



# Administrative Report

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H.11., File # 21-2001

Meeting Date: 2/2/2021

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**To:** MAYOR AND CITY COUNCIL  
**From:** TED SEMAAN, PUBLIC WORKS DIRECTOR

## **TITLE**

APPROVE THE FIRST AMENDMENT TO THE AGREEMENT WITH WEST COAST CIVIL FOR CIVIL ENGINEERING CONSTRUCTION SUPPORT SERVICES FOR THE REDONDO BEACH TRANSIT CENTER PROJECT, JOB NO. 20120 FOR AN ADDITIONAL AMOUNT OF \$30,000 FOR A TOTAL NOT TO EXCEED AMOUNT OF \$45,000 FOR THE EXISTING TERM

## **EXECUTIVE SUMMARY**

On August 4, 2020 the City Council approved a professional services agreement with West Coast Civil (WCC) in the amount of \$15,000 to provide civil engineering construction support services during construction of the Redondo Beach Transit Center Project. The services provided by WCC were necessary to replace services anticipated to be provided by the original designer who has since withdrawn from the project. WCC provides responses to specific inquiries made by the contractor and solutions for unexpected changes in conditions related to civil engineering design. The initial contract amount was identified to allow WCC's work to begin commensurate with the activities of the construction contractor. As construction has progressed, the demand for support services as provided by WCC has increased and the First Amendment to the agreement increasing the contract value by \$30,000 to a new not to exceed amount of \$45,000 is recommended by staff. Funding for this agreement and the Redondo Beach Transit Center Project is composed entirely of restricted transportation and grant funds.

## **BACKGROUND**

The City's Transit Center Project design was developed by Atkins Engineering who finalized their design in 2016 just prior to relocating their Southern California based services out of the state. At that time, they withdrew from the project and their contract has since expired. Certain design services were still needed to support the construction phase of the project, and the City engaged professional service providers in several design disciplines to fill the gap, including WCC to provide civil engineering support services.

On August 4, 2020 the city council authorized a professional services contract in the amount of \$15,000 to provide said services. The value was selected as a starting point to allow WCC's work to begin commensurate with the activities of the construction contractor. After several months' experience, the demand for support services as provided by WCC is better known and this First Amendment to the contract to increase the contract value by \$30,000 to \$45,000 is recommended by staff.

**COORDINATION**

The First Amendment was prepared by and approved as to form by the City Attorney's Office.

**FISCAL IMPACT**

The potential fees awarded under this contract are accounted for in the overall project budget and require no additional appropriation.

**APPROVED BY:**

*Joe Hoefgen, City Manager*

**ATTACHMENTS**

1. First Amendment
2. Original Agreement