



# Administrative Report

H.11., File # 20-1444

Meeting Date: 10/6/2020

**To:** MAYOR AND CITY COUNCIL  
**From:** ELEANOR MANZANO, CITY CLERK

## **TITLE**

ADOPT BY TITLE ONLY RESOLUTION NO. CC-2010-073, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REDONDO BEACH, CALIFORNIA ADOPTING THE CITY OF REDONDO BEACH'S CONFLICT OF INTEREST CODE AND REPEALING ALL OTHER CONFLICT OF INTEREST CODES.

## **EXECUTIVE SUMMARY**

The current Redondo Beach Conflict of Interest Code was incorporated in Resolution No. CC-1810-059, adopted October 2, 2018. The City Clerk's Office has conducted a review of positions created, deleted, reclassified, and relevant changes in duties assigned to existing positions since September 2018. Each Department director was consulted and provided with information based on current Fair Political Practices Commission (FPPC) regulations as to the intent of making or participating in the making of governmental decisions, and the proposed Resolution incorporates Departmental recommendations.

Recommended changes and updates, by Department, are as follows:

1. Community Development
  - a. Updated Director
2. Community Services
  - a. Removed de-authorized Cultural Arts Manager position
  - b. Removed de-authorized Recreation Supervisor position
  - c. Updated Housing Supervisor
3. Finance
  - a. Added Purchasing Analyst position
4. Fire
  - a. Updated Fire Prevention Officer
  - b. Updated Fire Division Chief (3)
  - c. Updated Deputy Fire Marshall
  - d. Updated Fire Prevention Plan Checker
5. Police
  - a. Updated Police Lieutenant (2)
6. Human Resources
  - a. Removed de-authorized Risk Manager position

7. Waterfront and Economic Development
  - a. Removed de-authorized Harbor Facilities Manager

### **BACKGROUND**

The California Political Reform Act requires every local government agency to review its conflict of interest code biennially to determine its accuracy, or alternatively, that required amendments are necessary. Notice must be given to the City Council, as the code reviewing body, before October 1 of each even-numbered year. It has been determined that the current code adopted in 2018 requires amendment, and the proposed Resolution incorporates recommended changes.

### **COORDINATION**

The City Manager, Department Heads, and City Attorney's Office and affected staff have been consulted regarding the determination of employees who are identified in this Resolution.

### **FISCAL IMPACT**

None.

### **APPROVED BY:**

*Eleanor Manzano, City Clerk*

### **ATTACHMENTS**

Resolution Adopting Conflict of Interest Code