



Administrative Report

H.5., File # 21-2636

Meeting Date: 9/7/2021

To: MAYOR AND CITY COUNCIL
From: ELEANOR MANZANO, CITY CLERK

TITLE

APPROVE PROJECT SERVICES AGREEMENT WITH DOUG NIELSEN DBA IMAGERY VIDEO PRODUCTIONS FOR AN ANNUAL AMOUNT NOT TO EXCEED \$30,000 OR \$90,000 FOR THE DURATION OF THE AGREEMENT FOR VIDEO SERVICES AT CITY MEETINGS AND EVENTS FOR THE TERM JULY 1, 2021 TO JUNE 30, 2024

EXECUTIVE SUMMARY

Approve services agreement with Doug Nielsen dba Imagery Video Productions for videography services from July 1, 2021 to June 30, 2024.

BACKGROUND

Doug Nielsen and his staff have provided consistent quality, dependable and professional services to the City recording public meetings and events, production of video public service announcements and programming the video bulletin board on the City's local access cable channel (Frontier/ch. 41; Spectrum/ch. 8), including playback of City Council meetings on Wednesdays and Saturdays.

All terms and conditions of this agreement are consistent with the amended agreement approved by Council on May 21, 2019, amending an agreement approved April, 2014.

COORDINATION

The agreement has been prepared in coordination with and approved as to form by the City Attorney's Office.

FISCAL IMPACT

The City Clerk's Office has budgeted \$30,000 FOR FY 2021-22 for videography services.

SUBMITTED BY:

ELEANOR MANZANO, CITY CLERK

ATTACHMENTS

Agreement & Signature Page
Amendment One and Original Agreement
Insurance Documentation