



Administrative Report

H.5., File # 22-4029

Meeting Date: 6/7/2022

To: MAYOR AND CITY COUNCIL
From: JENNIFER PAUL, FINANCE DIRECTOR

TITLE

APPROVE CONTRACTS UNDER \$35,000:

1. APPROVE AN AMENDMENT TO THE AGREEMENT WITH COMMUNICATION STRATEGIES, LLC FOR TELECOMMUNICATIONS CONSULTING AND PHONE SYSTEM REPLACEMENT SERVICES TO EXTEND THE TERM TO JUNE 30, 2023 AT NO ADDITIONAL COST.
2. APPROVE AN AMENDMENT TO THE AGREEMENT WITH TYLER TECHNOLOGIES, INC., THE CITY'S MUNIS FINANCIAL MANAGEMENT SYSTEM PROVIDER, TO DISCONTINUE LICENSING AND SUPPORT FOR THE EXECUTIME TIME AND ATTENDANCE MODULES FOR A CREDIT AMOUNT OF \$8,866.20 AND A REDUCTION OF \$17,000 IN LICENSING AND SUPPORT COSTS FOR THE EXISTING TERM THROUGH JUNE 30, 2024.
3. APPROVE AN AGREEMENT WITH EASY READER, INC. FOR LEGAL PUBLICATIONS IN AN AMOUNT OF \$8.00 PER COLUMN INCH (ESTIMATED EXPENDITURE FOR FY 2022-23 IS \$17,600) FOR THE TERM JULY 1, 2022 TO JUNE 30, 2023.
4. APPROVE AN AGREEMENT WITH THE LOS ANGELES COUNTY AUDITOR-CONTROLLER TO PROVIDE THE PLACEMENT OF DIRECT ASSESSMENTS FOR FISCAL YEAR 2022-2023 ON THE SECURED TAX ROLL FOR STREET LANDSCAPING AND LIGHTING DISTRICT, SEWER USER FEES AND REFUSE FEES FOR AN AMOUNT OF \$0.25 PER ASSESSMENT PER PARCEL AND \$13.00 FOR EACH CORRECTION (ESTIMATED FY 2022-23 EXPENDITURE IS \$15,000).
5. APPROVE THE SECOND AMENDMENT TO THE AGREEMENT WITH CATAPULT SYSTEMS LLC FOR SUPPORT WITH MICROSOFT ACTIVE DIRECTORY FEDERATION SERVICES, OFFICE 365 IDENTITY, AZURE IDENTITY AND ASSISTANCE WITH OTHER MICROSOFT RELATED SOFTWARE AND SERVICES FOR AN ADDITIONAL AMOUNT OF \$16,000 AND EXTEND THE TERM TO JUNE 30, 2023.
6. APPROVE AN AMMENDMENT TO THE AGREEMENT WITH KRONOS INCORPORATED TO ADD AN SMS MANAGEMENT SOFTWARE MODULE TO EXISTING TELESTAFF

ENTERPRISE SERVICES AT ZERO COST TO THE CITY WITH NO CHANGE TO THE TERM.

EXECUTIVE SUMMARY

Approve Contracts Under \$35,000

APPROVED BY:

Mike Witzansky, City Manager

ATTACHMENTS

Contracts, Signatures and Insurance