



# Administrative Report

---

H.20., File # 22-4264

Meeting Date: 6/7/2022

---

**To:** MAYOR AND CITY COUNCIL  
**From:** TED SEMAAN, PUBLIC WORKS DIRECTOR

## **TITLE**

APPROVE AN AGREEMENT WITH WALLACE & ASSOCIATES CONSULTING, LLC. FOR CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES FOR THE BASIN 2 SEWER PUMP OUT STATION UPGRADE PROJECT & HARBOR PATROL DOCK REPLACEMENT PROJECT, JOB NOS. 50310 & 70690, FOR AN AMOUNT NOT TO EXCEED \$300,000 AND THE TERM JUNE 07, 2022 - JUNE 07, 2025

## **EXECUTIVE SUMMARY**

With approval of this contract, Wallace & Associates Consulting, LLC. ("W&A") will perform construction management, daily inspection and construction reporting services for the Basin 2 Sewer Pump Out Station Upgrade Project & Harbor Patrol Dock Replacement Project, Job Nos. 50310 & 70690 ("Project").

These inspection services will help ensure requirements of the Project plans and specifications are met and that the Project is completed in a timely, safe, and professional manner. In August 2021, the City solicited proposals to identify an engineering firm to perform these services. W&A responded and provided a proposal that offered the best combination of price, experience, and expertise. Execution of the agreement was delayed pending the Grant agreements with the Department of Boating and Waterways, which were recently awarded. Funding for the agreement is included in the Project budget. W&A is currently working for the City under another contract with a similar scope of work. Staff is very satisfied with their performance to date.

## **BACKGROUND**

On June 8, 2021 City Council approved the plans and specifications for the Basin 2 Sewer Pump Out Station Upgrade Project & Harbor Patrol Dock Replacement Project, Job Nos. 50310 & 70690, and the Project was advertised for competitive bidding on June 17, 2021. On December 14, 2021, the City awarded a public works contract to BMI. Construction is expected to begin in July 2022 and is estimated to take 12 months to complete.

In order to provide construction management, daily inspection, and construction reporting services for a number of upcoming construction efforts, City staff solicited proposals from qualified engineering firms on August 30, 2021 for the Project and other CIP projects nearing design completion and construction. The consultant selection process included evaluating proposals received and completing reference checks. W&A was found to have a good combination of experience, price, and references in relation to marina and pier restoration, harbor & boat docks, and piling projects.

The contract with W&A will help ensure that the Project is completed according to the City's plans and specifications, on time, and in a safe and professional manner. The total not-to-exceed amount of the contract is \$300,000 for the term June 07, 2022 - June 07, 2025. The extended duration of the contract is proposed to allow for contract terms and rates to be durable in the face of potential supply chain or similar delays, which are becoming more the norm in the current construction environment.

**COORDINATION**

The scope of work identified in the contract has been coordinated by the Public Works Department. The contract has been approved as to form by the City Attorney's Office.

**FISCAL IMPACT****Funding**

CIP No. 50310- Wastewater Fund	\$1,794,161
CIP No. 70690- Tidelands Fund	<u>\$1,793,571</u>
Total	\$3,587,732

**Expenditures**

BMI - Constr.	\$2,990,267
W&A Agreement	\$300,000
Contingency Funds	<u>\$297,465</u>
Total	\$3,587,732

**APPROVED BY:**

*Mike Witzansky, City Manager*

**ATTACHMENTS**

Agreement