



Administrative Report

J.2., File # HI22-4651

Meeting Date: 8/17/2022

TO: HISTORICAL COMMISSION

FROM: CAMERON HARDING, COMMUNITY SERVICES DIRECTOR

TITLE

DISCUSSION AND UPDATES ON THE DEVELOPMENT OF A THREE-YEAR STRATEGIC PLAN

BACKGROUND

The Historical Commission has a number of sub-committees that were created to accomplish goals towards enhancing the Historical Museum and celebration of the City's history. In an effort to better prioritize these tasks and develop a working timeline to address them, the Commission assigned certain topic areas to each member of the Commission at its April 20 meeting so that collectively, a comprehensive Strategic Plan could be developed. These assignments included the following:

- Commissioner Commiato: physical plant (facilities) including electronics, and clippings.
- Commissioner Warstadt: curator of the collection and the Audio Tour.
- Commissioner Colin: acquisition, artifacts and follow up with staff regarding thank you notes.
- Commissioner Zaremski: events, speakers and special exhibits.
- Commissioner Fernandez: budget, book sales and youth programming.
- Commissioner Klinger: fundraising and marketing.
- Chairperson Maroko: marketing, staffing and research room.

A Strategic Plan typically takes several months to complete. Therefore, this item provides an opportunity for commissioners to share individual updates on the development of each assigned section. Attached to this report are the attachments shared with the commission at its June 15 that may be helpful to further the development of the plan.

ATTACHMENTS

1. 6/15/22 Meeting Strategic Plan Discussion Items