



# Administrative Report

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H.14., File # 20-1498

Meeting Date: 10/6/2020

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**To:** MAYOR AND CITY COUNCIL  
**From:** ELEANOR MANZANO, CITY CLERK

**TITLE**

REGRETFULLY ACCEPT THE RESIGNATION OF COMMISSIONER MARY SIMUN FROM THE LIBRARY COMMISSION AND A PARTIAL TERM VACANCY ON THE PRESERVATION COMMISSION AND AUTHORIZE THE CITY CLERK TO POST A VACANCY NOTICE FOR BOTH COMMISSIONS

**EXECUTIVE SUMMARY**

On October 1, 2020 the City Clerk's Office was notified of Library Commissioner Simun's resignation due to moving out of Redondo Beach as of March, 2020.

Also, there is an unscheduled vacancy on the Preservation Commission. Preservation Commissioner Sharon Ritums can no longer serve due to personal circumstances.

**BACKGROUND**

Commissioner Simun was appointed to the Library Commission on October 1, 2019 for a term ending September 30, 2023.

Commissioner Ritums was appointed to the Preservation Commission on October 10, 2017 for a term ending September 30, 2021.

**APPROVED BY:**

*Eleanor Manzano, City Clerk*

**ATTACHMENTS**

Simun - Email Notification