



Administrative Report

H.10., File # 21-1943

Meeting Date: 1/19/2021

To: MAYOR AND CITY COUNCIL
From: MARNI RUHLAND, FINANCE DIRECTOR

TITLE

APPROVE THE 2021 BUDGET CALENDAR

EXECUTIVE SUMMARY

The City conducts its budgeting and financial reporting through an annual cycle of events and actions. The attached budget calendar details the 2021 annual cycle.

BACKGROUND

Staff has developed the attached 2021 budget calendar to communicate significant dates related to the current as well as the next year's budget. During calendar year 2021, those dates are regarding the Fiscal Year 2020-2021 and the Fiscal Year 2021-2022 budgets. The calendar reflects the tentative timing of the strategic plan, budget outreach, and, of course, City Council review/discussions.

COORDINATION

The 2021 Budget Calendar was coordinated with the Financial Services Department and the City Manager's Office.

FISCAL IMPACT

The total cost for this activity is included in the Fiscal Year 2020-2021 Adopted Budget and is part of the department's annual work program.

APPROVED BY:

Joe Hoefgen, City Manager

ATTACHMENTS

2021 Budget Calendar