



# Administrative Report

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H.4., File # 22-4549

Meeting Date: 8/2/2022

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**To:** MAYOR AND CITY COUNCIL  
**From:** JENNIFER PAUL, FINANCE DIRECTOR

**TITLE**

APPROVE CONTRACTS UNDER \$35,000:

1. APPROVE A MEMORANDUM OF UNDERSTANDING WITH THE REDONDO BEACH UNIFIED SCHOOL DISTRICT FOR USE OF ELEMENTARY SCHOOL CAMPUSES FOR THE CITY'S AFTER-SCHOOL PROGRAM IN AN AMOUNT NOT TO EXCEED \$30,000 FOR THE TERM AUGUST 15, 2022 TO JUNE 30, 2025.
2. APPROVE AN AGREEMENT WITH LIEBERT CASSIDY WHITMORE FOR ANNUAL MEMBERSHIP IN THE SOUTH BAY PUBLIC AGENCY EMPLOYMENT RELATIONS AND TRAINING CONSORTIUM IN AN AMOUNT NOT TO EXCEED \$3,820 FOR THE TERM JULY 1, 2022 TO JUNE 30, 2023.
3. APPROVE A SOFTWARE LICENSE AND SERVICES AGREEMENT WITH THE CITY OF WHITTIER FOR USE OF GENERAL ELECTION MANAGEMENT ("GEM") BALLOT TRACKING SOFTWARE IN AN AMOUNT NOT TO EXCEED \$20,000 FOR THE TERM AUGUST 2, 2022 TO AUGUST 1, 2023.

**EXECUTIVE SUMMARY**

Approve Contracts Under \$35,000

**APPROVED BY:**

*Mike Witzansky, City Manager*

**ATTACHMENTS**

Contracts, Signatures, Insurance