANCH	10,935	8,996	10,415	10,153	9,361	6,220	10,048	8,112	9,697	9,167	9,085	10,399	112,588	
	TOTAL	33,850	30,900	30,900	30,744	28,959	19,508	31,443	26,080	29,432	29,341	29,266	33,962	354,385	

PROGRAMS/PARTICIPANTS															
2022-23	JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER				
	MAIN	NORTH	MAIN	NORTH	MAIN	NORTH	MAIN	NORTH	MAIN	NORTH	MAIN	NORTH			
ADULT PROGRAMS		2		0		5		0		0		0		0	7
ADULT PARTICIPANTS		65		0		143		0		0		0		0	208
TEEN PROGRAMS		1		0		2		1		0		0		0	4
TEEN PARTICIPANTS		20		0		40		16		0		0		0	76
CHILDREN'S PROGRAMS		9		6		7		9		0		0		0	31
CHILD PARTICIPANTS		363		155		362		197		0		0		0	1077
OFFSITE		1		0		2		0							3
OFFSITE PARTICIPANTS		175		0		3000		0							3175
TOTAL PROGRAMS		13		6		16		10		0		0		0	45
TOTAL PARTICIPANTS		623		155		3545		213		0		0		0	4536

	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE				
	MAIN	NORTH	MAIN	NORTH	MAIN	NORTH	MAIN	NORTH	MAIN	NORTH	MAIN	NORTH	TOTAL		
ADULT PROGRAMS		0		0		0		0		0		0		0	
ADULT PARTICIPANTS		0		0		0		0		0		0		0	
TEEN PROGRAMS		0		0		0		0		0		0		0	
TEEN PARTICIPANTS		0		0		0		0		0		0		0	
CHILDREN'S PROGRAMS		0		0		0		0		0		0		0	
CHILD PARTICIPANTS		0		0		0		0		0		0		0	
TOTAL PROGRAMS		0		0		0		0		0		0		0	
TOTAL PARTICIPANTS		0		0		0		0		0		0		0	

PROGRAMS/PARTICIPANTS															
2021-22	JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER				
	MAIN	NORTH	MAIN	NORTH	MAIN	NORTH	MAIN	NORTH	MAIN	NORTH	MAIN	NORTH	TOTAL		
ADULT PROGRAMS		2		0		2		0		2		0		1	12
ADULT PARTICIPANTS		15		0		25		0		15		0		8	113
TEEN PROGRAMS		3		0		4		0		3		1		2	18
TEEN PARTICIPANTS		136		0		105		0		120		0		15	439
CHILDREN'S PROGRAMS		17		0		12		2		13		5		8	86
CHILD PARTICIPANTS		2013		0		1203		66		490		92		210	4705
TOTAL PROGRAMS		22		0		18		2		19		5		13	116
TOTAL PARTICIPANTS		2164		0		1333		66		645		92		257	5257

	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE				
	MAIN	NORTH	MAIN	NORTH	MAIN	NORTH	MAIN	NORTH	MAIN	NORTH	MAIN	NORTH	TOTAL		
ADULT PROGRAMS		3		0		2		0		4		0		4	18
ADULT PARTICIPANTS		28		0		16		0		19		0		75	180
TEEN PROGRAMS		2		0		2		0		2		0		2	11
TEEN PARTICIPANTS		29		0		33		0		20		0		48	167
CHILDREN'S PROGRAMS		11		6		13		5		14		8		12	108
CHILD PARTICIPANTS		138		108		239		112		364		216		223	3431
TOTAL PROGRAMS		16		6		17		5		18		8		17	136
TOTAL PARTICIPANTS		195		108		288		112		403		216		325	3,778