



Administrative Report

H.17., File # 21-2276

Meeting Date: 4/6/2021

To: MAYOR AND CITY COUNCIL

From: ELEANOR MANZANO, CITY CLERK

TITLE

EXCUSE ABSENCES OF VARIOUS COMMISSIONERS FROM VARIOUS COMMISSION MEETINGS

EXECUTIVE SUMMARY

| <u>Commissioner</u> | <u>Board/Commission</u> | <u>Meeting Date</u> |
|---------------------|-------------------------|---------------------|
| Vanessa Vogelsang | Housing Authority | March 16, 2021 |
| Grace Coopman | Library | April 05, 2021 |
| Candice Nafissi | Library | April 06, 2021 |
| Candice Nafissi | GPAC | April 07, 2021 |

On March 16, 2021, the City Clerk received notification from Commissioner Vogelsang requesting an excused absence for the March 16, 2021 Housing Authority Meeting.

On March 20, 2021, the City Clerk received notification from Commissioner Coopman requesting an excused absence for the April 05, 2021 Library Commission Meeting.

On March 24, 2021, the City Clerk received notification from Commissioner Nafissi requesting an excused absence for the April 06, 2021 Library Commission Meeting.

On March 24, 2021, the City Clerk received notification from Commissioner Nafissi requesting an excused absence for the April 07, 2021 GPAC Meeting.

BACKGROUND

As of September 3, 2019, the City Council authorized the City Clerk to revise the policy pertaining to requests for excused absences, whereby Board Members and Commissioners are now required to communicate impending absences directly to the City Clerk for processing.

Pursuant to Resolution No.CC-1612-122, Establishing a General Plan Advisory Committee (GPAC):
Section 9, as it relates to absences:

"SECTION 9. A member of the committee shall be removed for missing 3 meetings of the committee, unless by permission of the City Council expressed in its official minutes, or if he or she ceases to be a resident of

Redondo Beach. A replacement may be appointed by the Mayor in his discretion subject to City Council confirmation. If the removed member was the representative of one of the Council Members, then the Council Member may nominate another representative to the Committee. The Council Member may not nominate the same individual who was previously removed."

APPROVED BY:

Eleanor Manzano, City Clerk

FISCAL IMPACT

None